

Sunflowers Festival

October 3rd to October 5th 2025

Noise Management Plan

Event Details

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| Event organiser | Sebastian Devlin |
| Organisation | Monkey bar event Ltd |
| Contact number | |
| Name of event | Sunflowers Festival |
| Date of event | Friday 3 rd October – Sunday 5 th October |
| Address | The old crown, parkend GL5 4AZ |
| Times | Friday 3 rd 17:00 – 23:00 Saturday 4 th 12:00 – 23:00 Sunday 5 th 12:00 – 18:00 Bar and music stop 30 mins before close |
| Premises details | Heras fence lined site . 1 x marquee size 30m by 35m which will house all the live music. Stage will be in middle of one end of the marquee. Accommodating for 1200 people. 1 x open space housing toilets food venders and bars. 1 x pub building will be used as the artist area before performing. |

Introduction

As an events company we acknowledge that we have a primary responsibility to ensure that our event does not produce excessive noise disturbance.

The purpose of this Noise Management Plan is to detail the setup and procedures we aim to adopt to ensure, as far as possible, the minimisation of disturbance to local residents during the hours of the event.

Our objective is the Prevention of Public Nuisance. Noise or vibration shall not spread from the festival site so as to cause a nuisance.

We have included the following in our Noise Management Plan:

- A site map, with direction of major noise sources (Sound Systems)
- A plan for minimising disturbance to the local neighbourhood

- Our noise monitoring procedure
- A review process & complaints monitoring system

DEFINITIONS

The Event – Sunflowers 2025, the Festival will be held on Friday 3rd October and Sunday 5th October featuring live DJs, Live music, Mascots.

The Site – Sunflowers site, within which we are holding the entire event. Address as above
Sunflowers festival 2025

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Attendees – all persons at the event (to include guests, staff and suppliers)

SIA Security Contractor - All door supervisors are required to carry an SIA license when working.

To register

for this security staff need a BIIAB (British Institute of Innkeepers Awarding Body) national certificate for

door supervisors. Without SIA approval door supervisors would not be able to work as security operatives.

SITE LOCATION



NOISE MANAGEMENT RESPONSIBILITIES

Overall responsibility – Sebastian Devlin [REDACTED] ll responsibility to ensure music is turned down when required and stopped at the end of the event timings.

Music Manager with responsibility –

Audio engineer and noise monitoring - stage shall have its own audio engineer which is run by major entertainment

IMPORTANT: The event organisers and audio engineers will all be aware of our policy: if a police officer or an environmental health officer from the council ask us to turn down noise - this will be done immediately.

Stage and Environmental noise control hierarchy

Stroud district council

All relevant authority

Sebastian Devlin

Health and safety

Audio manager

Independent Sound
engineer

Responsibility and direct contact with the council and local neighbours: Sebastian Devlin
Measurement and reporting responsibility: Audio manager
Monitoring and adjustment responsibility: Audio engineering staff

NOISE POLLUTION SOURCES

Stage1

This will be a system suitable for 1200 people. This is inside of a marquee which is $\frac{3}{4}$ sided dampening effect on the noise.

Attendees

Attendees generally will cause light disturbance, however given the daily attendance to the pub we do not imagine this to be negligible. Additionally, pedestrians are traveling by a mixture of transports and walking. This means there could be light amount of noise from people walking past residential areas to the get to the festival.

Vehicles

Vehicles will arrive to site from park end road. Increased vehicular traffic will cause some disturbance but nothing that dose not already come to the pub and school on a weekly basis.

Wind Direction

The organisers and audio staff with responsibility for noise management will be routinely checking the wind direction throughout the event, and assessing its impact on how far the sound is carried as a result.

STATUTORY NUISANCE SOURCES

There are of course potential additional nuisances on top of noise, please see the list of statutory nuisances, with an assessment of their impact and any mitigation measures.

- Smoke, fumes, or gases: emitted from premises, or from a vehicle, machinery, or equipment in a street and bonfires
 - Odour, dust, stream: from industrial, trade or business premises
 - Noise: coming from premises, or from a vehicle, machinery.
- Light: from badly adjusted security lights or floodlights illuminating complaints property
 - Insects: from any industrial, trade or business premises
- The physical state of any premises: to be in such a state as to be prejudicial to health or a nuisance
- Accumulations: anything which could cause a nuisance or present a health risk for humans, for example an accumulation of rotting food which attracts rats or mice.

| Nuisance | Risk level | Comments & Mitigation measures |
|-----------------------------|------------|--|
| Smoke, Fumes or Gases | 3/10 | It is highly unlikely the event shall cause any disruption in this instance. It is near residential property, there will be no heavy machinery used, we do not have a major build, as such the largest vehicles on site will be long wheelbase vans. |

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| | | The only conceivable nuisance one can imagine is that of road traffic causing fumes, though would imagine this to be unlikely to cause a statutory nuisance – we anticipate 100 cars and 4 buses per day for the festival. |
| Odour, Dust, Stream | 3/10 | There is no major build so no major dust concerns. Minor odour concern from bins & portable toilets. As a mitigating factor, we are having toilets cleaned every night and will ensure all food traders dispose of their rubbish into the provided bins, where they will be moved off-site along with all other rubbish on the Monday. Additionally, litter picking will take place immediately after the festivals end. |
| Noise | 6/10 | There is a reasonably high-risk of causing a noise disturbance, as is common with music events such as these. This document details our mitigation measures, however, to summarise some of our measures: <ul style="list-style-type: none"> ● Sound level will not exceed the rural level of 65dbL for more than 15 minutes. ● Stage is positioned inside a marquee to dampen noise on Stage and highest risk for causing nuisance. ● Appropriate sound system size utilised ● Noise hotline in place ● All residents contacted and given contact details |
| Light | 4/10 | There is a risk of light pollution, mainly at the roadside of the event where there will be lights for the entrance and exit. Again, this is quite close to local residents but nothing more than the street lights that are already there, so I do not think this would cause major issue. These will be positioned so they don't face a house. The festival is low budget, so we are unlikely to have a large lighting rig on any of the stages. There will of course be some lightning and lasers, but it is unlikely to cause disruption due to the fact it is inside a marquee. |
| Physical State of Premises | 1/10 | The premises is private land and will be returned to owner in the exact condition it is received. All litter picking and waste removal will happen immediately after festival end each day. |
| Accumulation | 2/10 | The only risk of accumulation would be from bins in the food & drink areas not being changed regularly – we shall ensure this is not the case and bins are checked & emptied regularly. We can get an emergency collection on the Saturday if too much accumulation has arisen. |

NOISE MONITORING PROCEDURE

Monitoring equipment to be used at all times.

Monitoring points: on the Map below.

Noise measurement programme:

Friday 3rd October - measurements at 4pm, 6pm, 7pm, 8pm, 9pm, 10pm.

Saturday 4th October - measurements at 11am, 1pm, 3pm, 6pm, 7pm, 8pm, 9pm, 10pm.

Sunday 5th October - measurements at 11am, 2pm, 4pm, 5pm.

Using Event noise Form to detail measurements and notes.
Direct contact (mobile phone and radio) with stage sound engineers and event organisers for immediate adjustments if necessary.

NOISE MANAGEMENT PROCEDURE

Reduce Noise at Source

In order to reduce the noise at source, we shall take the following steps at all stages:

- Undertake sound checks before event start to establish suitable noise levels and “lock” these levels in place. Council noise officer will be invited to be involved sound check before festival starts.
- Utilise booth monitors, separate to the speaker system, so that DJs only control small speakers next to them, nullifying risk of “rogue DJs” who want their levels to be too high.
 - A dedicated independent audio engineer will be present at stage at all times.
- Ensure that no bass heavy act in each programmed at the same time – house & disco music is typically much less bassy than UK Garage and other bassier dance music types. As such, we shall make sure the festival site never has more than 1-bass heavy acts at any point.

NOISE COMPLAINTS PROCEDURE

Information campaign to raise awareness of our event in surrounding area:

Letter will be dropped to all properties in close proximity the event, marked on the map. Letters to contain an overview of the event, full timings and organiser contact information, with a note to please get in touch immediately with any concerns or feedback and these will be promptly addressed.

Complaints process

Local residents instructed in the letter to please contact us via mobile in the case that they feel noise disturbance is unreasonable. Our desired outcome for any complaint during the event would be to settle the matter immediately through an adjustment of overall sound levels, and to confirm with resident once this action has been completed. Front-of-house SIA Security Contractor on the festival entrance will be responsible for noting any concerns with local residents who turn up in-person. Security to make event management team aware of complaint immediately via 2-way-radio, and steps taken to settle the matter in the same vein as above.

Any complaints and actions taken will be noted down along with our Noise Monitoring form.

Documentation to be kept safe and made available to Local Authority staff on request.

CUSTOMER NOISE AWARENESS

All local residents have been spoken to regarding the event, additionally we are in communication with the parish council.

Security briefed to ask guests to please keep noise down as they leave the main site, to minimise disturbance for the local neighbourhood.

Contact information

