

Stroud Application for a premises licence Licensing Act 2003

For help contact

licensing@stroud.gov.uk

Telephone: 01453 754440

* required information

Section 1 of 21		
You can save the form at any t	ime and resume it later. You do not need to b	e logged in when you resume.
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
		You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on be	half of the applicant?	Put "no" if you are applying on your own
○ Yes	No	behalf or on behalf of a business you own or work for.
Applicant Details		
* First name		
* Family name		
* E-mail		
Main telephone number		Include country code.
Other telephone number		
☐ Indicate here if you wou	Id prefer not to be contacted by telephone	
Are you:		
Applying as a business of	or organisation, including as a sole trader	A sole trader is a business owned by one person without any special legal structure.
 Applying as an individual 	al	Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.
Applicant Business		,
Is your business registered in the UK with Companies House?	Yes No	Note: completing the Applicant Business section is optional in this form.
Registration number	11472009	
Business name Studio18 (stroud) LTD		If your business is registered, use its registered name.
VAT number -	none	Put "none" if you are not registered for VAT.
Legal status	Private Limited Company	

Continued from previous page		
Your position in the business	Director	
Home country	United Kingdom	The country where the headquarters of your business is located.
Registered Address		Address registered with Companies House.
Building number or name	Studio 18	
Street	Hope mills business center	
District		
City or town	Stroud	
County or administrative area		
Postcode	GL5 2SE	
Country	United Kingdom	
Section 2 of 21		
PREMISES DETAILS		
	he premises) and I/we are making	ection 17 of the Licensing Act 2003 for the premises this application to you as the relevant licensing authority
Premises Address		
Are you able to provide a posta	al address, OS map reference or d	escription of the premises?
AddressOS ma	o reference O Description	
Postal Address Of Premises		
Building number or name	Studio 18/Unit 18	
Street	Hope mills business estate	
District		
City or town	Stroud	
County or administrative area	Gloucestershire	
Postcode	GL5 2SE	
Country	United Kingdom	
Further Details		
Telephone number		
Non-domestic rateable value of premises (£)		

Secti	on 3 of 21
APPL	CATION DETAILS
In wh	at capacity are you applying for the premises licence?
	An individual or individuals
\boxtimes	A limited company / limited liability partnership
	A partnership (other than limited liability)
	An unincorporated association
	Other (for example a statutory corporation)
	A recognised club
	A charity
	The proprietor of an educational establishment
	A health service body
	A person who is registered under part 2 of the Care Standards Act
	2000 (c14) in respect of an independent hospital in Wales
	A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
	The chief officer of police of a police force in England and Wales
Conf	rm The Following
\boxtimes	I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
	I am making the application pursuant to a statutory function
	I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative
Secti	on 4 of 21
NON	NDIVIDUAL APPLICANTS
	de name and registered address of applicant in full. Where appropriate give any registered number. In the case of a ership or other joint venture (other than a body corporate), give the name and address of each party concerned.
Non	ndividual Applicant's Name
Nam	Studio 18 (Stroud) Ltd
Deta	ls
_	tered number (where cable)
Desc	iption of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page		
Compant Limited		
Address		
Building number or name	Unit 18	
Street	Hope mills business center	
District	Stroud	
City or town	stroud	
County or administrative area	Gloucestershire	
Postcode	GL5 3ES	
Country	United Kingdom	
Contact Details		
E-mail		
Telephone number		
Other telephone number		
* Date of birth	dd mm yyyy	
* Nationality		Documents that demonstrate entitlement to work in the UK
	Add another applicant	
Section 5 of 21		
OPERATING SCHEDULE		
When do you want the premises licence to start?	10 / 11 / 2025 dd mm yyyy	
If you wish the licence to be valid only for a limited period, when do you want it to end	dd mm yyyy	
Provide a general description of	of the premises	
licensing objectives. Where you	ses, its general situation and layout and any oth ur application includes off-supplies of alcohol ar plies you must include a description of where th	nd you intend to provide a place for
1. Description of premises		
building is located in the Brims	I community space situated in a converted, induscombe Port area of Stroud, adjacent to the Strounctions and are primarily composed of:	· · · · · · · · · · · · · · · · · · ·

Continued from previous page	
	pace that serves as a gallery and event area.
	ed artist studios located off the main space.
A dedicated film editing suit An integrated bar area for se	e and screening facility. erving refreshments, including alcohol during specified events.
Male, female, and accessible	- · · · · · · · · · · · · · · · · · · ·
Storage areas for equipment	
2. General situation and layo	ut
layout of the main event spa community workshops to liv The premises also include ex	t, semi detached structure. It features a main entrance and a secondary, fire escape exit. The acceptance is configurable to accommodate a wide variety of events, from art exhibitions and remusic performances and film screenings. Acternal areas: ace that serves as a smoking area.
	, part of the canal towpath, which is outside of the licensed boundary.
3. Location context	
industrial units, but is also be	a mixed-use area of Brimscombe. The immediate vicinity consists of other commercial and light ordered at distance by residential properties and a public footpath along the canal. This has developing our operational strategy to prevent public nuisance.
4. Intended licensable activit	ies
	ired to authorise a number of activities integral to Studio 18's community and cultural mission: of alcohol will be restricted to specific licensed events and exhibitions.
5. Operating model	
space for artists and the wide the event, from daytime wor	ible, multi-purpose venue. Our operating model is centred on being an accessible, inclusive er community. As such, the premises will operate with varying layouts and hours depending on kshops to evening music events. The operational plan includes specific measures to mitigate residential properties, as detailed in the accompanying operating schedule.
creatives and entrepreneuria secondary income in order to worth noting that Studio 18	activities will revolve around culture arts and local music, providing many opportunities for local all youth initiatives. As Well as providing a community space. The sale of alcohol is really a o support projects and create more jobs making Studio 18 a bit more self-sufficient. Also its will not be aiming to be open all days listed but would want the flexibility to program various exhibitions and community events during the days applied for.
If 5,000 or more people are expected to attend the premises at any one time, state the number expected tattend	to
Section 6 of 21	
PROVISION OF PLAYS	
See guidance on regulated e	entertainment
Will you be providing plays?	
○ Yes	No
Section 7 of 21	

Continued from previous p	page		
PROVISION OF FILMS			
See guidance on regula	ated entertainment		
Will you be providing fi	lms?		
○ Yes	No		
Section 8 of 21			
PROVISION OF INDOO	R SPORTING EVENTS		
See guidance on regula	ated entertainment		
Will you be providing in	ndoor sporting events?		
○ Yes	No		
Section 9 of 21			
PROVISION OF BOXING	G OR WRESTLING ENTERT <i>I</i>	INMENTS	
See guidance on regula	ated entertainment		
Will you be providing b	oxing or wrestling entertain	ments?	
○ Yes	No		
Section 10 of 21			
PROVISION OF LIVE M	USIC		
See guidance on regula	ated entertainment		
Will you be providing liv	ve music?		
○ Yes	No		
Section 11 of 21			
PROVISION OF RECORI	DED MUSIC		
See guidance on regula	ated entertainment		
Will you be providing re	ecorded music?		
Yes	○ No		
Standard Days And Tir	mings		
MONDAY		City time in 24 have do do	
	Start	Give timings in 24 hour clock. End (e.g., 16:00) and only give details for the da	ays
	Start	of the week when you intend the premises to be used for the activity.	5
TUECDAY	Start	to be used for the activity.	
TUESDAY			
	Start	End	
	Start	End	
WEDNESDAY			
	Start	End	
	Start	End	

Continued from previous p	oage		
THURSDAY			
	Start	End	
	Start	End	
FRIDAY			
	Start	End	
	Start	End	
SATURDAY			
	Start	End	
	Start	End	
SUNDAY			-
33.13.11	Start	End	
	Start	End	
Will the playing of record	ded music take place indoo		Where taking place in a building or other
Indoors	Outdoors	Both	structure tick as appropriate. Indoors may include a tent.
State type of activity to I	be authorised, if not alread	ly stated, and give relevant f	further details, for example (but not
	not music will be amplified		, , , , , , , , , , , , , , , , , , ,
Music will be amplified b	out within noise restriction	in order to mitigate any pu	blic nuisance.
State any seasonal variat	tions for playing recorded	music	
For example (but not ex	clusively) where the activit	y will occur on additional d	ays during the summer months.
Non-standard timings. V in the column on the lef		used for the playing of reco	orded music at different times from those listed
For example (but not ex	clusively), where you wish	the activity to go on longer	on a particular day e.g. Christmas Eve.
New years eve 22:00- 03:	:00hrs		
Section 12 of 21			
PROVISION OF PERFOR	MANCES OF DANCE		
See guidance on regulat	ted entertainment		

Continued from previous	page					
Will you be providing p	erforma	ances of dar	ice?			
○ Yes		No				
Section 13 of 21						
PROVISION OF ANYTH DANCE	ING OF	A SIMILAR	DESCRIPTION TO	LIVE	MUSIC, REC	CORDED MUSIC OR PERFORMANCES OF
See guidance on regula Will you be providing a performances of dance	nything		ve music, recordec	l mus	ic or	
○ Yes		No				
Section 14 of 21						
LATE NIGHT REFRESH	MENT					
Will you be providing la	ite nigh	t refreshme	nt?			
○ Yes		No				
Section 15 of 21						
SUPPLY OF ALCOHOL						
Will you be selling or su	pplying	g alcohol?				
Yes		○ No				
Standard Days And Ti	mings					
MONDAY						
	Start	12:00]	End	22:00	Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days
	Start]	End		of the week when you intend the premises
	Start			LIIG		to be used for the activity.
TUESDAY			1			
	Start	12:00		End	22:00	
	Start			End		
WEDNESDAY						
	Start	12:00]	End	22:00	
	Start]	End		
THIRCDAY			J			
THURSDAY	_		1			
	Start	12:00		End	23:00	
	Start			End		
FRIDAY						
	Start	12:00		End	23:00	
	Start			End		
			=			

Continued from previous p	page		
SATURDAY			
	Start 12:00	End 23:00	
	Start	End	
SUNDAY			
	Start 12:00	End 22:00	
	Start	End	
Will the sale of alcohol b			If the sale of alcohol is for consumption on
	•	○ Both	the premises select on, if the sale of alcohol
On the premises	Off the premises	() Both	is for consumption away from the premises select off. If the sale of alcohol is for
			consumption on the premises and away from the premises select both.
State any seasonal varia	tions		nom the premises select both.
•		· · · · · · · · · · · · · · · · ·	
For example (but not ex	clusively) where the activity will c	on additional de	ays during the summer months.
Non-standard timings W	Where the premises will be used f	or the supply of alcoh	nol at different times from those listed in the
column on the left, list b		or the supply of alcor	ior at affective times from those listed in the
For example (but not ex	clusively), where you wish the act	tivity to go on longer	on a particular day e.g. Christmas Eve.
New years eve: for the sa	ale of alcohol extend end time un	til 02:30hrs	
<u> </u>			
State the name and deta licence as premises supe	ails of the individual whom you w ervisor	vish to specify on the	
Name			
First name	zachary		
Family name	Walsh		
·	Walsh		
Date of birth			
	aa mm yyyy		

Continued from previous page				
Enter the contact's address				
Building number or name				
Street				
District				
City or town				
County or administrative area				
Postcode				
Country				
Personal Licence number (if known)	2700733LAPENV	N		
Issuing licensing authority (if known)	Stroud			
PROPOSED DESIGNATED PRE	MISES SUPERVIS	SOR CONSENT		
How will the consent form of to be supplied to the authority? C Electronically, by the pro-			•	
As an attachment to this	application			
Reference number for consent form (if known)	:			If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.
Section 16 of 21				
ADULT ENTERTAINMENT				
premises that may give rise to Give information about anythi	concern in respec ng intended to oc nildren, regardless	ct of children ccur at the premise s of whether you in	es or ancillar etend childre	nt or matters ancillary to the use of the y to the use of the premises which may give en to have access to the premises, for example gambling machines etc.
Section 17 of 21				
HOURS PREMISES ARE OPEN	TO THE PUBLIC			
Standard Days And Timings				
MONDAY Start	12:00	End	22:30	Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises
Start		End		to be used for the activity.

Continued from previous pag			
	e		
TUESDAY			
St	art 12:00	End	22:30
St	art	End	
WEDNESDAY			
St	art 12:00	End	22:30
St	art	End	
THURSDAY			
	art 12:00	End	23:30
	art	End	
	art	LIIG	
FRIDAY			
	art 12:00	End	
St	art	End	
SATURDAY			
St	art 12:00	End	23:30
St	art	End	
SUNDAY			
St	art 12:00	End	22:30
St	art	End	
State any seasonal variation	ns		
·		ivity will occur on	additional days during the summer months.
Tor example (but not exclu		- Ivity will occur on	additional days during the summer months.
			pe open to the members and guests at different times from
those listed in the column of	on the left, list below		
For example (but not exclu	sively), where you wi	sh the activity to g	go on longer on a particular day e.g. Christmas Eve.
To extend opening hours o	n new years eve unti	l 03:00hrs	
Section 18 of 21			
LICENSING OBJECTIVES			
Describe the steps you inte	nd to take to promo	te the four licensir	ng objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Ethical operations: We will operate with a core focus on our community mission—to foster creativity and provide an inclusive platform for local artists. This commitment is a fundamental part of our strategy for promoting a safe and well-managed venue.

Staff training: All permanent staff, volunteers, and event managers will be trained on the four licensing objectives. This will include specific guidance on event management in a mixed-use arts space and handling incidents with professionalism. Training records will be kept and made available to authorities upon request.

Proactive communication: We will maintain an open dialogue with the licensing authority, police, and Environmental Health regarding our event schedule, particularly for those involving amplified music or late hours.

Incident log: A formal log will be maintained to record any incidents of crime, disorder, noise complaints, or refusals of service. This log will be regularly reviewed and made available for inspection by authorities.

b) The prevention of crime and disorder

Targeted CCTV: A CCTV system will be installed and maintained to cover all entrances, exits, and public event spaces. Footage will be retained for at least 31 days and provided to the police upon request.

Door supervision: For high-capacity events, especially those with amplified music (e.g., DJ nights or festivals), if deemed necessary SIA-registered door supervisors will be employed to manage entry and maintain order.

necessary SIA-registered door supervisors will be employed to manage entry and maintain order. Proactive venue management: Staff will be trained to monitor for and address signs of anti-social behaviour or drug use. We

will operate a zero-tolerance policy towards illegal drugs and will cooperate fully with the police on any such matters. Community engagement: We will actively participate in local safety schemes, such as Pubwatch or Neighbourhood Watch, to foster a collaborative approach to community safety.

Training on vulnerability engagement: Provide staff with vulnerability training, such as the Welfare and Vulnerability Engagement (WAVE) training available via the Safer Sounds Partnership, to help them identify and appropriately respond to potentially vulnerable individuals, even if they do not explicitly ask for Angela.

Reporting and escalation protocol: Establish a clear escalation procedure for staff to notify a manager or security immediately when a customer asks for Angela. Define when it is necessary to contact the police (e.g., in the event of an immediate threat).

Partnership with local police: Inform our local police licensing team that we are participating in the scheme.

c) Public safety

Managing capacity: A safe and clearly defined capacity of 350 limit will be set for the venue and will be strictly managed, especially during popular events and festivals.

Fire safety: Our fire risk assessment will be regularly reviewed and updated to reflect the dynamic use of our space. All fire exits will be clearly marked and kept clear of obstructions, including art installations and equipment.

First aid provision: A designated first aid kit will be maintained on-site, and a trained first aider will be present during all licensable activities.

Layout and flow: The layout of the venue will be planned for each event to ensure safe and unhindered movement of the public, with particular attention paid to the flow of people in the converted warehouse space.

Implement and promote the Ask for Angela scheme: Display posters, especially in restrooms, to inform customers that they can discreetly ask a member of staff for "Angela" if they feel unsafe or threatened.

Establish a clear staff response procedure: Train all staff on what to do when a person asks for Angela. This may include: Taking the person to a safer, discreet area away from the individual causing concern.

Reuniting the person with their friends.

Ordering a licensed taxi for the person and ensuring they get into it safely.

Providing support services information.

d) The prevention of public nuisance

Noise mitigation strategy: As part of our ongoing commitment to being a good neighbour, we have implemented a comprehensive noise mitigation strategy, including further soundproofing measures within the building. Sound control for events: For all amplified music events, sound levels will be monitored and controlled to remain within

agreed-upon limits. Doors and windows will remain closed when music is playing, particularly during evening events. Managed dispersal policy: At the end of events, a managed dispersal policy will be implemented. This includes making announcements to remind patrons to leave quietly and respect our neighbours in the Brimscombe area.

External area management: The external areas, including the space by the canal, will be regularly monitored and cleared of litter to prevent any public nuisance. Smoking will be restricted to a designated outdoor area.

e) The protection of children from harm

Challenge 25 policy: The Challenge 25 policy will be strictly enforced for all alcohol sales. Signage will be clearly displayed throughout the premises.

Refusals log: A refusals register will be maintained to record any challenges or refusals of service, which will be regularly reviewed as part of our staff training.

Child-friendly events: For community workshops and events explicitly aimed at young people (e.g., funded holiday activities or the '25 and Under' show), alcohol sales will be suspended or restricted to specific areas, and event content will be vetted to ensure it is appropriate.

Clear signage and entry restrictions: Appropriate signage will be displayed advising of age restrictions and licensing policy. During any late-night music events.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the
 holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their
 stay in the UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay
 indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in
 combination with an official document giving the person's permanent National Insurance number and their
 name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an
 official document giving the person's permanent National Insurance number and their name issued by a
 Government agency or a previous employer.

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK
 with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or
 reasonable evidence that the person has an appeal or administrative review pending on an immigration
 decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity such as a passport,
 - evidence of their relationship with the European Economic Area family member e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at https://www.gov.uk/prove-right-to-work) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00 Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Continued from previous page				
Address				
Building number or name				
Street				
District				
City or town				
County or administrative area				
Postcode				
Country	United Kingdom			
DECLARATION				
licensing act 2003, to make a	ce, liable on conviction to a fine up false statement in or in connectior	with this applicati	on.	
 understand I am not entitled am subject to a condition pre 	icants only, including those in a pa to be issued with a licence if I do n venting me from doing work relat cease to be entitled to live and w	ot have the entitle ing to the carrying	ment to live and work in the on of a licensable activity) a	e UK (or if I
	ation form is entitled to work in the to a licensable activity) and I have 15)		•	•
☐ Ticking this box indicate	es you have read and understood t	:he above declarat	on	
This section should be completed behalf of the applicant?"	ed by the applicant, unless you an	swered "Yes" to the	e question "Are you an ager	nt acting on
* Full name				
* Capacity				
Date (dd/mm/yyyy)				
	Add another signatory			
your application.			l <u>y-1</u> to upload this file and c	continue with

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED