

## Local validation checklist – Approval of details reserved by planning condition

This checklist has been created in order to clarify what information Stroud District Council requires to be submitted with your application. Any application submitted that does not provide the necessary information will not be validated and will not be progressed. If an invalid application is submitted, Officers will set out what further information is required in writing. Any application that remains invalid after 21 days will be returned and an administration fee charged.

Applications can be made via the Planning Portal website [www.planningportal.gov.uk](http://www.planningportal.gov.uk)  
 Alternatively, please submit one copy of each document and plan and send to [planning@stroud.gov.uk](mailto:planning@stroud.gov.uk)

For further information about the level of detail required for plans, please view the Council's Drawing Standards document, available at:

If after viewing the Drawing Standards you are still unsure about what needs to be supplied with your planning application, please contact us on 01453 766321 or by emailing [planning@stroud.gov.uk](mailto:planning@stroud.gov.uk)

**Please note:** Stroud District Council reserves the right to request further information not listed below that is reasonably required for the determination of your planning application.

| National Requirement List   | Tick when provided |
|---|--------------------|
| <b>Completed application form</b>   |                    |
| <b>Correct fee</b> (where necessary)<br>Planning portal fee calculator<br><a href="https://1app.planningportal.co.uk/FeeCalculator/Standalone?region">https://1app.planningportal.co.uk/FeeCalculator/Standalone?region</a><br>Stroud District Council website<br><a href="https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf">https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf</a> |                    |
| <b>Information</b><br>As necessary to describe the subject of the application, such as plans, reports, samples of materials etc   |                    |
| <b>Site location plan (at a scale of 1:1000, 1:1250 or 1:2500)</b><br>Application site outlined in red<br>All other land in the applicant's ownership outlined in blue  |                    |