

STRATEGY AND RESOURCES COMMITTEE

12 July 2018

7.00 pm – 9.25 pm
 Council Chamber, Ebley Mill, Stroud

3

Minutes

Membership:

| | | | |
|-------------------------------------|---|-----------------------------|---|
| Councillor Doina Cornell (Chair) | P | Councillor Mattie Ross | P |
| Councillor Nigel Cooper | P | Councillor Tom Skinner | P |
| Councillor Stephen Davies | A | Councillor Chas Townley | P |
| Councillor Colin Fryer (Vice-Chair) | P | Councillor Ken Tucker | P |
| Councillor Nick Hurst | P | Councillor Martin Whiteside | P |
| Councillor Keith Pearson | A | Councillor Debbie Young | P |
| Councillor Simon Pickering | P | | |

P = Present A = Absent

Officers Present:

| | |
|-----------------------------------|-----------------------------|
| Chief Executive | Head of IT |
| Director of Customer Service | Accountancy Manager |
| Property Manager | Democratic Services Officer |
| Head of Business Service Planning | |

Other Members Present:

Councillor Braun

SRC.017 APOLOGIES

Apologies for absence were received from Councillors Davies and Pearson.

SRC.018 DECLARATIONS OF INTEREST

Councillor Townley, declared an interest in Agenda Item no. 10, minute no. SRC.026 Subscription Rooms, Stroud as he is a Member of Stroud Town Council and left the meeting before this item was considered.

SRC.019 MINUTES

RESOLVED To approve as a correct record the Minutes of the meeting held on 14 June 2018.

SRC.020 PUBLIC QUESTION TIME

There were none.

SRC.021 **WORK PROGRAMME**

Members discussed the following items on the work programme.

- An ICT Strategy will replace the ICT Investment plan – October 2018.
- A Member Information evening will be held early in 2019 to consider procurement priorities.
- Asset Management Plan – April 2019

SRC.022 **TASK AND FINISH GROUPS**(a) Single Use Plastics

Councillor Braun gave a verbal update on the work of the Task and Finish Group. The Group included Councillors Braun, Denney and Tomblin, met with officer input from Barry Wyatt, Director of Development Services and Stroud Valleys Plastic Group.

An action plan was being put together, with involvement from local stakeholders and the community on how the district will use single use plastics in the future. Members were encouraged to be champions in their communities. The group need to put a structure to the plan and how they see wider community engagement. A report will be presented to future meetings of the Environment Committee and Full Council.

(b) Terms of Reference for 2018/19 IT Working Group

The Head of Business Service Planning explained that the Task and Finish Group would investigate options, together with input from SOCITM, officers, councillors and stakeholders, on how we use IT now and in the future.

- RESOLVED**
- 1. The Group examine the issues and conduct its business as, outlined in Section 2 of the report;**
 - 2. Membership shall comprise Cllrs Butcher, Cornell, Davies, Hayward, Baxendale and McCCasey;**
 - 3. In the event that a representative can no longer attend, then their group leader can nominate a replacement member at the committee chair's discretion;**
 - 4. The T&F group chair shall be Cllr Cornell.**

(c) Terms of Reference for 2018/19 Constitution Working Group

Councillor Cornell explained that the group would be considering three issues which would run parallel to the group looking at Members' conduct. The issues are:

- The amalgamation of Community Services and Licensing Committee and Environment Committee.
- The Financial Regulations and how Committees and Members engage with these.
- Scrutiny and Performance Management, looking at public speaking at meetings.

This work will be presented to Committee at a future date.

Councillor Whiteside proposed that the Chair should rotate between the members of the group, deleting (c) from the decision box, which stated 'The Committee Chair should be Cllr Pearson'. This was seconded by Councillor Pickering. On being put to the vote the proposal was not carried.

- RESOLVED**
1. **The Group examine the issues and conduct its business as, outlined in Section 2 of the report;**
 2. **Membership shall comprise Cllrs Cooper, Pearson, Townley, Reed, Kay and Studdert-Kennedy; and**
 3. **The Committee Chair shall be Cllr Pearson.**

SRC.023 CHIEF EXECUTIVE'S APPOINTMENT PANEL

Councillor Cornell updated Committee explaining that Councillors on the panel are Councillors Cornell, Cooper, Whiteside, Tucker, Pearson and Ross. Applications had been received from a broad range of applicants and interviews would take place on 31 July and 1 August 2018. A Council meeting would take place on 9 August to confirm the appointment.

SRC.024 LEADERSHIP GLOUCESTERSHIRE UPDATE

The Chief Executive provided an update on the meeting which took place on 14 June 2018 explaining issues regarding Gloucestershire Health and Wellbeing Board, Adverse Childhood Experiences and Social mobility. Gloucestershire 2050 would be debated at a future Council meeting.

SRC.025 CAPITAL PROJECT MONITORING

(a) Littlecombe Business Units, Dursley

The Property Manager gave an update to Committee. It was reported that practical completion of the units had been achieved within budget. The units had been handed over to the Council and are being marketed but were still vacant, no firm offers had been received.

(b) Brimscombe Port Redevelopment

An update was given to Committee on progress explaining that the development panel workshop had taken place and had discussed possible options. A report would be presented to Committee in October 2018.

(c) Housing Initiatives – Investment Options

As detailed in the report a number of options were being worked on by officers. A progress report will be presented to a future Committee.

(d) ICT Investment

The Head of Business Service Planning explained that the delegations as set out below for the Head of IT were important in order to be able to deliver the ICT programme.

- RECOMMENDATION TO COUNCIL**
1. **That the following delegations be provided to the Head of IT:**
 - (a) **To invite tenders and accept tenders where provision has been made in the budget subject to both the Contract and Procurement and Financial Procedure Rules.**
 - (b) **To ensure procedures are in place (and communicated) to protect Council ICT assets from any inappropriate activity, use, loss or removal. This will include adhering to all appropriate legislation and**

Council rules regarding the acquiring, use, retention and removal/destruction of all Council ICT assets (including information).

- (c) To procure contracts, additional goods, works and services as appropriate which fall within this area of responsibility subject to such being within approved budget and not contrary to policy.**

RESOLVED

- 2. To note the remainder of the report.**

Councillor Townley left the Council Chamber.

SRC.026 SUBSCRIPTION ROOMS STROUD

The Director of Customer Service updated Committee and explained that terms had now been agreed and the resolution clarifies the procedure which would take place to complete the transfer of the Subscription Rooms to Stroud Town Council.

Following questions and debate and on being put to the vote the resolution was carried by 6 in favour, 3 against and 1 abstention.

RESOLVED

- 1. Transfer the Council's freehold interest in the Subscription Rooms (which includes the forecourt) and the business operated therefrom to Stroud Town Council for a consideration of £1, subject to the following:**
 - (a) exchange of contracts for the transfer *(to include (i) agreed terms in respect of the matters referred to in resolutions (b), (c) and (d), (ii) overage provisions (iii) terms relating to the application of TUPE and (iv) any interim management arrangements)* to be exchanged by the 30th September 2018 with completion of the transfer to take place on or before the 31st March 2019.**
 - (b) the provision of a one-off grant of £230,000 to the Town Council towards the operating costs, subject to the completion of a grant agreement.**
 - (c) this council funding the costs of and procuring the works to replace the roof and to carry out repairs to the flat roof and masonry, subject to a maximum cost of £125,000.**
 - (d) the sale to include fixtures and fittings and all fixed and movable assets as part of the transfer (currently valued at £20,000).**
- 2. Subject to the above, to delegate authority to the Head of Property Services to approve the terms of the contract, transfer and all associated agreements.**

SRC.027 MEMBER QUESTIONS

A question was submitted and answered by the Chair. (Refer to the [Council's](#) webcast and [Item 11](#)).

The meeting closed at 9.20 pm.

Chair