

PAY

The Chief Executive has the following **remuneration**

- A **salary** of £113,008 pa that is subject to tax, national insurance and pension contributions.

A salary level was set in 2004 by the Chief Executive and Chief Officers Terms and Conditions Panel (a cross party panel of councillors) using external recruitment consultancy advice. If and when a national pay award is made, the salary is increased. It is a 'spot' salary.

The Chief Executive's salary is included each year in the Council's Statement of Accounts. This appears under Employees Remuneration. It is also specified in the Fair Pay and Senior Pay Policy Statement published each year on the Council's website.

EXPENSES

The Chief Executive can receive **reimbursement** for travel and subsistence expenditure incurred personally when on Council business under a scheme for all employees. The scheme is in line with HMRC rates. Claims submitted on prescribed forms with accompanying receipts are subject to verification.

ANCILLARIES

In addition, the following are provided:

- A password protected **mobile phone** so that the Chief Executive can be contacted 24 hours a day, 7 days a week for any emergency, civil contingency requirement or contact out of hours.

The mobile phone has security protected access to the Council's email and office system. The Chief Executive makes payment for private calls. The Chief Executive is not paid for a landline rental. Her home and mobile numbers are available to emergency and call-out services, councillors and key staff.

- Use of the employee car park at Ebley Mill and an **'all car parks' pass** enabling the Chief Executive to use the Council pay car parks in Stroud, Stonehouse and Painswick free of charge.

All employees and members have free parking at Ebley Mill.

- Free **eyesight tests** for jobs in the Council that specify use of computer screens.

The Chief Executive does not claim for her eyesight tests.

- Payment of membership of the Society of Local Authority Chief Executives (invoiced direct to the Council).

GIFTS AND HOSPITALITY

Hospitality offered and received is shown in a schedule published on the Council's website and in the Council's register available for public inspection at Ebley Mill.

RETURNING OFFICER

The Chief Executive was appointed the Council's Electoral Registration Officer and Returning Officer on 26th November 2018. These appointments are not part of the terms and conditions of the Council's Head of Paid Service. The posts have separate responsibilities that are clearly set out in law. No political control is allowed over the duties of the Returning Officer.

The Chief Executive is the Returning Officer at District Council and Parish Council Elections. She is Deputy Returning Officer at County Council elections and Acting Returning Officer at Parliamentary Elections.

Payments are according to scales set out by the Ministry of Justice (Parliamentary elections) and the scheme adopted by Gloucestershire authorities (District, County and Parish elections).