

COMMUNITY SERVICES AND LICENSING COMMITTEE

28 March 2018

7.00 pm – 9.20 pm

Council Chamber, Ebley Mill, Stroud

3

Minutes

Membership

Councillor Steve Robinson (Chair)	P	Councillor John Marjoram	P
Councillor Jonathan Edmunds (Vice-Chair)	P	Councillor Karen McKeown	P
Councillor George Butcher	P	Councillor Gill Oxley	P
Councillor Gordon Craig	P	Councillor Nigel Prenter	A
Councillor John Jones	P	Councillor Sue Reed	P
Councillor Darren Loftus	P	Councillor Penny Wride	P

P = Present A = Absent

Other Councillors Present

Councillor Cornell, Curley and Ross.

Officers Present

Director of Customer Services	Principal Licensing Officer
Head of Community Services	Licensing Officer
Accountant	Enforcement Officer
Health and Wellbeing Development Co-ordinator	Sports and Health Development Officer Democratic Services Officer

The Chair confirmed that Agenda Item 9 – Community Services and Licensing Budget Monitoring Report P3 2017/18 would be the first item of business.

CSLC.033

APOLOGIES

An apology was received from Councillor Prenter.

CSLC.034

DECLARATIONS OF INTEREST

There were none.

CSLC.035

MINUTES – 7 DECEMBER 2017

Councillor McKeown confirmed that concerns raised at minute CSLC.032 had now been discussed.

RESOLVED

That the Minutes of the Meeting held on 7 December 2017 are confirmed and signed as a correct record.

CSLC.036 **PUBLIC QUESTION TIME**

None received.

CSLC.037 **COMMUNITY SERVICES AND LICENSING BUDGET MONITORING REPORT P3 2017/18**

The Accountant outlined the above report which was based on budget holders' estimates up to 31 March 2018, together with significant variations. An outturn report would be presented to Strategy and Resources Committee in May 2018.

Budget underspends would be transferred into reserves at the end of the financial year. Clarification was given on the following points:-

- The consultant employed for the Subscription Rooms was no longer employed by the Council and would not be replaced.
- Stroud Town Council still do not make a contribution towards the CCTV.
- Joint sports centres would be handed back in August/September, when the one year notice period had expired.
- The budget line Strategic Head (Customer Services) – it was requested for more detail.

RESOLVED **To note the outturn forecast for the General Fund Revenue budget and the Capital programme for this Committee.**

CSLC.038 **WORK PROGRAMME**

The following items were highlighted:-

- Vulnerable tenants (cuckooing) – further information on how this affects tenants in rented accommodation and how we can protect our tenants. Staff would be trained for an awareness of any signs and a joint information evening with Housing Committee would be arranged.
- Review of the impact of the youth provision.
- Review Community Safety Strategy – this was now a year old.
- Task and Finish Group for the Tourist Information Centre to be formed at the next meeting.
- Police and Crime Commissioner would be invited to give an annual update.
- To invite Sarah Scott, Director of Public Health to provide an annual report.
- Policy update on Street Trading – December 2018 meeting.

RESOLVED **To note the above.**

CSLC.039 **MEMBER REPORTS**

(a) The Subscription Rooms

- i) Task and Finish Group – Councillor Cornell gave a brief summary on the progress to date. One proposal had been received from Stroud Town Council which would be reflected in the Task and Finish Group's report to Strategy and Resources Committee on 12 April 2018.

- ii) Monitoring of finances and activity – Councillor Robinson had monthly meetings with the General Manager and confirmed that bookings had increased, (a copy had been circulated to members under separate cover) and other savings had been made in the use of energy, salaries and on postage.
- (b) County Health and Overview Scrutiny Committee – Councillor Cornell confirmed the outcome of the consultation to close 2 hospitals in the Forest of Dean and build 1 new one, with an overall reduction in beds. On 6 March there was an update on the proposal across the country to transfer non subsidy staff. Due to much more joined up thinking this years' winter plan had been positive, and Gloucestershire hospitals were 3rd best in the country in January 2018. The annual Public Health report would be circulated.
- (c) Arts and Culture Task and Finish Group – Councillor Marjoram gave an update that following the final report at the last committee the strategy had been deferred and had not been adopted. There would be nothing further to report.
- (d) Tourism Task and Finish Group – Councillor Craig provided a verbal update (a copy of his report would be circulated). He confirmed that parishes were aware of the group and had contacted them, inviting them to attend meetings. Parishes were actively encouraging tourism because this increased footfall and the local economy.
- (e) Museum in the Park – Councillor Marjoram confirmed that numbers had increased and the recent exhibition 'Cathedral of Cloth: Life and Times at Ebley Mill' had celebrated 200 years of the building of the long block part of the mill; reminding members of the important industrial heritage of the mills within the district.
- (f) Police and Crime Panel – Councillor McKeown provided a verbal update. Stroud was the safest district in the county. The Police precept on Council tax had increased by 5.6% to enable more neighbourhood policing and also the use of police horses. A crime group from the midlands had moved into the district.
- (g) Performance Monitoring

Councillor Curley had chaired the Task and Finish Group Review of Performance Monitoring and confirmed that a more streamline consistent approach would be expected from each of the committees. In future a written report, using the template, would be circulated prior to the committee meeting and members could ask questions at the meeting.

A copy of the report had been circulated to committee prior to the meeting. The Director of Customer Services confirmed she would be completing the template with services listed within the remit of committee for discussion at future performance meetings. A list of the statutory functions for this committee would be circulated by the Director of Customer Services.

CSLC.040

DELEGATION OF NEW POWERS TO REVOKE OR SUSPEND A PERSONAL LICENCE UNDER THE LICENSING ACT 2013

The Principal Licensing Officer outlined the above report and the implications. She confirmed that training would be provided to members prior to the first hearing taking place. It was not envisaged that there would be many additional hearings resulting from the new powers.

RESOLVED **To delegate the function to revoke or suspend a personal licence under section 132A of the Licensing Act 2003 to a sub-committee (a hearing panel) made up of 3 members of the Committee that deal with licensing matters.**

CSLC.041 **UPDATE ON HEALTH AND WELLBEING PLAN**

The Health and Wellbeing Development Co-ordinator presented an update on different initiatives throughout the district. Copies of the following information was circulated to members and would be published onto the Council's website.

- Briefing on Delayed Hospital Discharge for Stroud District
- Update on Self Harm
- A copy of the Sport, Health and Wellbeing Annual Report 2018

The public health profile would be broken down into individual wards and circulated to members. Sarah Scott would be invited to a future committee meeting to update members on public health.

RESOLVED **To note the updates.**

CSLC.042 **CAPTIAL PROJECT MONITORING**

- (a) Stratford Park Lido and
- (b) Community Buildings Investment

RESOLVED **To note the report.**

CSLC.043 **STROUD DISTRICT COUNCIL SAFEGUARDING ACTIONS FOR 2018/19 - SECTION 11 SELF ASSESSMENT AUDIT TOOL**

The Director of Customer Services outlined the above report, officers would be working through the action plan and report progress to the performance monitoring meeting.

RESOLVED **To note the report.**

CSLC.044 **MEMBER QUESTIONS**

There were none.

The meeting closed at 9.20 pm.

Chair