

Business Rates Payment



Hip Hippo hooray
for Direct Debit
...A big lifeline for your
Business Rates payment



Business Rates payment
...now with extra
creature comforts

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, **Stroud District Council** will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request **Stroud District Council** to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

- If an error is made in the payment of your Direct Debit, by **Stroud District Council** or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society, – if you receive a refund you are not entitled to, you must pay it back when **Stroud District Council** asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

This Guarantee should be detached and retained by the payer



Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the form and send it to:

STROUD DISTRICT COUNCIL
Ebley Mill, Ebley Wharf,
Stroud, Glos, GL5 4UB

Name and full postal address of your Bank or Building Society
To the Manager _____ Bank / Building Society

Address _____

Postcode _____

Names(s) of account holder(s) _____

Bank/Building Society Account Number _____

Branch Sort Code _____

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

For Stroud District Council use only. This is not part of the instruction to your Bank or Building Society and must be detached by Stroud District Council before submission to the Paying Bank

Please state address of business property _____

Please also tick your preferred payment date

Service user number

9 7 5 3 2 0

Business Rates Reference

Instruction to your Bank or Building Society

Please pay **Stroud District Council** Direct Debits from the account detailed in this instruction subject to the safeguards assured by The Direct Debit Guarantee

I understand that this instruction may remain with **Stroud District Council** and, if so details will be passed electronically to my Bank or Building Society

Signature(s)

_____ Date _____

1st

1st April* to 1st January

8th

8th April* to 31st January

15th

15th April* to 15th January

22nd

22nd April* to 22nd January

28th

28th April* to 28th January

*or next available month (after autumn 31st date notice)

If you want to finish payment in March, not January, please tick here