

03 July 2017

## **STRATEGY AND RESOURCES COMMITTEE**

A meeting of the Strategy and Resources Committee will be held on **THURSDAY 13 JULY 2017** in the Council Chamber, Ebley Mill, Ebley Wharf, Stroud at **7.00 pm**.



David Hagg  
Chief Executive

**Please Note:** This meeting will be filmed for live or subsequent broadcast via the Council's internet site ([www.stroud.gov.uk](http://www.stroud.gov.uk)). By entering the Council Chamber you are consenting to being filmed. The whole of the meeting will be filmed except where there are confidential or exempt items, which may need to be considered in the absence of the press and public.

### **AGENDA**

- 1 **APOLOGIES**  
To receive apologies for absence.
- 2 **DECLARATIONS OF INTEREST**  
To receive declarations of interest.
- 3 **MINUTES**  
To approve the Minutes of the meeting held on 13 June 2017.
- 4 **PUBLIC QUESTION TIME**  
The Chair of the Committee will answer any questions from members of the public, submitted in accordance with the Council's procedures.  
**DEADLINE FOR RECEIPT OF QUESTIONS**  
**Noon on MONDAY 10 JULY 2017.**  
Questions must be submitted in writing to the Chief Executive, Democratic Services, Ebley Mill, Ebley Wharf, Stroud, and sent by post or by Email:  
[democratic.services@stroud.gov.uk](mailto:democratic.services@stroud.gov.uk).
- 5 **WORK PROGRAMME**  
To consider the work programme.
- 6 **MEMBER REPORTS**
  - a) Performance Monitoring
  - b) Subscription Rooms Task and Finish Group

**7 CAPITAL PROJECT MONITORING**

- a) Business Units, Littlecombe, Dursley
- b) Brimscombe Port Redevelopment
- c) Homes for Rent
- d) ICT Investment

**8 RECOMMENDATIONS FROM COMMITTEE(S)**

**Environment Committee – 29 June 2017**

At the above meeting the Committee recommended to Strategy and Resources Committee the immediate withdrawal of the Council's recycling bank service ([EC Agenda Item 11](#)) be approved. The recommendation will be presented by the Chair of Environment Committee.

**9 STRATEGY AND RESOURCES BUDGETS 2017/18**

To receive details of the General Fund Revenue Budgets.

**10 LITTLECOMBE SECTION 106 DEED: COMMUNITY FACILITIES CONTRIBUTIONS**

To receive a report on the allocation of funding for community facilities.

**11 LEADERSHIP GLOUCESTERSHIRE UPDATE**

To receive a verbal update.

**12 MEMBER QUESTIONS**

See Agenda Item 4 for deadline for submission.

**Members of Strategy and Resources Committee**

Councillor Steve Lydon (Chair)  
Councillor Doina Cornell (Vice-Chair)  
Councillor Nigel Cooper  
Councillor Stephen Davies  
Councillor Nick Hurst  
Councillor Keith Pearson  
Councillor Simon Pickering

Councillor Steve Robinson  
Councillor Mattie Ross  
Councillor Tom Skinner  
Councillor Ken Tucker  
Councillor Martin Whiteside  
Councillor Debbie Young

## STRATEGY AND RESOURCES COMMITTEE

13 June 2017

7.00 pm – 9.40 pm  
 Council Chamber, Ebley Mill, Stroud

# 3

### Minutes

#### **Membership:**

Councillor Steve Lydon(Chair)	P	Councillor Steve Robinson	P
Councillor Doina Cornell (Vice-Chair)	P	Councillor Mattie Ross	P
Councillor Nigel Cooper	P	Councillor Tom Skinner	P
Councillor Stephen Davies	P	Councillor Ken Tucker	P
Councillor Nick Hurst	P	Councillor Martin Whiteside	P
Councillor Keith Pearson	P	Councillor Debbie Young	P
Councillor Simon Pickering	P		

P = Present                      A = Absent

#### **Officers Present:**

Chief Executive	Apprentice, Legal Services
Principal Accountant	Head of ICT
Accountant	Head of Asset Management
Public Spaces Manager	Business Development Manager
Head of Housing Contracts	Policy Implementation Manager
Asset Manager	Democratic Services Officer
Strategic Head of Customer Services	Community and Facilities Manager

#### **SRC.001**

#### **APOLOGIES**

There were none.

#### **SRC.002**

#### **DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **SRC.003**

#### **MINUTES**

#### **RESOLVED**

**To approve as a correct record the Minutes of the meeting held on 13 April 2017.**

#### **SRC.004**

#### **PUBLIC QUESTION TIME**

There were none.

**SRC.005**                      **SUBSCRIPTION ROOMS PETITION**

The Chair introduced this item and explained that the Council had received a petition entitled "Support our subs (SOS)". In accordance with the Council's Constitution the lead petitioner was given 3 minutes to present the petition.

Julie Wickham, the lead petitioner, spoke and explained that she was now Secretary of a group which had been formed, called the Subs Community Association. She explained some background to the Subscription Rooms and outlined the key requests of the group which she asked the Council to consider.

The Chair explained that this Committee and Community Services and Licensing Committee would receive regular updates throughout the year, although there was a cross party Task and Finish Group working on all issues surrounding the project. A special meeting of this committee may need to be held later in the Civic Year to consider the options.

**SRC.006**                      **WORK PROGRAMME**

The work programme for 2017/18 was discussed. The Chair reminded Committee that items could be added throughout the year and asked Members to engage with the programme to put items forward if needed.

**RESOLVED**                      **To AGREE the Committee's Work Programme 2017/18.**

**SRC.007**                      **APPOINTMENTS**

- (a) Performance Monitoring Representatives – Councillors Cooper and Pearson
- (b) Investment and Development Panel - Councillors Cooper, Cornell, Edmunds, Hurst, Lydon, Mossman, Pearson, Ross, Townley, Tucker and Whiteside.

**SRC.008**                      **MEMBER REPORTS**

- (a) **Performance Monitoring**  
There had not been a recent meeting, a report would be given to the meeting in July.
- (b) **Investment and Development Panel**  
A meeting was held recently and dates had been arranged for the Panel for the rest of the Civic Year.
- (c) **Subscription Rooms Task and Finish Group**  
This had been discussed at minute no. SRC.005.

**SRC.009**                      **BUDGET MONITORING REPORTS****(a) HRA outturn report for 2016/17 – Summary of Variations**

The Principal Accountant outlined the report and explained that there were no big areas of concern in the report. This would be discussed at Housing Committee later in the month.

Members asked questions arising from the report which were answered by officers.

- RESOLVED**
- a) To note the HRA revenue and capital outturn for 2016/17, as shown in Table 1 and Table 4;
  - b) to approve the revenue reserve transfers and capital slippage, as set out in Table 2 and Table 5;
  - c) to approve the reprofiling of the 2017/18 New Build Programme budget, as set out in Table 6;
  - d) to approve additional budget of £700,000 for housing acquisitions in the 2017/18 capital programme.

**(b) General Fund revenue outturn report for 2016/17**

The Accountant outlined the report. Questions were asked relating to business rates, planning appeals, waste and recycling and ICT.

- RESOLVED**
- a) to note the General Fund Revenue Outturn for 2016/17, as shown in Table 1 and Table 2.
  - b) to approve the transfers to and from earmarked reserves for the year, as set out in Appendix A.
  - c) to approve the budgets to be carried forward to 2017/18, as set out in Table 3.

**(c) Capital outturn report for 2016/17**

The Principal Accountant outlined the report and summarised the key issues. Members asked various questions which included canal funding and registered providers.

- RESOLVED**
- a) that the capital expenditure outturn statement for 2016/2017 is approved;
  - b) that carry forward budgets identified in Appendix A, together with the sources of finance, are approved and added to the 2017/18 capital programme;
  - c) the revised capital programme and funding for 2017/18 is agreed.

**SRC.010 CAPITAL BUDGET MONITORING**

**(a) Business Units, Littlcombe, Dursley**

This item was the subject of a report later on the agenda and was discussed at that point.

**(b) Brimscombe Port Redevelopment**

The Head of Asset Management updated Committee on progress and explained that an Information Sheet had been published. Members thanked officers for the work being carried out on this programme.

**(c) Homes for Rent**

This item was the subject of a report later on the agenda and was discussed at that point.

**(d) ICT Investment Plan**

The Head of ICT outlined concerns relating to cyber attacks. ICT are looking at systems and ways for the Council to deliver the service to the residents of the district without reducing the quality of service given.

**RESOLVED** To note the report.

**SRC.011** **BUSINESS UNITS, LITTLECOMBE, DURSLEY**

The Head of Asset Management explained that planning permission had been granted for the Design and Build units at Littlecombe, with Marketing Agents and an Employer's Agent appointed to monitor the project on behalf of the Council. Members supported the revised scheme.

**RESOLVED** a) to delegate authority to the Head of Asset Management to enter into a contract with St. Modwen to construct a phase of business units at Littlecombe, Dursley and acquire the freehold interest in those units, as set out in this report and  
b) to approve the revised budget of £1.93m.

**SRC.012** **HOMES FOR RENT**

The Chief Executive, Business Development Manager and Policy Implementation Manager outlined the report and explained the possible options to provide more affordable housing in the district. The Council would work in partnership with registered providers. Discussions had taken place with the HCA and a tour of the sites would take place at the end of June.

**RESOLVED** To approve the activity programme set out at 4.1 in the report and to consider a further report on the nature and scale of a delivery programme for Homes for Rent at its meeting in October.

**SRC.013** **CORPORATE DELIVERY PLAN 2017-21**

The Chief Executive outlined the report and explained that, following consultation with Members, the priorities and key actions had been agreed for the next 4 years. They would be reviewed each year. The plan will be published on the Council's website and a suggestion was made to make it interactive rather than just a 'pdf' document.

**RESOLVED** To approve the Corporate Delivery Plan 2017-21.

**SRC.014** **MERRYWALKS, STROUD**

The Chief Executive gave a verbal update to Members regarding the shopping centre. The Council, together with GFirstLEP had met Dransfield Properties Ltd who were interested in the site and talks are ongoing. If the developer took over the site there would be a different mix of retail and they would manage the car park.

**SRC.015** **MEMBER QUESTIONS**

There were none.

The meeting closed at 9.40 pm.

Chair

**STROUD DISTRICT COUNCIL**  
**STRATEGY AND RESOURCES COMMITTEE**

**AGENDA  
ITEM NO**

**13 JULY 2017**

**5**

**WORK PROGRAMME**

<b>Date of meeting</b>	<b>Matter to be considered</b>	<b>Reporting Member/Officer</b>
12.10.17	Work Programme	Chair
	Member Reports	
	a) Performance Monitoring	Cllrs Nigel Cooper & Keith Pearson
	b) Investment and Development Panel	Cllr Steve Lydon
	c) Subscription Rooms Task and Finish Group	Cllr Doina Cornell
	Capital Project Monitoring	
	a) Littlecombe Business Units, Dursley	Head of Asset Management
	b) Brimscombe Port Redevelopment	Head of Asset Management
	c) Homes for Rent	Chief Executive
	d) ICT Investment Plan	Head of ICT
	Council Tax Support Scheme	Revenue and Benefits Manager
	Financial Reports	Acting Section 151 Officer
	ICT Infrastructure Investment Plan	Head of ICT
Leadership Gloucestershire Update	Chief Executive	
Capital Projects Monitoring	Corporate Team	
Property Assets Review	Head of Asset Management	
Corporate Delivery Plan – Progress with Implementation	Corporate Team	
Homes for Rent	Chief Executive, Business Development Manager, Implementation Manager	
18.01.18	Work Programme	Chair
	Member Reports	
	a) Performance Monitoring	Cllrs Nigel Cooper & Keith Pearson
	b) Investment and Development Panel	Cllr Steve Lydon
	c) Subscription Rooms Task and Finish Group	Cllr Doina Cornell
	Capital Project Monitoring	
	a) Littlecombe Business Units, Dursley	Head of Asset Management
b) Brimscombe Port Redevelopment	Head of Asset Management	
c) Homes for Rent	Chief Executive	
d) ICT Investment Plan	Head of ICT	
Financial Reports	Acting Section 151 Officer	
Leadership Gloucestershire Update	Chief Executive	

12.04.18	Work Programme	Chair
	Member Reports	
	a) Performance Monitoring	Cllrs Nigel Cooper & Keith Pearson
	b) Investment and Development Panel	Cllr Steve Lydon
	c) Subscription Rooms Task and Finish Group	Cllr Doina Cornell
	Capital Project Monitoring	
	a) Littlecombe Business Units, Dursley	Head of Asset Management
b) Brimscombe Port Redevelopment	Head of Asset Management	
c) Homes for Rent	Chief Executive	
d) ICT Investment Plan	Head of ICT	
Financial Reports	Acting Section 151 Officer	
Leadership Gloucestershire Update	Chief Executive	
Corporate Delivery Plan – End of Year Review of Implementation	Corporate Team	

### Information sheets sent to Members

Date sent and ref no.	Topic
30.5.17 SR-2017/18-001	ICT Infrastructure Investment Plan 2017/18 to 2019/20
12.6.17 SR-2017/18-002	Brimscombe Port Redevelopment



**STROUD DISTRICT COUNCIL**  
**STRATEGY AND RESOURCES COMMITTEE**

**AGENDA  
ITEM NO**

**13 JULY 2017**

**7**

<b>Report Title</b>	<b>CAPITAL PROJECT MONITORING</b>
<b>Purpose of Report</b>	To inform Committee of progress on capital projects within its remit. 1. Littlecombe Business Units 2. Brimscombe Port Development 3. Homes for Rent 4. ICT Investment
<b>Decision(s)</b>	<b>The Committee RESOLVES to note the report</b>
<b>Consultation and Feedback</b>	Details are contained within the body of the report.
<b>Financial Implications and Risk Assessment</b>	This report is consistent with approved Council budgets. There are no direct financial implications as this report is for information only. Any additional expenditure outside of the agreed budget must be reported separately. David Stanley – Accountancy Manager (s151 Officer) Tel: 01453 754100 Email <a href="mailto:david.stanley@stroud.gov.uk">david.stanley@stroud.gov.uk</a>  Risk assessments are undertaken for individual projects and set out in the Council's performance management system.
<b>Legal Implications</b>	This report is for information purposes only. There are no specific decisions required. Legal advice on each capital project has been given and will continue to be provided as appropriate. Craig Hallett, Solicitor Tel: 01453 754364 Email: <a href="mailto:craig.hallett@stroud.gov.uk">craig.hallett@stroud.gov.uk</a>
<b>Report Author</b>	Alison Fisk – Head of Asset Management Tel: 01453 754430 Email: <a href="mailto:alison.fisk@stroud.gov.uk">alison.fisk@stroud.gov.uk</a>
<b>Options</b>	This report is for information only
<b>Performance Management Follow Up</b>	Update reports are to be brought to Committee on a regular basis
<b>Background Papers/ Appendices</b>	None

**1. INTRODUCTION / BACKGROUND**

1.1 Members received an update on these projects at its recent meeting in June.

## **2. Littlecombe Business Units – Dursley**

- 2.1 Members will recall that the objective of this project is to bring forward 18,350sqft of new commercial buildings for use by small-medium businesses on the Littlecombe development site. The decision is based on a business case estimate which shows pay-back on full build cost between 0 years (for an onward freehold sale) and 15 years (for letting units) depending on pre-let, pre-sale and other contract terms.
- 2.2 The Committee approved additional budget to enable the project to proceed in June and the Development Agreement with St Modwen, fixing the contract price was completed on 15<sup>th</sup> June 2017.

2.3 The Project programme is expected to be:

Discharge of pre-commencement planning conditions	6 weeks	end July 2017
Contractor mobilisation	12 weeks	end Oct 2017
Construction period	30 weeks	May 2018

## **3. Brimscombe Port Redevelopment**

- 3.1 No change – progress continues to be made.

## **4. Homes for Rent**

- 4.1 Gloucestershire Homes and Communities Partnership (GHCP) met on the 19<sup>th</sup> June to discuss how this group of Housing Associations can work together and with the Council to help deliver more affordable homes. They will be meeting again in July and discussing how they can work with us over the coming weeks. Members on the Council's Investment and Development Panel have received a copy of their letter.
- 4.2 Gloucestershire Rural Community Council have now appointed a Community Housing Enabler for the Stroud district who will start work in mid-July. The Community Housing Enabler's remit will be to work with Community Land Trusts and other community housing groups in order to increase the delivery of affordable housing in the district.
- 4.3 The Housing and Communities Agency's visit to key strategic sites has been arranged for early September.

## **5. ICT Investment**

- 5.1 No change to report.

**RECOMMENDATION TO  
STRATEGY AND RESOURCES COMMITTEE  
FROM  
ENVIRONMENT COMMITTEE ON 29 JUNE 2017**

**AGENDA  
ITEM NO**

**8**

<b>Report Title</b>	<b>RECYCLING BANK SERVICE</b>
<b>Purpose of Report</b>	To seek approval for the withdrawal of the council's recycling bank service as part of a number of Multi Service Contract efficiency measures.
<b>Decision(s)</b>	<b>The Committee RECOMMENDS to Strategy and Resources Committee the immediate withdrawal of the Council's recycling bank service.</b>
<b>Financial Implications and Risk Assessment</b>	<p>The report sets out a change to the service offered around Multi-Bank recycling and will reduce the costs of service provision as set out in the report.</p> <p>Members will recall that additional budget of £400k was approved by Council in February 2017 due to the anticipated overspend on the Multi-Services contract. This change will contribute to the overall savings and efficiencies on the Ubico contract that are being agreed during the year.</p> <p>David Stanley – Accountancy Manager Tel: 01453 754100 Email: <a href="mailto:david.stanley@stroud.gov.uk">david.stanley@stroud.gov.uk</a></p> <p><b>Risk</b> Whilst the council may experience a loss of recycling material as a result of withdrawing the recycling bank service, this has been factored into the calculations. All residents are currently provided with a kerbside recycling service and therefore should not require the use of recycling banks</p>
<b>Legal Implications</b>	<p>Legal advice has been provided to the client officer on the proposed withdrawal of the service. (Ref:d15/06rc08/06) Karen Trickey, Legal Services Manager Tel: 01453 754369 Email: <a href="mailto:karen.trickey@stroud.gov.uk">karen.trickey@stroud.gov.uk</a></p>
<b>Report Author</b>	<p>Carlos Novoth – Public Space Manager Tel: 01453 754406 Email: <a href="mailto:carlos.novoth@stroud.gov.uk">carlos.novoth@stroud.gov.uk</a></p>
<b>Options</b>	Maintain the current service at unnecessary cost to the council. This would be a duplication of the service currently offered at resident's doorsteps.

<b>Performance Management Follow Up</b>	Withdrawal of the service will be undertaken with prior notice given to relevant parish councils and Ward Members. Measures will be taken to prevent flytipping at locations vacated by the recycling banks. The situation will be monitored for the short term.
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## 1. INTRODUCTION / BACKGROUND

- 1.1 The recycling bank service is currently provided within the council's new Multi Service Contract performed by Ubico Ltd. Service costs for the whole contract, exceeded the council's allocated budget by £275k in 2016/17 and is forecast to exceed the 2017/18 budget by £450k unless cost saving measures are implemented.
- 1.2 Prior to 1995, the recycling bank service was the only means of recycling within the district. As the kerbside recycling service has expanded, the bank service has reduced from 76 sites to 2 (Cainscross and Cam) and now represents only 1% of the council's recycling rate; the annual cost of maintaining the current service is £68,142.

## 2. ISSUES FOR CONSIDERATION

- 2.1 Whilst the recycling bank service continues to be used, it currently replicates the materials collected through the kerbside recycling service. This represents an unnecessary duplication of costs (this does not of course refer to materials such as Textiles, Books and DVDs).
- 2.2 There have also been a number of issues that have negatively impacted the service; these include their illegal use by local businesses and their use by residents as fly-tipping hotspots. General misuse of the facilities has also resulted in service costs and loss of revenue through contamination.
- 2.3 Table 1 below identifies the estimated cost savings to the council of withdrawing the service. The savings in-year total £17,945 provided the service is withdrawn by mid August 2017 and £59,542 in each subsequent year.

	Operational savings	Estimated loss of income	Current Asset value of banks	Estimated resale value of banks	Net Annual Savings
1 <sup>st</sup> Year (part year)	£34,071	£8,600	£10,526	£3,000	£17,945
Subsequent years	£68,142	£8,600	£0	£0	£59,542

## 3. CONCLUSION

- 3.1 The council has a fully integrated suite of kerbside waste and recycling services that has incentivised maximum resident participation and material capture rates. The recycling bank service provides a duplication of services at unnecessary additional cost and is now considered an outdated method of recycling.

## 4. RECOMMENDATION

- 4.1 Members are asked to recommend to Strategy and Resources Committee the withdrawal of the council's recycling bank service with immediate effect.

## STRATEGY AND RESOURCES COMMITTEE

13 JULY 2017

9

<b>Report Title</b>	<b>STRATEGY AND RESOURCES BUDGETS 2017/18</b>
<b>Purpose of Report</b>	To provide details of the General Fund Revenue budgets that the committee is responsible for. This report also contains information for Community Services & Licensing and Environment Committee budgets.
<b>Decision(s)</b>	<b>The Committee RESOLVES to note the report</b>
<b>Financial Implications and Risk Assessment</b>	There are no financial implications arising directly from this report. The General Fund revenue budget was approved by Council in February 2017. David Stanley – Accountancy Manager Tel: 01453 754100 Email: <a href="mailto:david.stanley@stroud.gov.uk">david.stanley@stroud.gov.uk</a>
<b>Legal Implications</b>	The Council should regularly review its General Fund credits or debits to prevent a debit balance for each accounting year and make adjustments to its budget to reflect any material changes to the approved annual budget. In view of the recommendations in this report, this report is being provided for information only, a material decision not being required. (Refd29.06r19.06c20.06) Karen Trickey, Legal Services Manager Tel: 01453 754369 Email: <a href="mailto:karen.trickey@stroud.gov.uk">karen.trickey@stroud.gov.uk</a>
<b>Report Author</b>	Adele Rudkin - Accountant Tel: 01453 754109 Email: <a href="mailto:adele.rudkin@stroud.gov.uk">adele.rudkin@stroud.gov.uk</a>
<b>Options</b>	None
<b>Performance Management Follow Up</b>	The committee will receive regular financial reports during the year with budget monitor reports due in September 2017 and March 2018, and an updated budget report in December 2017.
<b>Background Papers/ Appendices</b>	None

## 1. INTRODUCTION / BACKGROUND

- 1.1 Council approved the General Fund revenue budget at its meeting in February 2017. This committee had previously considered the standstill revenue budget at its meeting in January 2017.
- 1.2 The table within the report restates the revenue budget for the committee and only includes budgets that are considered to be controllable by the budget holder. This ensures that members are provided with an accurate overview of the financial performance of each service area without the potentially

confusing financial position that can emerge when there are variations on budgets that the budget holder has no direct influence over. Therefore, it excludes certain budgets deemed to be non-controllable, which are largely recharges from support services. The list below covers the main budget areas excluded:

- Support Service Charges (Corporate Support charges and Service Management Support charges)
- Internal Recharge income (received by support services as they charge-out their budgets to frontline services)
- IAS19/FRS17 Pension adjustment (An accounting entry that ensures the correct actuarial pension cost is included within the calculation of Net Total Cost as defined by CIPFA within the Service Reporting Code of Practice [SeRCOP]) \*\*
- Depreciation and Capital Charges \*\*

\*\* These are notional charges made to service revenue budgets and are 'reversed out' below the line on the General Fund so have no impact on the level of Council Tax raised to support the Council's spending.

1.3 Budget monitor reports will include an additional appendix that will show the amount of support service charges allocated to each budgeted headings for reconciliation purposes.

**Table 1 – Strategy & Resources Revenue budgets 2017/18**

Committee Summary Heading (COMM2)	Committee Service Area (COMM3)	Budget Holder	2017/18 Budget (£) - Controllable items only	2017/18 Budget (£) - Corporate Recharges	2017/18 Budget (£) - Service specific Recharges	2017/18 Budget (£) As per Feb 2017 Council
Investment Assets	Brunel Mall	Alison Fisk	(53,400)	37,500	8,100	(7,800)
Investment Assets	Industrial Units	Alison Fisk	(15,900)	47,100	4,800	36,000
Investment Assets	Brimscombe Port	Alison Fisk	50,000	98,800	39,800	188,600
Investment Assets	Littlecombe site, Dursley	Alison Fisk	0	21,300	0	21,300
Investment Assets	Gossington Depot	Alison Fisk	0	0	0	0
	<b>Subtotal Investment Assets</b>		<b>(19,300)</b>	<b>204,700</b>	<b>52,700</b>	<b>238,100</b>
Other Assets	Dursley Bus Station	Alison Fisk	(3,000)	2,300	0	(700)
Other Assets	Stroud Bus Station	Alison Fisk	0	0	0	0
Other Assets	Bus Shelters	Alison Fisk	0	0	0	0
Other Assets	Miscellaneous Properties and Land	Alison Fisk	16,700	112,000	10,900	139,600
Other Assets	Cornhill Market	Alison Fisk	0	0	0	0
Other Assets	Kingshill House	Alison Fisk	0	0	0	0
Other Assets	Old Town Hall	Alison Fisk	0	0	0	0
Other Assets	Shambles	Alison Fisk	0	0	0	0
Other Assets	Woodchester Mansion	Alison Fisk	0	0	0	0
	<b>Subtotal Other Assets</b>		<b>13,700</b>	<b>114,300</b>	<b>10,900</b>	<b>138,900</b>
Car Parks	Car Parks	Mike Hammond	(422,400)	87,100	8,200	(327,100)
	<b>Subtotal Car Parks</b>		<b>(422,400)</b>	<b>87,100</b>	<b>8,200</b>	<b>(327,100)</b>
Head of Asset Management	Head of Asset Management	Alison Fisk	81,600	11,800	100	93,500
Asset Management Team	Asset Management Business Support	Alison Fisk	0	0	0	0
Asset Management Team	Asset Management	Alison Fisk	263,400	158,900	25,400	447,700
Asset Management Team	Asset Building Maintenance	Alison Fisk	73,700	12,800	12,300	98,800
	<b>Subtotal Asset Management Team</b>		<b>337,100</b>	<b>171,700</b>	<b>37,700</b>	<b>546,500</b>
Facilities Management	Facilities Management	Mike Hammond	212,000	37,700	500	250,200
Facilities Management	Ebley Mill	Mike Hammond	496,700	95,600	7,600	599,900
Facilities Management	Emergency Management	Mike Hammond	92,100	10,400	100	102,600
	<b>Subtotal Facilities Management</b>		<b>800,800</b>	<b>143,700</b>	<b>8,200</b>	<b>952,700</b>

Committee Summary Heading (COMM2)	Committee Service Area (COMM3)	Budget Holder	2017/18 Budget (£) - Controllable items only	2017/18 Budget (£) - Corporate Recharges	2017/18 Budget (£) - Service specific Recharges	2017/18 Budget (£) As per Feb 2017 Council
Democratic Representation and Mment	Members Expenses	Allison Richards	371,200	160,900	5,600	537,700
Democratic Representation and Mment	Civic Fund	Allison Richards	0	0	0	0
Democratic Representation and Mment	Membership Subscriptions	David Stanley	0	0	0	0
Democratic Representation and Mment	Twining Expenses		0	0	0	0
Democratic Representation and Mment	Council Publications		0	0	0	0
Democratic Representation and Mment	Democratic Representation and Management	David Stanley	(167,400)	117,700	158,800	109,100
Democratic Representation and Mment	Other Democratic Representation and Management	David Stanley	0	0	0	0
Democratic Representation and Mment	Electoral Registration	Hannah Emery	124,300	33,800	500	158,600
Democratic Representation and Mment	Elections	Hannah Emery	108,600	63,900	200	172,700
Democratic Representation and Mment	Youth Councils	Steve Miles	3,400	900	0	4,300
	<b>Subtotal Democratic Representation and Mment</b>		<b>440,100</b>	<b>377,200</b>	<b>165,100</b>	<b>982,400</b>
Resources and Finance - Direct Spend	Past Service Pension Costs/Central Budget Alloc	David Stanley	1,606,500	0	0	1,606,500
Resources and Finance - Direct Spend	Corporate Management	David Stanley	(22,100)	264,200	115,700	357,800
Resources and Finance - Direct Spend	Audit Fee	David Stanley	0	0	0	0
Resources and Finance - Direct Spend	Bank Charges	David Stanley	0	0	0	0
Resources and Finance - Direct Spend	Treasury Management and Consultancy	David Stanley	0	0	0	0
Resources and Finance - Direct Spend	Pension Costs	Graham Bailey	48,800	900	0	49,700
Resources and Finance - Direct Spend	Land & Property Custodian	Phil Skill	(29,000)	67,700	300	39,000
	<b>Subtotal Resources and Finance - Direct Spend</b>		<b>1,604,200</b>	<b>332,800</b>	<b>116,000</b>	<b>2,053,000</b>
Chief Executive	Chief Executive	David Hagg	189,000	16,000	200	205,200
Strategic Head (Corporate Services)	Strategic Head (Corporate Services)	Allison Richards	46,200	4,200	7,200	57,600
Corporate Services (HR etc)	Human Resources	Lucy Powell	455,500	100,200	900	556,600
Corporate Services (HR etc)	Policy and Review	Petula Davis	121,300	28,700	300	150,300
Corporate Services (HR etc)	Marketing	Kam Mistry	53,200	17,900	100	71,200
	<b>Subtotal Corporate Services (HR etc)</b>		<b>630,000</b>	<b>146,800</b>	<b>1,300</b>	<b>778,100</b>
Corporate Services (Legal)	Monitoring Officer	Karen Trickey	0	0	0	0
Corporate Services (Legal)	Legal Services	Karen Trickey	422,300	116,700	1,500	540,500
Corporate Services (Legal)	Democratic Services	Karen Trickey	131,800	61,300	300	193,400
	<b>Subtotal Corporate Services (Legal)</b>		<b>554,100</b>	<b>178,000</b>	<b>1,800</b>	<b>733,900</b>



Committee Summary Heading (COMM2)	Committee Service Area (COMM3)	Budget Holder	2017/18 Budget (£) - Controllable items only	2017/18 Budget (£) - Corporate Recharges	2017/18 Budget (£) - Service specific Recharges	2017/18 Budget (£) As per Feb 2017 Council
Head of Finance	Head of Finance	David Stanley	111,300	20,000	7,300	138,600
Finance and Business Services	Financial Services	David Stanley	784,100	247,500	1,600	1,033,200
Finance and Business Services	Business Projects	Phil Skill	61,600	6,500	100	68,200
Finance and Business Services	Information & Communication Technology	Phil Skill	891,600	158,700	1,600	1,051,900
	<b>Subtotal Finance and Business Services</b>		<b>1,737,300</b>	<b>412,700</b>	<b>3,300</b>	<b>2,153,300</b>
<b>Strategy &amp; Resources Committee</b>	<b>STRATEGY &amp; RESOURCES Total</b>		<b>6,103,700</b>	<b>2,221,000</b>	<b>420,000</b>	<b>8,744,700</b>

**Table 1 – Community Services and Licensing Revenue budgets 2017/18**

Committee Summary Heading (COMM2)	Committee Service Area (COMM3)	Budget Holder	2017/18 Budget (£) - Controllable items only	2017/18 Budget (£) - Corporate Recharges	2017/18 Budget (£) - Service specific Recharges	2017/18 Budget (£) As per Feb 2017 Council
Community Safety	Community Safety	Mike Hammond	64,900	230,200	12,600	307,700
Community Safety	Abandoned Vehicles	Mike Hammond	4,700	34,700	4,200	43,600
Community Safety	Careline Services	Mike Hammond	(30,700)	15,400	200	(15,100)
Community Safety	Neighbourhood Wardens	Mike Hammond	234,600	0	0	234,600
Community Safety	Car Parks Enforcement	Mike Hammond	68,300	58,900	300	127,500
Community Safety	Stroud and Dursley CCTV	Mike Hammond	40,500	2,200	0	42,700
	<b>Subtotal Community Safety</b>		<b>382,300</b>	<b>341,400</b>	<b>17,300</b>	<b>741,000</b>
Youth Services	Hear by Right / Youth Services	Mike Hammond	99,100	700	0	99,800
Strategic Head (Customer Services)	Strategic Head (Customer Services)	Joanne Jordan	131,900	20,500	7,400	159,800
Grants to Voluntary Organisations	Grants to Voluntary Organisations	Joanne Jordan	337,300	2,200	0	339,500
	<b>Subtotal Grants to Voluntary Organisations</b>		<b>337,300</b>	<b>2,200</b>	<b>0</b>	<b>339,500</b>
Customer Services	Customer Service Centre	Shobhan Sen	385,600	113,500	20,800	519,900
Public Spaces	Public Space Service	Carlos Novoth	299,500	243,100	900	543,500
Public Spaces	Cemeteries	Carlos Novoth	23,500	8,300	73,900	105,700
Public Spaces	Amenity Areas	Carlos Novoth	127,200	5,100	44,300	176,600
Public Spaces	Commons and Woodlands	Carlos Novoth	13,800	0	0	13,800
Public Spaces	Stratford Park Grounds Maintenance	Carlos Novoth	180,000	22,600	28,600	231,200
Public Spaces	Grassed Areas Contribution to HRA	Carlos Novoth	170,000	700	0	170,700
Public Spaces	Public Conveniences	Carlos Novoth	223,100	5,600	34,900	263,600
	<b>Subtotal Public Spaces</b>		<b>1,037,100</b>	<b>285,400</b>	<b>182,600</b>	<b>1,505,100</b>
Revenues and Benefits	Business Rate Collection	Simon Killen	(109,100)	25,400	200	(83,500)
Revenues and Benefits	Council Tax Collection	Simon Killen	256,000	186,900	1,000	443,900
Revenues and Benefits	Council Tax Support Admin	Simon Killen	64,100	0	0	64,100
Revenues and Benefits	Rent Allowances and Rebates	Simon Killen	(76,900)	2,600	0	(74,300)
Revenues and Benefits	Housing Benefit Administration	Simon Killen	149,900	168,800	1,000	319,700
	<b>Subtotal Revenues and Benefits</b>		<b>284,000</b>	<b>383,700</b>	<b>2,200</b>	<b>669,900</b>

Committee Summary Heading (COMM2)	Committee Service Area (COMM3)	Budget Holder	2017/18 Budget (£) - Controllable items only	2017/18 Budget (£) - Corporate Recharges	2017/18 Budget (£) - Service specific Recharges	2017/18 Budget (£) As per Feb 2017 Council
Licensing	Licensing	Rachael Andrews	(68,700)	27,900	26,100	(14,700)
Cultural Svcs - Arts and Culture	Museum in the Park	Kevin Ward	417,000	74,400	1,200	492,600
Cultural Svcs - Arts and Culture	Subscription Rooms	tbc	223,100	72,000	5,000	300,100
Cultural Svcs - Arts and Culture	Tourism	tbc	147,000	38,900	400	186,300
	<b>Subtotal Cultural Svcs - Arts and Culture</b>		<b>787,100</b>	<b>185,300</b>	<b>6,600</b>	<b>979,000</b>
Cultural Svcs - Sport & Health Dev.	Health and Wellbeing	Jane Bullows	34,600	0	0	34,600
Cultural Svcs - Sport & Health Dev.	Sport and Health Development	Jane Bullows	118,700	24,200	6,800	149,700
	<b>Subtotal Cultural Svcs - Sport &amp; Health Dev.</b>		<b>153,300</b>	<b>24,200</b>	<b>6,800</b>	<b>184,300</b>
Cultural Svcs - Sports Centres	The Pulse Dursley	Angela Gillingham	(6,300)	157,800	2,900	154,400
Cultural Svcs - Sports Centres	Joint Use Sports Centres	Mike Hammond	59,200	68,400	400	128,000
Cultural Svcs - Sports Centres	Stratford Park Leisure Centre	Mike Hammond	119,100	43,400	0	162,500
	<b>Subtotal Cultural Svcs - Sports Centres</b>		<b>172,000</b>	<b>269,600</b>	<b>3,300</b>	<b>444,900</b>
<b>Community Services Committee</b>	<b>COMMUNITY SERVICES Total</b>		<b>3,701,000</b>	<b>1,654,400</b>	<b>273,100</b>	<b>5,628,500</b>

**Table 3 – Environment Revenue budgets 2017/18**

Committee Summary Heading (COMM2)	Committee Service Area (COMM3)	Budget Holder	2017/18 Budget (£) - Controllable items only	2017/18 Budget (£) - Corporate Recharges	2017/18 Budget (£) - Service specific Recharges	2017/18 Budget (£) As per Feb 2017 Council
Canal	Canal Partnership	Dave Marshall	6,800	73,000	7,500	87,300
	<b>Subtotal Canal</b>		<b>6,800</b>	<b>73,000</b>	<b>7,500</b>	<b>87,300</b>
Strategic Head (Development Services)	Strategic Head (Development Services)	Barry Wyatt	114,800	10,600	7,300	132,700
Head of Environmental Health	Head of Environmental Health	Jon Beckett	69,200	6,700	100	76,000
Environmental Health	Environmental Health Team	Jon Beckett	148,700	73,800	14,100	236,600
Environmental Health	Contaminated Land	Jon Beckett	31,500	6,800	1,400	39,700
Environmental Health	Dog Warden Service	Jon Beckett	81,500	12,500	38,800	132,800
Environmental Health	Environmental Protection	Jon Beckett	190,400	32,100	23,500	246,000
Environmental Health	Food Safety	Jon Beckett	152,400	26,100	36,300	214,800
Environmental Health	Health and Safety	Jon Beckett	87,800	14,500	14,100	116,400
Environmental Health	Land Drainage	Jon Beckett	59,600	12,400	4,200	76,200
Environmental Health	Public Health	Jon Beckett	40,900	5,800	19,300	66,000
Environmental Health	Pest Control	Jon Beckett	27,700	20,700	48,800	97,200
Environmental Health	Port Health	Jon Beckett	2,000	700	13,100	15,800
Environmental Health	Planning Liaison	Jon Beckett	14,200	2,300	0	16,500
	<b>Subtotal Environmental Health</b>		<b>836,700</b>	<b>207,700</b>	<b>213,600</b>	<b>1,258,000</b>
Statutory Building Control	Planning and Building Control Admin	Paul Bowley	255,300	72,800	1,100	329,200
Statutory Building Control	Building Control	Paul Bowley	(128,000)	69,500	98,500	40,000
Statutory Building Control	Securing Dangerous Structures	Paul Bowley	9,400	4,600	6,600	20,600
Statutory Building Control	Building Regulation Enforcement / Advice	Paul Bowley	34,900	18,700	26,300	79,900
Statutory Building Control	Street Naming	Neil Marriott	(3,700)	3,300	4,400	4,000
	<b>Subtotal Statutory Building Control</b>		<b>167,900</b>	<b>168,900</b>	<b>136,900</b>	<b>473,700</b>
Planning Strategy/Local Plan	Planning Strategy	Mark Russell	319,400	46,400	26,900	392,700
	<b>Subtotal Planning Strategy/Local Plan</b>		<b>319,400</b>	<b>46,400</b>	<b>26,900</b>	<b>392,700</b>

Committee Summary Heading (COMM2)	Committee Service Area (COMM3)	Budget Holder	2017/18 Budget (£) - Controllable items only	2017/18 Budget (£) - Corporate Recharges	2017/18 Budget (£) - Service specific Recharges	2017/18 Budget (£) As per Feb 2017 Council
Development Control	Development Control	Geraldine Le Cointe	(94,000)	162,000	252,800	320,800
Development Control	Trees	Geraldine Le Cointe	43,000	7,600	100	50,700
Development Control	Conservation	Geraldine Le Cointe	57,900	14,700	1,600	74,200
Development Control	Appeals	Geraldine Le Cointe	0	0	0	0
Development Control	Planning Appeal Costs	Geraldine Le Cointe	69,600	14,400	200	84,200
Development Control	Enforcement	Geraldine Le Cointe	107,800	23,100	400	131,300
Development Control	Footpath Diversion	Geraldine Le Cointe	(2,000)	700	0	(1,300)
	<b>Subtotal Development Control</b>		<b>182,300</b>	<b>222,500</b>	<b>255,100</b>	<b>659,900</b>
Economic Development	Economic Development	Mark Russell	54,200	0	0	54,200
Economic Development	Market Town Projects	Mark Russell	24,000	0	0	24,000
Economic Development	Regeneration	Mark Russell	108,300	29,300	12,700	150,300
	<b>Subtotal Economic Development</b>		<b>186,500</b>	<b>29,300</b>	<b>12,700</b>	<b>228,500</b>
Carbon Management	Energy Efficiency	Maria Hickman	93,400	21,100	8,900	123,400
	<b>Subtotal Carbon Management</b>		<b>93,400</b>	<b>21,100</b>	<b>8,900</b>	<b>123,400</b>
Waste and Recycling	Refuse Collection	Carlos Novoth	1,203,300	6,700	98,300	1,308,300
Waste and Recycling	Multi-Bank Recycling Sites	Carlos Novoth	1,137,700	15,800	100,600	1,254,100
Waste and Recycling	Recycling and Environmental Initiatives	Carlos Novoth	205,000	0	0	205,000
	<b>Subtotal Waste and Recycling</b>		<b>2,546,000</b>	<b>22,500</b>	<b>198,900</b>	<b>2,767,400</b>
Street Cleansing	Street Cleansing	Carlos Novoth	601,100	1,700	59,600	662,400
<b>Environment Committee</b>	<b>ENVIRONMENT Total</b>		<b>5,124,100</b>	<b>810,400</b>	<b>927,500</b>	<b>6,862,000</b>

## STRATEGY AND RESOURCES COMMITTEE

13 JULY 2017

**10**

<b>Report Title</b>	<b>LITTLECOMBE SECTION 106 DEED: COMMUNITY FACILITIES CONTRIBUTION</b>
<b>Purpose of Report</b>	To agree the allocation of funding for community facilities.
<b>Decision(s)</b>	<p><b>The Committee RESOLVES to:</b></p> <ol style="list-style-type: none"> <li>1. Allocate the £355,000 Community Facilities Contribution to which the report refers as follows: <ol style="list-style-type: none"> <li>a. £100,000 to Kingshill House</li> <li>b. £200,000 to The Chantry Centre</li> <li>c. £27,500 to Dursley Tabernacle</li> <li>d. £27,500 to GL11 Community Hub</li> </ol> </li> <li>2. Authorise the Strategic Head of Development Services to reassign the funding, or part thereof, to any of the projects identified in the S106 Deed if the relevant recipient scheme(s) does not proceed.</li> </ol>
<b>Consultation and Feedback</b>	Both Cam Parish Council and Dursley Town Council have been involved in considering bids for the funding as set out in the report.
<b>Financial Implications and Risk Assessment</b>	<p>The allocation of the contribution identified in the S106 deed is set out in the decision box. Paragraphs 5 and 6 of the report sets out the conditions around the S106 deed including a payback obligation and the trigger point for the developer to release the s106 contribution.</p> <p>The Council cannot forward fund these projects from its own limited resources, given the conditions around the release of the payment from the developer. If the 194<sup>th</sup> dwelling is not completed, no s106 contribution would be received.</p> <p>David Stanley – Accountancy Manager Tel: 01453 754100 Email: <a href="mailto:david.stanley@stroud.gov.uk">david.stanley@stroud.gov.uk</a></p>
<b>Legal Implications</b>	<p>Legal advice has been provided on the correct interpretation of the deed.</p> <p>K Trickey, Legal Services Manager Tel: 01453 754369 Email: <a href="mailto:karen.trickey@stroud.gov.uk">karen.trickey@stroud.gov.uk</a></p>
<b>Report Author</b>	<p>Barry Wyatt, Strategic Head (Development Services) Tel: 01453 754210 Email: <a href="mailto:barry.wyatt@stroud.gov.uk">barry.wyatt@stroud.gov.uk</a></p>

<b>Options</b>	It is for the District Council to determine the allocation of funding for the projects identified in the Section 106 Deed.
<b>Performance Management Follow Up</b>	The District Council will ultimately need to establish that the funding has been spent in accordance with the requirements of the S106 Deed or risk the potential that the money is returned to the developer.

## Introduction and Background

1. The Littlecombe development is covered by two planning applications relating to two delivery phases. The first planning permission granted in July 2008 included provision for up to 600 dwellings and was conditional on a 'Section 106 Deed'. This document required the developer to build a 'Community Hall Building' within the site. Stroud District Council granted another planning permission in May 2016, part of which included an outline permission for 282 dwellings. Further assessment of existing community facilities near the development indicated that the social and recreational needs of the Littlecombe residents would be better met by improving the quality of the existing community facilities and not adding an additional facility.
2. Consequently, the second planning permission was granted subject to a requirement to replace the new community hall facility on the site for a financial contribution of £355,000 to be used by Stroud District Council for alternative off-site community facilities including:
  - Upgrading the facilities at the Dursley Community Centre, Listers Hall, Chantry Centre and Kingshill House
  - Improve the accessibility of the tabernacle
  - Provision of a new lift at the Dursley Town Hall
  - Refurbishment of the Woodfields Youth and Community Hall
  - A new floor/facilities at Winterbottom Hall
  - Refurbishment of the Holywell Community Orchard
  - Update and improve the GL11community building at Cam/Upgrading and improving the facilities at Ashmead Hall at Cam
  - Providing facilities at the Rackleaze Nature Reserve; and
  - Upgrading the facilities at Everlands Scout Hut near Cam

## Allocation of the Funds

3. Notwithstanding the District Council having sole discretion to determine how the monies should be allocated in accordance with the deed, at the request of SDC, Dursley Town Council and Cam Parish Council invited proposals relating to the above projects and formed assessment panels to review the applications received. Each took into account the merits of the individual projects, ability to satisfy the planning criteria and meet the recreational and social needs of the Littlecombe residents, accessibility issues, financial soundness, facility management and governance.

4. Both Dursley Town Council and Cam Parish Council have since each set out how they consider the fund is allocated, as outlined below:

<b>Project</b>	<b>Cam Recommendations</b>	<b>Dursley Recommendations</b>
1. Chantry Centre	£222,800	£230,000
2. Kingshill House	£50,000	£100,000
3. Dursley Tabernacle	£50,000	
4. GL11 Community Hub	£32,000	£25,000

5. The S106 Deed provides a relatively standard obligation which requires any part of the contribution which is unspent and unallocated within a period of five years of the date of the deed (26 May 2016), to be repaid to St Modwen. In resolving the report recommendations, the Council will be allocating the money and thereby removing the risk of the payback trigger being activated.
6. As agreed by the Council, the timing for payment of the £355,000 by St Modwen is prior to completion of the 194<sup>th</sup> Dwelling. It is currently expected that the 194<sup>th</sup> dwelling will be constructed between 1<sup>st</sup> April 2019 and 31<sup>st</sup> March 2020. The fact that the Council has not yet received the money does not mean that it is unable to allocate the money. Nevertheless, as the agreed timing for the payment may cause some challenges for some recipients, officers will be approaching St Modwen to encourage earlier payment.

### **Issues for Consideration and Recommendation**

7. Although, the Council has complete discretion in terms of how the money is distributed between the identified projects in the deed and is not bound by the recommendations coming from the town and parish councils, the work undertaken by them in adding shape and priority to the list of projects outlined in the S106 Deed, has been helpful. Consequently, the first recommendation of this report seeks to strike a balance between the two.
8. The four projects all require further funding to deliver the entirety of the proposals. The success or failure in achieving additional funding may mean that some do not progress or circumstances may change between now and when the money is received. It is in this context that delegated authority is sought to make any adjustments that may be necessary.