

## COMMUNITY SERVICES AND LICENSING COMMITTEE

4 December 2014

7.00 pm –9.28 pm

Council Chamber, Ebley Mill, Stroud

# 3

### Minutes

#### Membership

Councillor Chris Brine (Chair)	P	Councillor John Jones	P
Councillor Karon Cross (Vice-Chair)	P	Councillor Russell Miles	A
Councillor Miranda Clifton	P	Councillor Elizabeth Peters	P
Councillor June Cordwell	P	Councillor Gary Powell	A
Councillor Jonathan Edmunds	P	Councillor Nigel Prenter	P
Councillor Julie Job	P	Councillor Penny Wride	P

P = Present    A = Absent

#### Other Councillors Present

Councillor Nigel Cooper

#### Officers Present

Strategic Head of Customer Services	Principal Licensing Officer
Facilities/Civil Contingencies Manager	Accountancy Manager
Facilities Management Officers	Licensing Officer
Angela Gillingham (Dursley Pool Manager)	Apprentice (Democratic Services)

#### Others Present

Dan Coleman (General Manager, SLM)

Jamie Nesbitt (Contract Manager, SLM)

#### CSLC.037

#### APOLOGIES

Apologies for absence were received from Councillors Russell Miles and Gary Powell.

#### CSLC.038

#### DECLARATIONS OF INTEREST

None received.

#### CSLC.039

#### MINUTES

#### **RESOLVED**

**That the Minutes of the Meeting held on 2 September 2014 are confirmed and signed as a correct record.**

**CSLC.40**                      **PUBLIC QUESTION TIME**

None received.

**CSLC.041**                      **WORK PROGRAMME**

The Committee discussed various topics and areas they would like to cover at their next meeting which included feedback from a Task and Finish Group for the Youth Budget.

**RESOLVED**                      **To add the above to the Work Programme**

**CSLC.042**                      **COMMUNITY SERVICES AND LICENSING COMMITTEE  
REVENUE ESTIMATES – REVISED 2014/15 AND ORIGINAL  
2015/16**

The Accountancy Manager highlighted the key points within the above report and clarified various aspects regarding the allocation of the budget.

**RECOMMENDED TO STRATEGY AND RESOURCES COMMITTEE**

- a) The estimates set out in Appendix B of this report be approved;
- b) The revised capital programme for 2014/15 and the capital programme for 2015/16, as shown in Table 2 (page 6) is approved;
- c) Growth and investment, as set out in Appendix C is included in the Council's budget plans for 2015/16.

**CSLC.043**                      **BUDGET MONITORING - Q2**

The Accountancy Manager provided Members with an update of the revenue budget and capital programme for 2014/15.

**RESOLVED**                      **To note the outturn forecast for the general fund revenue budget and the capital programme for 2014/15.**

**CSLC.044**                      **STRATFORD PARK LEISURE CENTRE UPDATE**

The General Manager of SLM outlined the SLM Ltd Annual Service Report and highlighted the centre's major successes over the past year and the issues that the centre faced with the outdoor pool.

Members' received a verbal update from the Facilities Management Officer on the progress that had been made at the leisure centre and showed Members before and after images of the changes made to the changing rooms. Statistical information on the number of people that have visited the centre and how this number had gone up compared to previous years was also given.

**RESOLVED**                      **To note the update.**

**CSLC.045**                    **JOINT USE SPORTS CENTRES**

The Facilities Management Officer gave the committee a verbal update on the progress of Joint Use Sports Centres, highlighting major developments and dates of implementation. He clarified the disabled capacity for the centres and opening times throughout the year.

**RESOLVED**                    **To note the update.**

**CSLC.046**                    **DURSLEY POOL FITNESS EXTENSION**

Members' received a verbal update from the Dursley Pool Manager on the progress of the future fitness extension for Dursley pool and circulated copies of diagrams of the proposed extension. The extension would enhance the facility even more for the current/future members.

**RESOLVED**                    **To note the update.**

**CSLC.047**                    **REVIEW OF TAXI LICENCE FEES**

The Principal Licensing Officer outlined the key aspects of the above report and explained why some fees were being raised and some lowered in order to accurately reflect the costs involved in the processes.

- RESOLVED**
- 1. To authorise the placing of a public advertisement setting out the proposed changes to taxi licence fees from 1 April 2015.**
  - 2. In the event that no objections are made (or objections are withdrawn) in response to the advertisement, the fees, as proposed in the report, be adopted from 1 April 2015.**
  - 3 In the event that objections are raised (and not withdrawn) in response to the advertisement:**
    - (a) A Panel comprising the Chairman of Community Services and Licensing Committee, the Head of Environmental Health and the Principal Licensing Officer, be set up to consider the objections; and**
    - (b) Subject to the Panel's consideration, the Head of Environmental Health will determine the Council's taxi licence fees that shall apply from 1 April 2015.**
  - 4 To amend Stroud District Council's policy in relation to DVLA driver checks so that any costs payable to the DVLA (if applicable) are paid for by the renewal applicant separately to the licence renewal fee.**
  - 5. To amend Stroud District Council's policy so that applications may, pending any mandatory change in the legislation, also be made for a 3 year Driver Licence and a 5 year Operator Licence.**
  - 6. To amend Stroud District Council's policy so that any refund calculation only takes account of the administrative and compliance elements of the fee**

**construction and does not include initial application costs and consumables.**

**CSLC.048**

**LICENSING FEES 2015/16**

The Principal Licensing Officer outlined the above report; The Licensing Officer explained the Government's proposed new changes in the renewal process for Personal Licences

**RESOLVED**

- 1. To adopt the schedule of licence fees and charges in Appendix A of this report for the period 1 April 2015 to 31 March 2016.**
- 2. To recommend to the Constitution Working group (through the Legal Services Manager) that in future minor changes to licence fees are delegated to the Head of Environmental Health and/or the Strategic Head (Development Services).**

**CSLC.049**

**MEMBERS' QUESTIONS**

None received.

The meeting closed at 9.28 pm.

**Chair**