

## **Tenant Services Procurement**

### **Purpose of this Information Sheet**

To inform members of the progress of the procurement process for the following areas:

- Responsive Repairs and Maintenance
- Kitchens and bathrooms
- External works

### **Introduction**

As presented and agreed by Housing Committee on 23 June 2015 the above mentioned contracts are being procured via the South West Procurement Portal following strict Official Journal of the European Union (OJEU) rules. One of the performance management tools was to provide a quarterly update to members on progress.

### **Current position**

- Evaluation of tenders took place w/c 26 October 2015
- The top two contractors were selected - Mears Ltd. And NKS Contracts Central Ltd.
- Standstill period (alcatel) started 11 December and ended at midnight on 21 December 2015 allowing the legal timescale of 10 days.
- Stage two of the S20 process started on 4 December and is due to end on 14 January 2016. This notifies our Leaseholder's of the proposed contractors and provides them the opportunity to view the tender and evaluation documents.
- Unsuccessful interviews with Contractors will be held w/c 21 December 2015

### **Risks**

The procurement process is being monitored via the corporate risk register with Sandra Cowley (Strategic Head of Finance) as lead officer under the headings of CCR70, CCR71 and FIN11. These risks are regularly monitored and reported to Corporate Team. The progress is also monitored by the Head of Housing Contracts on the Excelsis reporting tool under the heading TNS 3 which can be viewed by members

### **Next Steps**

- Following a successful S20 notice Awarding the Contract will be carried out on the 15 January 2016.
- Mobilisation meetings will be held with SDC staff and Contractors
- Meet the Contractor event for Stakeholders

A further update will be produced for members in March 2015

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