

Designation:	Leisure Apprentice
Grade:	Stroud Apprentice
Hours:	37 hours per week
Location:	The Pulse Dursley
Job Purpose:	<p>Stroud District Council are looking for enthusiastic and energetic candidates to work towards their Leisure Team Member Level 2 apprenticeship. There are five key areas of work all leisure team members will cover; leisure and fitness operations, lifeguard duties, swimming teaching duties, gym instruction and leading group activities. You will act as a Lifeguard, Swimming Teacher, Gym Instructor and Group Activity Leader amongst other operational duties</p> <p>This role is perfect for individuals who are looking to start a career in leisure</p> <p>You will achieve your Level 2 in Fitness Instructing, Level 1&2 Swim Teaching & NPLQ Lifeguarding Qualifications as part of this apprenticeship</p>
Responsible to:	General Manager
Responsible for:	No supervisory responsibility

KEY DUTIES

- Provide exceptional customer service to all members
- Assisting with gym tours and inductions
- Covering Lifeguard positions
- Support the centre swim teaching team to deliver exceptional swimming lessons
- Adopting a customer service focussed approach to your responsibilities
- Showing members how to use the gym equipment and machines
- Creating personal exercise plans for members
- Understanding Health, safety and welfare in a fitness environment
- Support and motivate clients who take part in physical activity
- Safe and effective pool supervision
- Equipment set up safely and on time
- Effective communication with other team members
- Working towards your Level 2 apprenticeship goals

SKILLS AND KNOWLEDGE

- A sense of humour and enthusiasm to work
- Good general education
- Good written and verbal communication skills
- IT Literate

If you are invited to interview for this role you will be required to complete a swim test as part of the interview process, in order to be considered for the role you must be able to demonstrate you are able to do the following:

- Jump/dive into deep water
- Swim 50 metres in no more than 60 seconds
- Swim 100 metres continuously on front and back in deep water and then tread water for 30 seconds
- Surface dive to floor of pool (deepest part)
- Climb out unaided without ladders/steps

COMPLEXITY AND CREATIVITY

- Work on a predesigned computer booking system.
- Assist your manager in ensuring that a positive team ethos is engendered and maintained.
- Be a positive team member.

JUDGEMENT AND DECISIONS

- Routine decisions on aspects of work with all other decisions being referred to Head Receptionist / Duty Manager

CONTACTS

- Members of the Council
- Members and Staff of other local authorities / partner agencies
- Suppliers and Contractors
- Members of the public

Routine or incidental contacts involving the exchange of information on non-contentious matters.

RESOURCES

Little or no responsibility for physical or financial resources.

TRAVEL DESIGNATION

Casual – HMRC rates will apply

MISCELLANEOUS

- Enhanced DBS check required which will be fully funded

GENERAL

- To work with communities sometimes outside normal office hours, including weekends.
- To ensure that at all times service delivery informs, reflects and supports the Council's prevailing aims and objectives.
- To work with colleagues across the organisation as required in support of organisational goals.
- To promote the Council's overall commitment to equality of opportunity/Diversity at all times and work within the requirements of the Council's Equality Scheme.
- To undertake all training and development initiatives as required.
- To work within Health and Safety guidelines in accordance with the Health and Safety at work Act.
- To work within the requirements of the Council's Environmental Policy and Management System.
- To undertake any appropriate duties required to meet the Council's obligations under the Civil Contingencies Act.

This job description is a reflection of the present position and is subject to review and alteration in detail and emphasis in the light of future changes or developments.