

<b>Designation:</b>	<b>Recreation Officer / Swimming Teacher</b>
<b>Grade:</b>	<b>Stroud 1/2</b>
<b>Responsible to:</b>	<b>General Manager, The Pulse Dursley</b>
<b>Service Area:</b>	<b>Cultural Services</b>
<b>Post Number:</b>	

## ESSENTIAL CRITERIA

### QUALIFICATIONS

National Pool lifeguarding qualification.  
Swim England L1 teacher qualification

### EXPERIENCE

1 Year of teaching experience

### SKILLS & KNOWLEDGE

Lifeguard skills  
Good Written and Verbal communication  
Well organised and planned lessons  
Knowledge and experience of the ASA stages 1 to 7

### PERSONAL ATTRIBUTES

Committed to providing excellent customer service.  
Committed to keeping skills up to date (training)  
Reliable  
A good verbal communicator  
Ability to react in an emergency situation.

### OTHER

Must be able to attend staff training on a Saturday at 6am (1<sup>st</sup> Saturday of each month)  
Available to work and cover at short notice.  
Good eyesight  
Good level of hearing  
Follow instruction  
Committed to working for an employer that values diversity and equality of opportunity

## DESIRABLE CRITERIA

### QUALIFICATIONS

First aid qualification  
Fitness qualification  
Level2 Swimming teacher qualification

### EXPERIENCE

At least 1 year in a similar role

## SKILLS & KNOWLEDGE

First aid  
Customer service skills/dealing with the public.  
Health & safety awareness

## PERSONAL ATTRIBUTES

Able to work in a team and on their own.  
Want to work and cover shifts at short notice.

## CORE COMPETENCIES

### 1. Effective Communication

You will be able to communicate clearly and effectively with a diverse range of people.

You can vary your communication dependant to your customer, using effective listening with the ability to persuade and influence where appropriate.

### 2. Customer Service

You are able to deliver the highest quality of service to our customers, both internal and external.

You will strive to deliver a consistently high quality service, with commitment to understanding and meeting their needs, inline with policies.

### 3. Working Together

You will be able to work co-operatively with colleagues and partners to achieve results and develop good working relationships.

You will be able to focus on the development of yourself and colleagues in order to enhance performance, motivation and ability to change.

### 4. Innovating

You will be able to seek better, more effective ways of delivering services.

### 5. Accepting Change

You will be able to adapt to new work challenges and situations, adopting a positive attitude to change.

### 6. Supporting the delivery of SDC priorities

You will be able to demonstrate an understanding of and commitment to the Council and its Services.

You will be able to demonstrate how your work supports and meets the needs of the service.

### 7. Conscientiousness

You will be able to be conscientious in the work you do and demonstrate that you can work in an organised and orderly manner.

You will be able to demonstrate that you can be industrious in the way you work.