



## APPLICATION FORM FOR A TEMPORARY ROAD CLOSURE ORDER

If you are planning to hold an event and would like to close a road to enable that event to be held then you need to apply to the Council for a Temporary Road Closure Order. Please use this form to give us the information we need to make the Order.

(Please read application notes before completing this form)

### Section 1 of 3

#### APPLICANT DETAILS

Name

Address

Email Address

Telephone number

### Section 2 of 3

#### THE EVENT

Name of event

Purpose and nature of event

Date(s) of closure required

Time period for closure  
required

Roads to be closed and  
Alternative Route (If  
Required)

Please enclose details of marshalling and first aid arrangements for  
the event, if required

Please  
tick to  
confirm

Has this event been held previously on this road?

YES/NO

If yes please give details

If yes, are the arrangements applied for amended in any way?

YES/NO

If yes, please give details

### Section 3 of 3

#### DECLARATION

I/we hereby indemnify Stroud District Council against all claims which may be made against them by reason of making the Temporary Road Closure Order and to pay all costs incurred as a result of such claims being made.

I/we agree to pay all costs of making good any damage to the highway by reason of holding the event including damage to any alternative route for diverted traffic.

I/we agree to provide, erect, maintain and remove all safety measures, including all signs, lighting etc., required to protect the public and property at the site of the event and on the diversionary route for the duration of the closure and to pay all costs incurred in the event of failures to do so.

I/we agree to keep clear access at all times for emergency purposes during the closure and acknowledge that the closure will apply to all other traffic, pedestrian access must be maintained to all premises.

I/we agree to be available during, immediately before and after the event so that we can be contacted by the Council or the Police.

I/we agree to ensure that there are sufficient marshals/stewards to adequately cover the event and all stewards for the event are adequately trained for their duties.

I/we understand that if I/we fail to comply with the above requirements failure may result in SDC not considering future applications for Temporary Road Closure Orders by me/us.

I/we enclose payment of £85.00 (non returnable). Cheques made payable to Stroud District Council.

Signature

Date

 /  /   
dd mm yyyy

This form must be returned to:

Stroud District Council Offices, Ebley Mill, Ebley Wharf, Stroud, Gloucestershire, GL5 4UB. Or Email: [legal.services@stroud.gov.uk](mailto:legal.services@stroud.gov.uk)

It is strongly advised that you hold public liability insurance for a minimum amount of £5 million for the event

Please remember to enclose payment and Contact Details for the "Organiser" of the event on the day: \_\_\_\_\_