



How to Respond Guidance Note

The current **Regulation 19 Consultation** differs from previous consultations the Council has held on the Local Plan preparation. Previous consultations have been set by the Council, to help inform the strategy and content of the emerging plan. This has included members of the public being asked for views on the location of new housing, individual sites and potential policy directions. That stage is now complete and the Council is ready to submit the draft plan to the Secretary of State who will then appoint an Inspector to examine the Plan.

In order to submit to the Secretary of State, the Council must carry out public consultation as prescribed by Regulation 19 of the **Town and County Planning (Local Planning) (England) Regulations 2019**. Unlike previous stages, this consultation is not set by the Council. Instead, the consultation questions are set by the Planning Inspectorate and require representations to reference a specific element(s) of the Plan, and to refer to the statutory tests of Legal Compliance, Soundness or Duty to Cooperate:

► **Legally compliant - relating to the way in which we have prepared the Pre-Submission Plan:**

- ✓ Does the Plan comply with national planning policy and legislation issued by the Government?
- ✓ Does the Plan include a Sustainability Appraisal?
- ✓ Has the Plan been prepared in cooperation with other local authorities and prescribed bodies?
- ✓ Has the Plan been prepared in-line with our [Local Development Scheme](#)?
- ✓ Have appropriate bodies been consulted during the plan making process in line with our [Statement of Community Involvement](#)?
- ✓ Have the appropriate notifications been made of publication of the Pre-Submission Plan?

► **Sound - relating to the content of the Pre-Submission Plan:**

- ✓ Has the Plan been **positively prepared** to meet the objectively assessed need for homes, jobs, services and infrastructure and deliver sustainable development?
- ✓ Is the Plan **justified** by a robust evidence base?
- ✓ Is the Plan **effective** in delivering sustainable development?
- ✓ Is the Plan **consistent with the National Planning Policy Framework (NPPF)** for sustainable development?

► **Complies with the Duty to Cooperate - relating to how we have worked with other local authorities or other relevant bodies in developing the Pre-Submission Plan:**

- ✓ Have we satisfied the requirements for working with other local authorities and statutory organisations to address strategic issues in the preparation of the Plan?

In accordance with the Regulations:

- ✓ Please reference the relevant paragraph/ policy/ Policies Map
- ✓ Please indicate whether you consider this part of the Plan to be Legally compliant/ Sound/ Complies with the Duty to co-operate
- ✓ Please provide details of why you think the Plan supports or fails any of the above tests
- ✓ Please set out the modifications necessary to make the Pre-Submission Plan legally compliant or sound
- ✓ Please put forward suggested revised wording of any policy or text
- ✓ **Please attach any supporting documents ensuring each document is no larger than 10mb and is redacted for publication in line with our website requirements. Please don't send more than 20mb of supporting documents per email. You may submit more than one email but please label clearly e.g. email 1 of 2. If you need to submit more than 60mb of material, please get in touch and we will facilitate a file transfer ***
- ✓ Please indicate if you would like to participate in the hearing session and why you consider this to be necessary
- ✓ Please sign and date your representation.
- ✓ **Please complete a new Part B form for each representation made.**

If a member of the public has no access to email they may:

- ▶ print out the word version form; or
- ▶ respond by letter, *replicating the questions set out above*



post to: The Planning Strategy Team, Stroud District Council, Ebley Mill, Stroud, GL5 4UB

If a member of the public is unable to use any of the above formats, there is a dedicated telephone hotline, **01453 754143**, to leave a message and one of the Planning Strategy Team will respond and tailor a method of response appropriate to that individual's needs. No one will be left unable to comment or respond.

! The Council will still forward all representations received, regardless of format or content if they are clearly made in response to this consultation and will consider them valid. However, the Council would strongly advise that anyone not using the recommended format clearly states which part of the Plan the representation relates to and is as clear and succinct as possible. If the Inspector is unable to fully understand what the representation relates to, as the responder has chosen not to respond to the questions set by the Planning Inspectorate, this is outside of the Council's control. It is therefore in responders' best interests to use the format as provided by the Planning Inspectorate, even if they are responding by email or letter.

If you are aware of anyone who is struggling to access documents or make representations, please advise them to contact the Planning Strategy Team on 01453 754143 and they will be offered assistance.

Public consultation on the Pre-Submission Draft Plan for Publication will close at midnight on 21 July 2021.

** July Updated re supporting documents*