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| Designation: | Canal Project Manager |
| Grade: | Stroud 9 |
| Responsible to: | The Project Board for overall project delivery and Council's Strategic Director of Place on a day to day basis |
| Service Area: | |
| Post Number: | |

ESSENTIAL CRITERIA

QUALIFICATIONS

- A degree or equivalent qualification in a relevant subject.
- Evidence of project management training.

EXPERIENCE

- Experience of delivering concrete value for people and communities
- Experience of creating the right conditions for innovation and helping teams feel supported
- Experience of leading and managing multi-disciplinary project teams on complex projects.
- Experience of managing a large partnership project, including elements of the voluntary sector
- Significant resource management experience.
- Experience of working in a political environment.
- Experience of procuring services via a variety of methods.
- Experience of managing a large budget.

SKILLS & KNOWLEDGE

- Advanced project management and leadership skills, including budget management.
- Recent practical knowledge of applying modern procurement practices.
- An understanding of regulatory requirements
- Effective communication and relationship building skills at a senior level with partners, stakeholders, media, businesses and the general public.
- Team leadership and motivational skills.
- Ability to resolve conflicts in a project management environment.
- Competence in the use of IT.
- Ability to hit the ground running in order to meet the project deadlines
- Ability to keep 'the big picture' in mind as well having an eye for the detail.
- Ability to balance different priorities within a project and manage sometimes competing demands of stakeholders
- Ability to work alongside volunteers and ensure that their skills and experience are utilised to the best effect

PERSONAL ATTRIBUTES

- First class influencing and communication skills, coupled with a collaborative style.
- Resourceful, enthusiastic, assertive, self-motivated and committed to personal and professional development.
- Resilience and flexibility in the face of changing circumstances.
- Strong organisational skills.
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OTHER

- Committed to working for an employer that values diversity and equality of opportunity
- Willing to work flexibly to meet the needs of the project.

DESIRABLE CRITERIA

QUALIFICATIONS

- Postgraduate qualification in management.
- Membership of professional institute.

EXPERIENCE

- A sound understanding of ethics, equality and diversity in a project context.
- Experience of a waterway project
- Experience of working on a National Heritage Lottery Funded project

LEADERSHIP COMPETENCIES

1. Leading the Organisation and priorities of SDC

With other members of the Leadership Team you will demonstrate commitment to providing solutions, listening to employees, customers and partners.

2. Building a Shared Vision

You will be able to build and communicate a collective vision for the future of SDC.

3. Partnership Working

You will form mutually beneficial partnerships within the Council and with other organisations in order to develop and deliver services.

4. Focus on the Future

You will demonstrate the ability to forward think, take opportunities to achieve goals and make decisions that develop SDC in the long term.

5. Drive Change

You will demonstrate the ability to proactively lead and build momentum for change, seeing it through in an effective way.

Equality and Diversity

You will conduct yourself in a manner which demonstrates 'equality' in the workplace: respecting peers and valuing people as individuals. You will ensure the workplace is free from discrimination, respecting choice and everyone's right to have their own beliefs. You will show you appreciate 'diversity' through the added value of individual differences and varied experiences.

In addition to the leadership competencies the managerial and core competencies will also apply to this role.