

Designation:	Head of Environmental Health
Grade:	9
Responsible to:	Strategic Director of Place
Service Area:	Environmental Health
Post Number:	

ESSENTIAL CRITERIA

QUALIFICATIONS

- Professionally qualified with membership of an appropriate professional body

EXPERIENCE

- Significant experience at a senior leadership and management level in an environmental health related field
- Significant experience of leading and managing large multi-disciplinary teams of staff.
- Experience of Programme and Project Management.
- Experience of managing budget / expenditure.
- Experience of working in a political environment.

SKILLS & KNOWLEDGE

- Comprehensive service based knowledge including relevant legislative framework.
- Ability to motivate and lead a group of staff, including prioritising workloads and staff resources to ensure corporate and service targets are met.
- Ability to develop, promote and implement new initiatives.
- Ability to formulate, promote and implement business plans.
- Strong interpersonal skills and ability to build constructive relationships with people at all levels in the organisation, including elected members.
- Ability to build constructive partnerships internally and with external groups and organisations.
- Ability to deal effectively with complex and contentious issues.

PERSONAL ATTRIBUTES

- First class influencing and communication skills.
- Resourceful, enthusiastic, assertive, self-motivated and committed to personal and professional development.

- Ability to analyse problems and provide innovative solutions.

OTHER

- Committed to working for an employer that values diversity and equality of opportunity
- Flexibility and ability to respond proactively to changing work practices.
- Willing to work outside normal hours as required

DESIRABLE CRITERIA

QUALIFICATIONS

- Post graduate management qualification

EXPERIENCE

- Knowledge of Local Government structures and political processes
- Experience of dealing with the Media/publicity
- Track record of improving performance

CORE COMPETENCIES

Effective Communication

You will be able to communicate clearly and effectively with a diverse range of people. You can vary your communication dependant on your customer, using effective listening with the ability to persuade and influence where appropriate.

Customer Focus

You are able to deliver the highest quality of service to our customers, both internal and external.

You will strive to deliver a consistently high quality service, with commitment to understanding and meeting their needs, in line with policies.

Working Together

You will be able to work co-operatively with colleagues and partners to achieve results and develop good working relationships.

You will be able to focus on the development of yourself and colleagues in order to enhance performance, motivation and ability to change.

Innovating

PERSON SPECIFICATION

You will be able to seek better, more effective ways of delivering services.

Accepting Change

You will be able to adapt to new work challenges and situations, adopting a positive attitude to change.

Supporting the delivery of SDC priorities

You will be able to demonstrate an understanding of and commitment to the Council and its services.

You will be able to demonstrate how your work supports and meets the needs of the service.

Outer layers of the [competency framework](#) apply with Management and Leadership roles.