

## Hunts Grove Parish Council

Minutes of a Meeting of Hunts Grove Parish Council held on Thursday August 20<sup>th</sup> 2020. Meeting held by Zoom Meeting platform and hosted by Stroud District Council.

### **Present;**

District Councillors; David Mossman (Chair), Gill Oxley (Vice Chair)

County Councillor Stephen Davies

Hannah Emery Head of Democratic Services Stroud District Council

Kevin Lee Interim Parish Clerk

Mrs K Callister, Resident of Hunts Grove and Member of Steering Group

### **5/20 Apologies for absence**

None received

### **6/20 Public Consultation and Questions**

The Chair responded as follows to the questions that had been submitted by Mrs Callister

#### **1. Provision of Notice Boards for Phase 2 onwards;**

The Interim Clerk was asked to get quotations for the cost and provision of notice boards and to seek permission from the developers

#### **2. Provision of dog bins and litter bins**

Interim Clerk to get quotations for the costs and provision and to confirm locations which would include cost of emptying of dog bins

#### **3. Parish Council taking responsibility from management company**

The Chair reported on the initial discussions with the developer and noted that apparently some of the properties on Phase 1 had restrictions on their deeds and discussions have been ongoing with crest and those home owners.

#### **4. Production of Minutes**

The Interim Clerk confirmed that Minutes of Parish Council Meetings would be produced promptly and within a week of the meeting being held

#### **5. SDC taking responsibility for facilities on Phase 1 (See Minute 13/20 below)**

### **7/20 Community Engagement**

The Chair commented that the Parish Council was run by the Shadow Council of district and county councillors. The elections in 2021 would ensure that there would

be a fully democratic council elected. In the meantime the Shadow Council would ensure that all information, agenda and minutes would be available to residents.

### **8/20 Registering Domain Name and set up e mail accounts**

Members discussed the options for establishing the .gov.uk domain name for the new council and the associated website requirements. It was agreed that a sum be set aside for this work to a maximum of £750 and delegated authority be given to the Chair and Interim Clerk

**Resolved; to approve expenditure to a maximum of £750 to set up the domain and e mail accounts and for delegated authority be given to the Chair and Interim Clerk to approve expenditure.**

### **9/20 Planning Applications**

The Chair commented on the existing workload of the Shadow Councillors and that Planning Applications would require a lot of input. He suggested that the district council be asked to advertise for volunteers from the Hunts Grove community to contribute to the Parish Council's response to planning applications.

**Resolved; the Interim Clerk to discuss with the District Council the advertising within the local community for assistance with planning applications**

### **10/20 Parish Council Business Accounts**

The Interim Clerk outlined the process for setting up a business account for the parish council. This would then enable the existing and future precept to be paid directly

**Resolved; for the Interim Clerk to establish the business accounts for the Parish Council**

### **11/20 Insurance**

Members acknowledged that the Parish Council would need to take out business insurance to cover its assets and third party liability. It was estimated that this would be around £1200 per year

**Resolved; for the interim Clerk to investigate the options for insurance and to set up the policy as appropriate in line with the estimated costs**

### **12/20 Finance and Precept**

The Interim Clerk reported that as a result of the new Parish Council having been set up during the COVID 19 Lockdown and no being business accounts having been set up. The District Council had paid the first 6 months precept to Hardwicke Parish Council with a request that Hardwicke manage the accounts as an interim measure. The Interim Clerk set out a process for the payment of any expenditure to be made

by Hardwicke Parish Council and for monthly reports to be submitted to the Shadow Council

**Resolved; to approve the report and procedures set out**

**13/20 Phase 1 Land Transfer**

The Chair gave a report on the discussions that had been held with the developer and with the District Council. A new management team from Crest will be appointed and meetings will be arranged. There would be Minutes of these meetings which would then be made available and also be reported back to the Shadow Council

**Resolved; for the Chair to be party to discussions between the developers and Stroud District Council and for minutes of those meetings to be published**

**14/20 Date of Next Meeting**

**It was agreed that the next meeting of the Council would be held on September 17<sup>th</sup> at 18.30 and would be held by the Zoom Meeting Platform**

**Signed**

**Chair**

**Date**