

**Hunts Grove Parish Council**  
Interim Clerk to the Council - Mr Kevin Lee  
50 School Lane Quedgeley Gloucester GL2 4WT  
Tel: 07505663090 Email: [clerk@hardwickepc.gov.uk](mailto:clerk@hardwickepc.gov.uk)

You are summoned to a meeting of Hunts Grove Parish Council will be held on August 20th 2020 at 6.30pm. The meeting will be held using the Zoom Remote Meeting Platform.  
If Members of the public wish to access remote attendance please e mail [Clerk@hardwickepc.gov.uk](mailto:Clerk@hardwickepc.gov.uk)

The meeting will be streamed live on Stroud District Council's YouTube Channel [https://www.youtube.com/channel/UCeH\\_AmF0s-TShcYIM8Stweg](https://www.youtube.com/channel/UCeH_AmF0s-TShcYIM8Stweg)

Signed Kevin Lee  
Interim Parish Clerk  
August 5th 2020

## **AGENDA**

### **1 Apologies for Absence**

### **2 Public Consultation and Questions (25 Minutes)**

Members of the public are welcome to submit a written question to the Clerk, this will presented and addressed at the Meeting. If you have a written question please send to the Clerk by Midday on Monday August 17<sup>th</sup> 2020. If a member of the public wishes to address or attend the meeting remotely using Zoom technology please contact the Clerk in advance of the meeting and receive a formal invite and log in code

### **3 Community Engagement**

- To discuss how to engage with residents of Hunts Grove and consider how residents can be involved in developing a business plan for the new Parish Council

### **4 Registering Domain Name and set up e mail accounts**

- To approve the setting up of the .gov.uk domain name and e mail accounts
- To develop the basic website to comply with .gov.uk requirements
- To approve expenditure for the above items; delegated authority to be given to the Chair and Interim Clerk to approve expenditure up to a maximum of £500

### **5 Planning applications**

- To discuss and agree the process for responding to planning applications including taking account of community input

### **6 Parish Council Business Accounts**

- To approve the opening of the Parish Council's Bank Accounts and confirm signatories to the account

### **7 Insurance**

The Parish Council will need to take out a Business Insurance policy to cover items such as; indemnity/liability insurance, insurance of assets and equipment. This should be undertaken as soon as possible.

- To give delegated authority to the Chair and Interim Clerk to take out a relevant insurance policy for the Parish Council. It is estimated that the cost could be around £1200 per year.

## **8 Finance/Precept**

- To discuss and approve the attached report which details how the precept has been passported by SDC to Hardwicke Parish Council and the mechanisms for approving expenditure prior to Hunts Grove having its own bank account

## **9 Phase 1 Land Transfer from Stroud District Council**

To receive a verbal report from the Chair

## **10 Future Meetings**

To discuss and agree the frequency and format of future meetings