

STROUD DISTRICT COUNCIL
ENVIRONMENT COMMITTEE

**AGENDA
ITEM NO**

6 FEBRUARY 2020

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Report Title	UBICO DRAFT BUSINESS PLAN 2020/21
Purpose of Report	To request approval and adoption of the 2020/21 Business Plan from Ubico.
Decision(s)	The Environment Committee RESOLVES to approve the draft Ubico business plan 2020/21.
Consultation and Feedback	Officers, Chair of Environment Committee, members and shareholders.
Financial Implications and Risk Assessment	There are no direct financial implications arising from this report as the decision is to adopt the draft business plan. Any budget decisions are dealt with through the agreed Committee process and approved by full Council. Adele Rudkin, Accountant Tel: 01453 754109 Email: adele.rudkin@stroud.gov.uk
Legal Implications	The Shareholders Agreement provides that adoption of the business plan is a reserved matter and is to be decided by a majority of the shareholders. Whilst the Chief Executive has delegated authority to deal with shareholder matters as shareholder representative, it is appropriate for this Committee to provide its comments and approval on the draft business plan. Patrick Arran, Interim Head of Legal Services & Monitoring Officer Tel: 01453 754369 Email: patrick.arran@stroud.gov.uk
Report Authors	Mike Hammond Head of Community Services Tel: 01453 754447 Email: mike.hammond@stroud.gov.uk
Options	The report is for information only.
Performance Management Follow Up	Directors and Shareholders meetings are held quarterly to progress the business plan. Officers also meet with Ubico on a monthly basis to discuss operational performance.
Background Papers/ Appendices	Appendix A - Ubico Business Plan 2020/21 - Draft

1. INTRODUCTION / BACKGROUND

- 1.1 Stroud District Council entered an agreement with Ubico in 2016 to provide services covering the collection of waste, recycling, street cleaning, grounds maintenance and building cleaning. This is commonly known as the multi service contract.
- 1.2 The agreement is currently performing well as can be demonstrated by the data published by the County Joint Waste Committee (JWC). There has been a dramatic increase in recycling rate and decrease in waste to landfill since the changes made since the implementation of the 2016 agreement.

- 1.3 The service has been recognised nationally as an exemplar by Defra and the service has been shortlisted for the National Recycling Awards for the Cutting Waste to Landfill category and the Food Waste Initiative category.

2. BUSINESS PLAN PRODUCTION AND AGREEMENT

- 2.1 The annual business plan is produced by Ubico and taken to the Directors and Shareholders meeting in February/March of each year for agreement for the following financial year.
- 2.2 In previous years this has been agreed to and signed off by the Council's Ubico Shareholder (the Chief Executive). Previously the Director of Customer Services has been a director on the Ubico Board, and following her retirement, the Head of Community Services has been appointed onto the board pending the appointment of a new Director.
- 2.3 In June 2019 a report was brought forward which agreed a process whereby members would be presented with a draft business plan and be given time to respond to Ubico with any feedback.
- 2.4 Following a presentation by Ubico's Head of Strategy and Business Intelligence at the December's Environment Committee of the draft business plan members were invited to give Ubico any recommendations prior to the plans approval before the Directors and Shareholders sign off meetings in February/March 2020.

3. CONCLUSION

Following the above process being undertaken I would ask that members approve the draft business plan for the financial year 2020/21.