



**STROUD DISTRICT COUNCIL**  
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Council Offices Ebley Mill Stroud Gloucestershire GL5 4UB

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## **MEMBER INDUCTION PROGRAMME – WEDNESDAY, 7 MAY 2008**

**Phase 1 – For all newly-elected Councillors. (Existing Councillors are invited to attend if they so wish).**

<b><u>TIME</u></b>	<b><u>SESSION (Venue)</u></b>	<b><u>TO BE PROVIDED BY</u></b>
3.00 pm – 4.00 pm	<b>Reception – ask for Democratic Services</b>  Photos (Long Block 5)  Tour of civic area	Rob Griffiths Facilities Management Officer  Democratic Services
4.00 pm – 4.05 pm	Introduction and Welcome (Committee Room)	Leader and Chief Executive
4.05 pm – 4.30 pm	The role of Councillors and introduction to policies and priorities of the Council (to include the Council's 5 priorities and their Lead Officer(s))	Chief Executive, Leader, Strategic Team and any other relevant Officers in attendance
4.30 pm – 5.00 pm	The Work of the Council	Councillor Barbara Tait
5.00 pm – 5.30 pm	An introduction to the Strategic Team, their senior staff and areas of responsibility.	Strategic Team and senior staff
5.30 pm – 6.00 pm	Opportunity for Members and Officers to meet over tea and sandwiches	
6.00 pm – 7.00 pm	Equality and Diversity	Nigel Riglar, Strategic Director

Please contact Martin Wood, Principal Democratic Services Officer (01453 754331 or via switchboard using Freephone 0800 581657) if you cannot attend the above event or have any queries.



**MEMBER TRAINING PROGRAMME – 2008/09**

**Phase 2 – For all newly elected Councillors and existing Councillors are invited to attend if they so wish.**

<b>DATE/TIME/VENUE</b>	<b>SESSION</b>	<b>TO BE PROVIDED BY</b>
	At your earliest convenience please contact Deb Russell in IT regarding your computer requirements. This will include an IT experience assessment. The Council's Electronic Communication Policy and a leaflet on the helpdesk are included in your welcome pack. If you require any assistance with your PC or operating programmes, please contact the Helpdesk who will arrange for you to receive the necessary support.	Deb Russell 01453 754261 (please leave a message on voicemail if unanswered and Deb will return your call asap)
15 May 2008	Tour of Ebley Mill Meet in Reception at 10.00am	Rob Griffiths Facilities Management Officer
3 June 2008 2.00 pm – 5.00 pm Council Chamber	Planning – annual update – <u>all</u> Members to attend. <u>Compulsory for all DCC Members</u>	Phil Skill Head of Planning
4 June 2008 7.00 pm – 9.00 pm	Standards/Conduct/Probity. <u>Compulsory for all new Members.</u>	Colin Spencer Head of Legal Services and Monitoring Officer
5 June 2008 4.30 pm – 6.00 pm Committee Room	Scrutiny and Performance	Kelvin May Strategic Director  Tina Kitchener Head of Policy and Communications
17 June 2008 2.00pm – 4.00pm	Licensing and Regulation – Licensing Act 2003 and Gambling Act 2005. <u>Compulsory for L + R Committee Members.</u>	Mike Lewis Principal Licensing Officer  Colin Spencer Head of Legal Services  External Trainer

3 July 2008 7.00 pm – 9.00 pm Council Chamber	Partnership Working	Tina Kitchener Head of Policy and Communications  Petula Davis Policy Officer
17 July 2008 7.00 pm – 9.00 pm Council Chamber	Environmental Strategy  Climate Change	Nigel Riglar Strategic Director  Barry Wyatt Strategic Head of Development Services
8 September 2008	Budget Matters	Clive Hammond Treasurer
25 September 2008	Access to Affordable Housing	Joanne Jordan Strategic Head of Customer Services  Sue Leighton-Boyce Housing Advice Manager

Training sessions on specific subject areas will be arranged throughout the Civic Year and details will be sent to all Members as soon as they become available.

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