

STROUD DISTRICT
LOCAL DEVELOPMENT SCHEME

August 2007

FOREWORD



**Cllr Barbara Tait
Deputy Leader and
Portfolio Holder for Planning**

This Council is underway with the preparation of plans under the new planning system to replace the adopted Stroud District Local Plan. Many of you have already taken the opportunity to be involved in this process.

The Council is required in the new system to prepare a number of local development documents. These documents set out different aspects of the Council's policies for meeting the community's economic, environmental and social needs for the future of the District where this has an impact on the use of land. The Local Development Framework is a 'folder' of these documents.

This Local Development Scheme explains what documents are being, and will be, produced as part of the Local Development Framework, when they will be produced, and when you can get involved in the production of each document. This approach is important for the Council to continue to act responsibly in the delivery of the development requirements placed on us, whilst maintaining and enhancing the natural beauty of the area.

In addition to the main documents, this Local Development Scheme timetables the preparation of a number of other documents that will play a vital role in delivering development and facilities to meet both local needs and to contribute towards meeting the development requirements of the sub-region.

The year ahead promises to be one of our most interesting and challenging.

A handwritten signature in cursive script that reads "Barbara Tait".

Barbara Tait

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1.0 Introduction

- 1.1 The Planning and Compulsory Purchase Act 2004 requires the Council to prepare and maintain a Local Development Scheme (LDS). This is the Council's programme for preparing documents for the District that will form part of the new planning policy framework that was introduced by the Act.
- 1.2 This is the first revision of the Council's Local Development Scheme (LDS) and sets out the work that Stroud District Council will be carrying out on its planning policies over the next three years. The Council is responsible for preparing the authority's Local Development Framework (LDF). Within this LDF there are Local Development Documents (LDDs) that will comprise Development Plan Documents (DPDs) and Supplementary Planning Documents (SPDs).
- 1.3 This LDS will be submitted to the Government Office for the South West (GoSW) by 31 March 2007. Consultation with GoSW on the LDS changes, timeline matters and the relationship to the Annual Monitoring Report (AMR) findings may take place. Following approval of the final document from GOSW, this Council will make a copy of the LDS available for inspection on its website at <http://www.stroud.gov.uk/docs/localplan/lfs.asp?did=lfs>
- 1.4 Further advice on the LDS can be obtained from the Council's Planning Strategy Team (01453) 754328 or email ldf@stroud.gov.uk
- 1.5 A list of abbreviations and explanation of some of the terms used in this LDS are contained in the Glossary at the end of this document.

2.0 What is the Local Development Scheme

This document is the starting point for you to find out when the Council is preparing planning policies regarding a particular place or issue and at what stage it is at in the preparation process. It sets out a three year programme timetabling the documents that this Council intends to produce. The LDS also indicates in general terms, what future work is proposed by the Council, beyond the next three years. This can inform opportunities to be involved with the plan-making process. A separate document, the Statement of Community Involvement, will specify how it is intended to involve stakeholders and the community in the process.

Development Plan Documents (DPDs)

These are the key documents in the Local Development Framework. They have development plan status and are the starting point for making decisions on planning applications. They are prepared with extensive community involvement and are subject to scrutiny by an independent inspector at a public examination. Once adopted they will replace the Stroud District Local Plan, 2005.

There are three stages to preparing a DPD:

Issues and Options:- where the Council develops its evidence base (often involving both the public and key stakeholders) to help identify the issues that the DPD will need to address and the options available to deal with them. The community and stakeholders are consulted on these emerging issues and options, which help to formulate the Council's early views.

Preferred Options:- the comments received on the Issues and Options consultation influence the content of the Preferred Options DPD. Alternative options that are not included within the draft policies at this stage are also discussed, together with the Council's reasons for them not forming part of the preferred approach. Comments received on the Preferred Options are used to help prepare the submission draft DPD.

Submission Draft and Examination:- the DPD is submitted to the Secretary of State and now forms Council policy. It is made available for interested parties to make formal representations regarding the 'soundness' of the plan. An independent Inspector will consider the representations, which, where necessary, will include hearings at a public examination. The Inspector will determine whether the plan is 'sound' and will make recommendations in a report which is binding on the Council.

Supplementary Planning Documents (SPDs)

These may cover a range of issues, which provide detailed guidance to supplement the policies in a DPD. Supplementary Planning Documents are produced in consultation with stakeholders but are not subject to public examination. They are a material consideration in the determination of planning applications and carry more weight in the planning application decision making process than the former Supplementary Planning Guidance.

Statement of Community Involvement (SCI)

The SCI explains how the community and stakeholders can expect to be engaged in the process of planning for the future of their area. It is produced in consultation with the community and stakeholders but if there are unresolved objections they will be examined by an independent Inspector, which may, if necessary, include public examination hearings.

Other background or supporting documents

Extensive technical and other background work is necessary to provide the appropriate evidence base to inform the preparation of policies and proposals contained in the LDDs.

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Diagram 1 illustrates the relationship between the Local Development Documents described in this section including the role of the background and supporting documents as the evidence base.

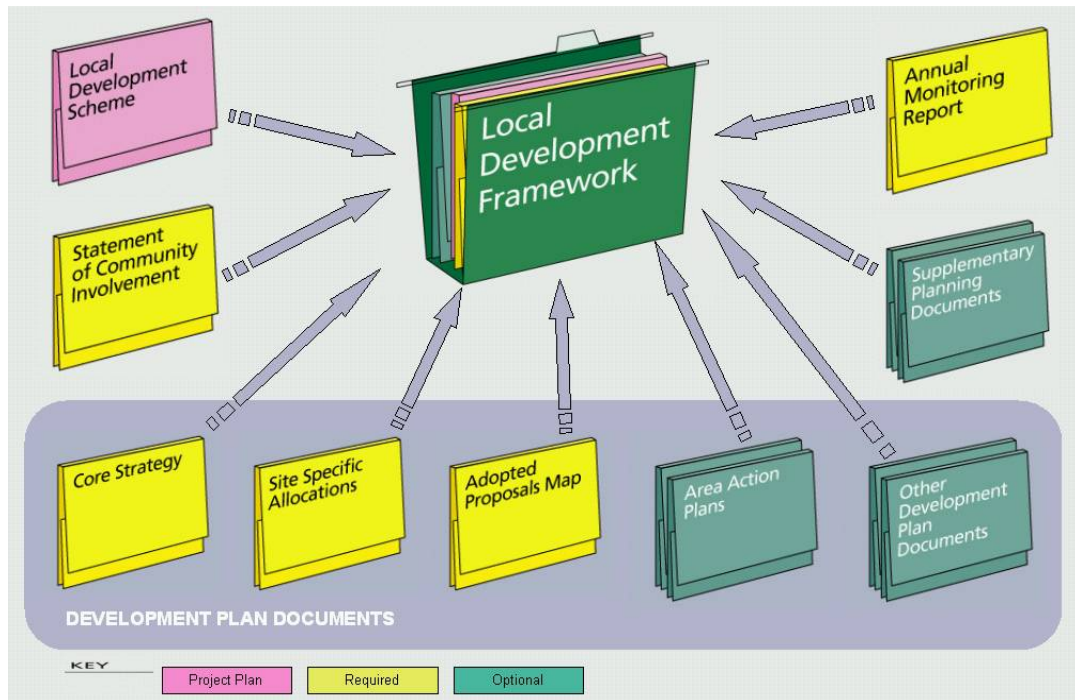


Diagram 1: Contents of a typical Local Development Framework

3.0 Sustainability Appraisal (SA) and Strategic Environmental Assessment (SEA)

All DPDs and SPDs will be subject to sustainability appraisals/strategic environmental assessments in accordance with the requirements of the Planning and Compulsory Planning Act 2004, European Directive 2001/42/EC and Environmental Assessment of Plans and Programmes Regulations 2004. This will ensure that the policies and proposals of the individual LDDs reflect the highest sustainable development principles.

The formulation of a SA/SEA report to accompany a LDD demonstrates how the Council intends to achieve its sustainable development objectives. The content of the SA/SEA will be considered at Examination when determining the soundness of individual Development Plan Documents.

The production of a SA/SEA report incorporates a number of key processes and consultation documents, which are set out below:

- i) An SA/SEA initial scoping report, which sets out baseline information and the main sustainability issues facing the area for which the LDD is being produced; initial sustainability objectives; the options to be considered as part of the assessment; and a summary of relevant documents that influence the preparation of the LDD.
- ii) An interim SA/SEA report, which develops the initial scoping report by setting out the testing of the initial LDD options and policies against the sustainability objectives. It also considers mitigation measures and the development of a monitoring procedure. The interim SA/SEA report considers and, where appropriate, incorporates amendments suggested through the production of the scoping report. The interim SA/SEA has regard to representations received on the previous SA/SEA documents and the LDD consultation documents.
- iii) The final SA/SEA report develops the previous SA/SEA report documents and sets out how the LDD has been appraised and influenced by the sustainability objectives and process. It sets out its compliance with the SEA directive and, where necessary, indicates mitigation measures through policy formulation and implementation. The final SA/SEA has regard to representations received on the previous SA/SEA documents and the LDD consultation documents.

The Town and Country Planning (Local Development) (England) Regulations 2004 outlines a different production and adoption process for DPDs and SPDs. The preparation of an SA/SEA and the timing of the different stages of production of the SA/SEA also differ.

Preparation of a DPD

The SA/SEA initial scoping report will be prepared in conjunction with Issues and Options consultation (Regulation 25). The interim SA/SEA report will be published in conjunction with the Preferred Options DPD for public consultation and participation (Regulation 26) and the final SA/SEA report will be submitted with the Submission DPD.

Preparation of a SPD

The SA/SEA initial scoping report will be prepared before the draft SPD is published. The interim SA/SEA report will be published in conjunction with the draft SPD and the final SA/SEA report will be published when the Council adopts the SPD.

SA/SEA preparation for the main LDF documents

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The process of SA/SEA for the new local development framework for Stroud District has commenced with preparation of a Scoping Report to underpin a number of LDDs. This will set out the baseline information about the District, together with sustainability issues affecting the area. The Scoping Report will also set out the likely future conditions, any environmental or sustainability problems and proposed sustainability objectives.

Changes are anticipated to the SA process and the assessment of different options in the various LDDs, as a result of responses to the Scoping Report and associated Issues and Options consultation documents. Independent consultants have been appointed to test rigorously the appraisal and assessment work.

Final Sustainability Appraisal Reports will be submitted to the Secretary of State along with the corresponding Local Development Documents.

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However, the Local Strategic Partnership (LSP) is currently refining its direction and role and intends to review the current strategy to accord with recent Government guidance to produce a Sustainable Community Strategy (SCS). Initial syndicate theme groups identified are

- Learning and Skills
- Environment
- Arts, Tourism, Economic Development and Culture
- Youth

There are also two associated partnerships formed – “Crime and Disorder” and “Health and Wellbeing”.

The SCS has established a vision –

‘To foster a feeling of pride and well-being within the diverse communities of the District by creating a safer environment which provides good shopping, leisure and public facilities together with local employment, all within easy reach of all residents, with local, quality housing affordable by all sectors of the community.’

The LDF will be developed to provide one of the mechanisms for the delivery of the SCS vision. In particular it will seek to ensure that land-use requirements arising from the SCS are addressed.

5.0 Summary of the Local Development Scheme for the District

The Council has decided that the following documents should be produced in the first round of LDF documentation and are included in this Local Development Scheme:

- Statement of Community Involvement
- The Core Strategy (DPD)
- Brimscombe Area Action Plan (DPD)
- Site Specific Allocations of Land (DPD)
- Affordable Housing (SPD)
- Stroud Industrial Conservation Area Review (SPD)

The draft Statement of Community Involvement has been submitted to the Secretary of State via GoSW and may be subject to an Independent Examination. Evidence gathering for the Core Strategy has commenced. The Issues and Options for the Brimscombe AAP are to be published and consulted upon by the end of June 2007. The related SPD (Stroud IHCA Review) has undergone initial consultation and an initial draft of the document will be published for consultation.

A Proposals Map with Inset Maps, where necessary, will also be produced to reflect the content of the LDDs. In addition, the Council produces an Annual Monitoring Report (AMR) each December, which monitors the performance of the LDDs and Local Development Scheme. The AMR is discussed further in Section 6.

The timeline charts (Appendix A) summarise the expected timetable for production for each Local Development Document the Council intends to prepare and Appendix B provides an overall profile of each of the LDDs listed above, including details of the document, a summary of the timetable and arrangements for production.

Statement of Community Involvement (SCI)

The Council has produced a draft Statement of Community Involvement (SCI) for submission to the Secretary of State. This explains:

- how local communities and stakeholders can become involved in the preparation of local development documents
- how the Council will facilitate this involvement
- the Council's standards to be met in terms of community involvement

The Council approved the submission of the SCI at its meeting on 28 February 2007 and the document was submitted to GoSW on 28 March 2007.

The original timetable in the 2005 LDS required review as a consequence of the unanticipated level of response to the Local Plan modifications coupled with staff resource issues.

DEVELOPMENT PLAN DOCUMENTS

Core Strategy (DPD)

The core strategy will set out the spatial vision, spatial objectives, policies and a monitoring and implementation framework for the District. The adopted Local Plan will provide a broad strategy steer to November 2008. The Core strategy will:

- be guided by sustainable development principles. (sustainability appraisal will have an important role to play in this regard); and
- be linked to the sustainable communities' agenda, helping determine the broad location of new housing and employment land necessary to meet the requirements of the regional spatial strategy and other strategic development

needs such as retail, leisure, community, essential public services and transport development.

- address the spatial elements of climate change and environmental protection

Work on the Core Strategy has been set back by the urgent need to ensure deliverability of regeneration and restoration of elements of the Cotswold Canals within a tight delivery timescale. Consequential revisions are necessary to meet the £17.9 million Heritage Lottery Funding and Regional Development Agency funding requirements. Therefore, the Brimscombe Area Action Plan is placed ahead of the Core Strategy work. The principle of this has been discussed with GOSW and broadly agreed. The 2005 AMR also identified this issue and the potential consequences for the previously agreed LDS.

Furthermore the timetable for the production of the new Regional Spatial Strategy for the South West (RSS) was extended. It is important that the Core Strategy appropriately reflects the strategic context set out in the RSS. Key studies informing the RSS will be used to inform any relevant LDD production in the District. The Deposit RSS is subject to an Examination in Public during April-June 2007 and the Panel Report is anticipated in October 2007.

The Core Strategy will also recognise the obligation set out in the Circular 01/2006 Planning for Gypsy and Traveller Caravan Sites that local authorities must allocate sufficient sites for gypsies and travellers in terms of the number of pitches. The Council is working with other Gloucestershire Local Planning Authorities and consultants as to how and what sites and services might be provided to meet gipsy and traveller needs in the short, medium and longer term.

Brimscombe Area Action Plan (DPD)

Whilst progressing the Local Plan to adoption, the social, political, cultural and economic context of those plan policies has changed. A clear indication of this is provided in the Heritage Lottery Fund (HLF) support for the restoration of part of the Cotswold Canals in this District (Phase 1a). The restoration of the Cotswold Canals to full navigation through the Stroud area is expected to act as a catalyst to deliver significant social, environmental and economic regeneration, bringing about changes to some of the land and businesses alongside. This will include increased visitor spend, tourism, development and construction related employment, neighbourhood regeneration, healthy living, training and skills development and community development, biodiversity and landscape aspects.

Following approval of HLF and South West Regional Development Agency (SWRDA) funding totaling £17.9 million, development proposals and enquiries have come forward along the canal corridor, with the realisation that canal restoration is more than an aspiration.

The Council has identified an urgent need to produce an Area Action Plan (AAP) that provides an implementation and delivery framework for managing regeneration and guiding change in particular in the Brimscombe Port area of the canal corridor. This is in acknowledgement of the complexity of delivering both the restored canal basin and the associated regeneration of adjacent land. It is necessary to deliver proposals that respect the heritage of the canal and surrounding area whilst being economically viable and providing the community with a sustainable development within timescales driven by HLF and SWRDA funding.

Site Specific Allocations of Land (DPD)

The DPD will identify the sites which are proposed for development to meet the Council's spatial vision and core strategy. The Site Allocations DPD will include policies on the development of those sites, such as the mix of uses and the access arrangements. The Proposals Map DPD will be amended to identify the sites. If necessary it will also identify

extensions to the Green Belt in the District to implement any alterations to the extent of the Green Belt proposed in the Revised RSS.

The level of priority afforded the Site Allocations DPD reflects the need to ensure proposals are in place at the earliest opportunity once the Core Strategy has been adopted in order to secure timely delivery of the housing requirement identified in the RSS for the period post 2011. To this end, background work on this DPD will commence in parallel with work on the Core Strategy. It is proposed that public engagement on issues and options will be programmed to commence immediately following the completion of the Core Strategy Preferred Options consultation. This would lead towards submission in October 2009 following the Examination of the Core Strategy in September 2009.

General Development Control Policies (DPD)

This will provide a set of general criteria based policies against which detailed development proposals will be considered. The Council will review the effectiveness of existing policies in the adopted Stroud District Local Plan and identify the key policies needed to guide development control. The production of this document is not considered an immediate priority as policies in the adopted Local Plan are largely up to date. The scope for joint working with other Districts in the preparation of these generic policies will be investigated.

A timetable for the preparation of a development control policies DPD is not provided within this LDS. As set out in Appendices A and B a realistic timetable has been set and resources are not available at the current time to bring forward this DPD. Also, the scope and a timetable for possible joint working have yet to be discussed and negotiated with other authorities. This position will be reassessed within the context of the Annual Monitoring Report and where appropriate this LDS will be revised. Saved development control policies are included in the schedule of saved Local Plan policies provided at Appendix C.

Proposals Map (DPD)

The Proposals Map is currently the one in the adopted Stroud District Local Plan. It will be replaced as new development plan documents are adopted. The Proposals Map will illustrate all the policies set out in DPDs, and will be revised as each new DPD is adopted. It will also identify any saved policies. Although a DPD, the Proposals Map does not have its own programme, but will be progressed and revised alongside preparation of the DPDs set out in the Indicative Programme in Appendix X.

The diagram on the next page provides a summary of the emerging Stroud Local Development Framework.

SUPPLEMENTARY PLANNING DOCUMENTS

Affordable Housing (SPD)

One of the roles of the Council is to enable and co-ordinate the provision of housing to meet the needs of all those within its community. Meeting the aim of providing balanced communities is becoming increasingly difficult within Stroud District, as it is an attractive area with increasingly high house prices. This means the purchase of an appropriate home is often beyond the means of potential buyers, particularly those residents on low incomes. The provision of affordable dwellings is a high corporate priority and is addressed in the adopted Local Plan. This SPD will provide further detailed guidance concerning its delivery. The issue of affordable housing is also highlighted in the Council's:

- Strategy for Housing 2003-04/2005/06.
- Annual Housing Investment Programme.
- Housing Needs Surveys.
- Local Strategic Partnership's Community Strategy

Stroud Industrial Heritage Conservation Area Management Proposals (SPD)

Section 71 of the Planning (Listed Buildings and Conservation Areas) Act places a duty on Local Planning Authorities to formulate and publish proposals for the preservation and enhancement of Conservation Areas, and paragraph 4.10 of PPG15 gives further guidance on this subject. Architectural and historical analysis work on the IHCA has been in progress since 2003 and this will form the basis of separate character analysis volumes of the Conservation Area Statement, which will act as supporting documents to the Management Proposals SPD

In the adopted Local Plan (Para 7.4.8) it is stated that the Council will provide Conservation Area Statements where appropriate and adopt these as supplementary planning guidance (under the old planning system). As one of the largest conservation areas in the country and in the face of significant development pressure it is considered to be entirely appropriate for the production of management proposals specific to the IHCA and for these to be adopted (in the new planning system) as SPD.

The management proposals are anticipated to include a strong design element to ensure a consistent approach is taken to the consideration of development proposals associated with the canal's restoration and the regeneration of adjacent areas. The design elements will be critical to embracing the Government drive towards high quality inclusive design in the layout of new developments and individual buildings in terms of function and impact for the lifetime of the development. Design which fails to take the opportunities available for improving the character and quality of an area will be resisted (Paragraph 13 of PPS1).

The design elements will not be prescriptive. They will encompass broad commitments to assist the delivery of careful assessments of places, well-designed proposals, robust decision-making and a collaborative approach to achieve a vision for the canal and canal side environments.

This will enable it to be used by the Council to support the decision making process on relevant planning applications. At this stage it will be adopted to be in conformity with the adopted Local Plan and current national and regional policy. It will then be kept under review and, if necessary, be amended prior to its re-adoption together with the adoption of the Core Strategy to provide the formal chain of conformity in the new planning system.

6.0 Existing Planning Policy documents

The Local Development Documents set out in this, and future, Local Development Schemes will, in due course, provide a new planning policy framework at the local level. They will eventually replace the Stroud District Local Plan 2005 and Supplementary Planning Guidance for the District.

Adopted Stroud District Local Plan

As part of the new system, the existing development plan is 'saved' for three years. This means that the Stroud District Local Plan 2005 will remain part of the development plan until November 2008 or until it is deleted in whole or in part by a new Local Development Document. However, it is currently subject to a Legal Challenge through the High Court. The Council will work with our legal representatives to minimise the risk of any challenge being successful. If the Legal Challenge were to succeed the Council will review the policies saved and affected by the High Court decision.

Some policies may need to be saved beyond 3 years. The Council will accord with the Department for Communities and Local Government (DCLG) protocol for saving policies beyond November 2008. Appendix C shows the policies we intend to save and the policy documents that will replace them.

Supplementary Planning Guidance

Supplementary Planning Guidance that has been adopted will continue to be a material consideration in the determination of planning applications until they are withdrawn by the Council or replaced by LDDs. The Supplementary Planning Guidance notes that will remain of relevance are listed in Appendix D.

The Council has existing Supplementary Planning Guidance (SPG), which has been subject to full public consultation and is consistent with the adopted Stroud District Local Plan. The Council considers these documents to have status as a material consideration as they are linked to 'saved' policies. The documents and their dates of adoption are given in Appendix D that identifies how existing SPG's are linked to 'saved' policies in the Stroud District Local Plan. The Council acknowledges that over time the weight accorded to SPG will be less than that of Supplementary Planning Documents (SPD). The Council will monitor the performance of SPG in addition to reviewing their content in line with any new and/or emerging national and regional policy. Any future changes to the production of Supplementary Planning Documents in a Local Development Scheme will be published.

Supplementary Planning Advice

Parish Plans and Design Statements can be adopted to be 'material considerations' where the planning aspects are in conformity with the "saved" local plan policies and there is a statement of consultation that can provide an audit trail of document changes and its reasoning and justification. Such a document will also indicate the level of community engagement in the process. The Council refers to such documents as 'Supplementary Planning Advice' and has followed such a process with the Stonehouse community and their work on their Stonehouse Design Statement. The Council will review the performance of such advice in making planning decisions with the local community. Parish Plans can influence the implementation of current local plan policies and provide an evidence base on issues that may require review and change. The Council will continue to carefully monitor and review the operation of its supplementary planning advice.

7.0 Managing the process

Programme Management & Responsibilities

The milestones for achievement set out in this Local Development Scheme reflect the resources the Council currently expects to be available for this purpose over the next three years. Overall management of the work rests with the Strategic Head of Development Services who is responsible for delivery of the Council's Planning and Environmental Health services. Day-to-day management of the programme is the responsibility of the Planning Strategy Manager.

The profiles in Appendix B sets out the timetables for LDD production and key responsibilities. A number of reporting systems have been set up to ensure the proper management of the plan preparation process and to ensure that there is effective flow of information throughout the Council

At an informal level, the Planning Strategy Team meets with key Development Control staff to discuss a wide range of issues including site selection and policy wording. Similarly, as LDDs are being prepared, the Planning Strategy Team will involve key Council officers from other services, Councillors and Parish/Town Councils and the Local Strategic Partnership on all aspects of the plan preparation process This will include involvement in the review of the Sustainable Community Strategy.

The Head of Planning will have a programme overview, whilst the Planning Strategy Manager has resource management responsibilities and guides the overall work programme. The Principal Officer oversees work targets and priorities to achieve deadlines.

The Policy and Review section of the Council monitor the Best Value Performance Indicators (BVPI) relating to plan making.

Resources

The principal resource for delivering the LDS comprises the Planning Strategy Team, within which there are: a Team Manager, 3 permanent full-time-equivalent (f.t.e.) posts, and 1 f.t.e. temporary member of staff funded through the Government's Planning Delivery Grant. In addition the Team is supported by 0.3 f.t.e. business support assistant (temporary post to August 2008) and 1 f.t.e. Planning Placement Student (temporary post to September 2008).

In addition to this, the Service will draw on the expertise and staff-time in the Housing Strategy team to ensure the Affordable Housing SPD and the gypsy and traveller elements in the Core Strategy and Site Specific Allocations DPDs are delivered to agreed milestones. Additional consultancy resource has been identified and budgeted for to assist in this work.

Meaningful community engagement will require additional specialist personnel at various stages in the process over and above that available within the Planning Strategy team. It is envisaged that this requirement will be met by engaging consultancy support and the assistance of officers employed in other departments (e.g. those responsible for reviewing the Sustainable Community Strategy and in the Regeneration services).

Financing of future staffing and consultancy needs is assessed annually through the Council budgeting processes to ensure the work programme can be delivered.

Joint working arrangements between the Gloucestershire Districts and the County Council are in place to undertake housing market assessment work, but this may be aided by consultancy support.

Consultants will also be engaged where appropriate to provide the specialist advice not already available in-house) e.g. employment needs assessment, design advice and

Sustainability Appraisal). The budget for consultancy support has been committed from the receipts of the Planning Delivery Grant.

Preparation of the Core Strategy DPD will build on the work undertaken by the Local Strategic Partnership in reviewing Stroud's Sustainable Community Strategy.

Council Procedures and Reporting Protocols

Prior to the consideration of documents by the planning portfolio holder and/or Cabinet there will be procedures whereby the advice of other members can be sought, such as the Policy Panel and Planning Policy Advisory Panel.

For each DPD and the SCI, the levels of political responsibility are as follows;
Cabinet Decision for all preferred option and submission stages.
Full Council Resolution required for adoption stages.

For each SPD, the adoption will require a Council Decision. Each SPD will require approval by the Cabinet at draft stage.

Joint Working

Gloucestershire County Council provides a strategic planning role for the Gloucestershire area. Joint working occurs on a range of planning issues including work on specific studies for the RSS. The County has a particularly important role in Information Management and providing a technical interface with the South West Regional Assembly (SWRA) and GOSW. In addition to acting as an agency to SWRA on the RSS, the County Council has responsibilities for Minerals and Waste Planning.

There are regular meetings of District planning policy officers with officers of the County. These provide the opportunity to co-ordinate information and examine best practice, as well as ensuring matters of common interest are addressed. The possibility for joint working on generic development control policies will be explored through this mechanism.

Stroud District currently does not have any joint LDDs planned. This situation will be kept under review through the AMR.

Risk Assessment

In preparing the local development scheme, the main areas of risk relate to:

Staff resource. In view of the limited resources of the Planning Strategy team and current difficulties in replacing qualified staff that may leave, the Council will also maximise the use of staff in other areas of Council work with relevant skills e.g. information officers, regeneration officers, administration staff, consultation officers. Difficulties have arisen for the team through two officers suffering unexpected long term sickness in the last year. This is extremely difficult to resolve in the short term and has set back work on the LDF. The Council will apply its staff well-being policies to help minimise sickness absence to reduce this risk as far as possible. Council policy also enables secondment arrangements and introducing further consultancy support to fill any gaps that may arise. There is a corporate commitment to provide the necessary resources to complete the work programme.

Legal Challenge

The adopted Local Plan is subject to an outstanding Legal Challenge that will be resolved through a High Court hearing. Whilst evidence has been submitted to the High Court, at the time of writing no date has been issued for the hearing. If the Council were unsuccessful in its defence, the outcome could be that the whole or part of the Local Plan is quashed, thus necessitating either further review of the Plan or a

review of the LDF preparation arrangements. The Council will of course present a robust defence to the challenge and seeks to minimise this risk.

To avoid the possibility of Legal Challenge to the process leading to adoption of DPDs, the Council will seek to minimise the risk by ensuring that the DPDs are “sound” and founded on a robust evidence base and well-audited stakeholder and community engagement systems.

Delay through resolution of controversy

The new planning system provides opportunity through increased public engagement to build consensus between development and environmental interests and local communities. Whilst the timetable allows for such engagement, the outcomes are inevitably unknown and difficult to predict. With the potentially controversial nature of many aspects of the LDF, there is a risk that some delays may be experienced in mediating and negotiating conflicts. The Council will actively engage all those interested in LDDs in order to prevent controversy prior to the adoption of a DPD or SPD. If necessary it will appoint facilitators to help bring about speedy resolution to outstanding issues. It is also purchasing new IT software to provide more efficient publishing and consultation management.

Council’s decision making procedures.

A new process for developing LDDs has been agreed. A cross-party Planning Strategy Advisory Panel (PSAP) has been created. This seeks to facilitate focused Member engagement in a relatively informal setting, whilst providing for flexibility and retaining formal stakeholder consultation. Critical issues will also be presented to Policy Panels as necessary to provide opportunity for wider Member engagement prior to Cabinet decisions or recommendation to Council. This will ensure members are better informed about emerging LDDs and it is intended to ensure LDDs are not unnecessarily delayed as they progress through the Council’s decision making procedures, while at the same time fully complying with the Council’s Constitution.

It is also important to allow sufficient time in the programme (as far as possible) to fully consider any responses to the involvement and for the councillors to decide how to amend documents. The civic timetable (i.e. the programme of Council meetings) is not set beyond April 2008. However, the LDS timetable will be discussed with Democratic Services to enable the provision of appropriate meetings.

Capacity of Outside Agencies.

A number of agencies outside the control of the Council will be involved in the production of the LDF. These include the Government Office and the Planning Inspectorate (PINS), who are required to assess the LDDs at various stages, statutory consultees and key stakeholders from the Local Strategic Partnership. The resourcing of these agencies is outside the control of the Council, but through the LDS, and subsequent involvement and engagement on the LDF, the Council will keep them informed of progress and revisions to the timetable.

Soundness of DPDs.

We will minimise this risk by working closely with GOSW and PINS at all milestone stages and in the run up to submission of DPDs. The Council will also consult PINS about timescales for proposed DPD & SCI examinations.

8.0 Monitoring and Review

Each year the Council will produce an Annual Monitoring Report (AMR). This report will:

- assess whether the Council is meeting, or is on track to meet, the timetable set out in the LDS for the preparation of the various elements of the LDDs, and if not the reasons why;
- monitor the extent to which the policies in the LDDs are being achieved and whether any policies need to be altered or replaced
- conclude whether any LDDs need reviewing in advance of their scheduled review date;
- determine whether there is a need to amend the LDS.

The AMR will be published in December each year and will be submitted to GOSW in support of the submission for approval of any amendments to the LDS. To date the Council has submitted two AMRs - in December 2005 and December 2006

Work Programme Summary

DPD Work Programme Summary

Document Title	A 07	M	J	J	A	S	O	N	D	J 08	F	M	A	M	J	J	A	S	O	N	D	J 09	F	M	A	M	J	J	A	S	O	N	D	J 10	F	M	A	M	J	J				
Revised LDS	4									4	4	4	4									4	4	4	4																			
Annual Monitoring Report							3	3	3												3	3	3																					
Statement of community Involvement				6				7																																				
Core Strategy DPD	1	1	1	1	1	1	1	1	1	2	2	3	3	3	3	3	3	3	4	4	3	3	3	3	3	5	5										6					7		
Brimscombe AAP DPD	1	1	1	1	1	2	2	3	3	3	3	3	3	4	4	3	3	3	3	3	3	3	3	5	5																	7		
Site Allocations DPD								1	1	1	1	1	1	1	1	1	1	2	2	3	3	3	3	3	3	4	4	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	5	5



1 Stakeholder & Community Engagement
 4 Preferred Options & Proposals
 7 Adoption

2 Consultation Date: Issues & Options
 5 Submission To SoS

3 Document Drafting and Amendment
 6 EXAMINATION

Work Programme Summary

SPD Work Programme

Document Title	A 07	M	J	J	A	S	O	N	D	J 08	F	M	A	M	J	J	A	S	O	N	D	J 09	F	M	A	M	J	J	A	S	O	N	D	J 10	F	M	A	M	J	J			
<i>Affordable Housing SPD</i>	3	3	3	3	3	2	2	3	3	3	4				5																												
<i>SIHCA CAS Policies SPD</i>	3	3	3	3	3	3	2	2	3	3	3	3	3	4				5																									

1 Stakeholder & Community Engagement

2 Consultation Draft SPD

3 Document Drafting and Amendment

4 Final SPD

5 Adoption

Profiles of each local development document

STATEMENT OF COMMUNITY INVOLVEMENT		
Overview		
Role & Subject	Council's service level agreement with stakeholders and the community, covering engagement in the plan-making process.	
Coverage	District-wide but involving outside organisations covering the district.	
Status	N/A	
Conformity	Must at least meet minimum requirements in the regulations and will have regard to the Council's corporate communications strategy and practice.	
Timetable		
Stage	Dates	
Evidence gathering and Early Stakeholder & Community Engagement	Done	
Produce	Consultation on Issues & Options	Done
	Public participation on Preferred Options	Done
	Prepare Submission Draft	November – February 2007
	Submission To SoS and public consultation	March 2007
Examine	Pre-examination consideration of representations	April -May 2007
	Pre-examination Meeting	Not necessary
	Examination period	July 2007
Adopt	Receipt of Inspectors binding report	August 2007
	Adoption and Publication	November 2007
Arrangements for Production		
Organisational Lead	Council's Strategic Head of Development Services	
Political Management	Cabinet Decision for pre-submission and submission stages. Full Council Resolution required for submission and adoption stages.	
Resources	Planning Strategy Team. Input from other departments of the Council on particular topics, especially corporate communication practice and community strategy work. Gloucestershire Planning Officers Meeting Group to share best practice. Planning Aid Advisors to draw upon best practice. Local Strategic Partnership (LSP) to provide key link to community planning processes.	
Community & Stakeholder Involvement	Potential hard to reach groups will be considered and a strategy developed to engage them in the Planning Process.	
Monitoring and Review	Review and up date community group contacts. Regularly assess whether engagement is happening as anticipated. Develop community engagement indicators.	

Profiles of each local development document

CORE STRATEGY (DPD)		
Overview		
Role & Subject	Strategic document setting out the Vision and Spatial Strategy for meeting known and anticipated development requirements to 2026 Provides the framework for delivering development and identifies the key development control issues.	
Coverage	District-wide.	
Status	Development Plan Document.	
Conformity	General conformity with RSS, national PPSs and the Stroud Sustainable Community Strategy.	
Timetable		
Stage	Dates	
Evidence gathering and Early Stakeholder & Community Engagement	March – August 2007	
Produce	Consultation on Issues & Options Public participation on Preferred Options	November - December 2007 July - September 2008
	Prepare Submission Draft	September 2008 - February 2009
	Submission To SoS and public consultation	March - April 2009
	Examine	Pre-examination consideration of representations
Pre-examination Meeting		September 2009
Examination period		November 2009
Adopt	Receipt of Inspectors binding report	May 2010
	Adoption and Publication	July 2010
Arrangements for Production		
Organisational Lead	Council's Strategic Head of Development Services	
Political Management	Cabinet Decision for preferred option and submission stages. Full Council Resolution required for adoption stages.	
Resources	Planning Strategy Team with assistance from other appropriate teams/sections within Development Services and other Directorates. Use of Gloucestershire County Council for information Gloucestershire Planning Officers Meeting Group to share best practice	
Community & Stakeholder Involvement	In accord with the Statement of Community Involvement.	
Monitoring and Review	Monitor annually and review when the monitoring indicates it is necessary.	

Profiles of each local development document

Brimscombe AREA ACTION PLAN (DPD)	
Overview	
Role & Subject	The Brimscombe AAP will provide an implementation and delivery framework to co-ordinate the canal restoration and associated regeneration of adjacent land in the area covered by the plan. It will address the complex and challenging issues of securing viable mixed use development within the Stroud Industrial Heritage Conservation Area on land potentially contaminated and at risk of flooding.
Coverage	This document will examine approximately 15 hectares of land at Brimscombe to include an element of the Thames and Severn Canal and the adjacent land.
Status	Development Plan Document
Conformity	General conformity with RSS, national PPSs and the Stroud Sustainable Community Strategy, policy R8 of the adopted Local Plan and development policies of the adopted Gloucestershire Structure Plan. It will also need to complement the Community Strategy 2005 and its review.
Timetable	
Stage	Dates
Evidence gathering and Early Stakeholder & Community Engagement	2006 – May 2007
Produce	Consultation on Issues & Options September - October 2007
	Public participation on Preferred Options May – June 2008
	Prepare Submission Draft July – December 2008
	Submission To SoS and public consultation January – February 2009
Examine	Pre-examination consideration of representations March– May 2009
	Pre-examination Meeting June 2009
	Examination period September 2009
Adopt	Receipt of Inspectors binding report March 2010
	Adoption and Publication May 2010
Arrangements for Production	
Organisational Lead	Council's Strategic Head of Development Services
Political Management	Cabinet Decision for preferred option and submission stages. Full Council Resolution required for adoption stages.
Resources	Planning Strategy Team; Input from internal service departments. external consultants;
Community & Stakeholder Involvement	In accordance with Statement of Community Involvement.
Monitoring and Review	Monitor annually and review when the monitoring indicates it is necessary.

Profiles of each local development document

SITE SPECIFIC ALLOCATIONS OF LAND (DPD)		
Overview		
Role & Subject	To identify and allocate sufficient land for housing, employment and other uses as necessary to cover the period to 2026, in accordance with the vision and core strategy. This will include policies on the development of those sites such as mix of uses and access arrangements.	
Coverage	Whole of District	
Status	Development Plan Document.	
Conformity	General conformity with RSS, national PPSs and the Stroud Sustainable Community Strategy.	
Timetable		
Stage	Dates	
Evidence gathering and Early Stakeholder & Community Engagement	October 2007 – May 2008	
Produce	Consultation on Issues & Options	September-October 2008
	Public participation on Preferred Options	May - June 2009
	Prepare Submission Draft	July 2009 - May 2010
	Submission To SoS and public consultation	March 2010
Examine	Pre-examination consideration of representations	April - June 2010
	Pre-examination Meeting	July 2010
	Examination period	September 2010
Adopt	Receipt of Inspectors binding report	February 2011
	Adoption and Publication	April 2011
Arrangements for Production		
Organisational Lead	Council's Strategic Head of Development Services	
Political Management	Cabinet Decision for preferred options and submission stages. Full Council Resolution required for adoption stages.	
Resources	Planning Strategy Team with assistance from other appropriate teams/sections within Development Services and other Directorates. Use of Gloucestershire County Council for information Gloucestershire Planning Officers Meeting Group to share best practice Use of external consultants as required.	
Community & Stakeholder Involvement	In accord with the Statement of Community Involvement.	
Monitoring and Review	Monitor annually and review when the monitoring indicates it is necessary.	

Profiles of each local development document

AFFORDABLE HOUSING (SPD)	
Overview	
Role & Subject	Detailed guidance on the delivery of affordable housing under policies HN4, HN5 and HN6 of the adopted Stroud District Local Plan.
Coverage	District wide
Status	Supplementary Planning Document.
Conformity	General conformity with the RSS, national PPGs/PPSs and adopted Stroud District Local Plan
Timetable	
Stage	Dates
Evidence gathering and Early Stakeholder & Community Engagement	Done
Produce	Public participation on Draft SPD September – October 2007
Adopt	Consideration of consultation representations –November 2007 – January 2008
	Adoption and Publication June 2008
Arrangements for Production	
Organisational Lead	Council's Strategic Head of Development Services
Political Management	Cabinet Decision for Draft SPD. Full Council Resolution required for adoption.
Resources	Planning Strategy Team with assistance from other appropriate teams/sections within Development Services and other Directorates. Use of external consultants as required.
Community & Stakeholder Involvement	In accord with the Statement of Community Involvement.
Monitoring and Review	Monitor annually and review when the monitoring indicates it is necessary.

Profiles of each local development document

STROUD INDUSTRIAL HERITAGE CONSERVATION AREA (SPD)	
Overview	
Role & Subject	To provide conservation area guidance and interpretation of policies BE4 to BE12 and paragraph 7.4.3 in the adopted Local Plan, particularly on design issues. To establish, as required by Section 71 of the Planning (Listed Buildings and Conservation Areas) Act 1990, management proposals against which planning applications for development of land within the Conservation Area and affecting its setting will be considered, to ensure the preservation and enhancement of its character and appearance,
Coverage	This document will examine the Stroud Industrial Heritage Conservation Area and the characteristics of its built heritage setting.
Status	Supplementary Planning Document.
Conformity	General conformity with the RSS, national PPGs/PPSs (particularly PPG15) and the adopted Stroud District Local Plan. In due course it will be refined, if necessary, to conform with the Core Strategy DPD
Timetable	
Stage	Dates
Evidence gathering and Early Stakeholder & Community Engagement	2006 – September 2007
Produce Public participation on Draft SPD	October – November 2007
Adopt Consideration of consultation representations	December 2007 – April 2008
Adoption and Publication	September 2008
Arrangements for Production	
Organisational Lead	Council's Strategic Head of Development Services
Political Management	Cabinet Decision for Draft SPD. Full Council Resolution required for adoption.
Resources	Planning Strategy Team with assistance from other appropriate teams/sections within Development Services and other Directorates. Use of external consultants as required.
Community & Stakeholder Involvement	In accord with the Statement of Community Involvement and to with Section 71 of the Planning (Listed Buildings and Conservation Areas) Act 1990.
Monitoring and Review	Monitor annually and review when the monitoring indicates it is necessary.

Transition from adopted Stroud local plan to LDF – saved policies

The following table indicates where in the new LDF adopted Local Plan policies will be accommodated – unless it is anticipated they will be deleted. Until the time of the replacement policy in the appropriate LDF document all policies are regarded as ‘saved’ under the provisions of the 2004 Planning and Compulsory Purchase Act for a period of three years from 10 November 2005 (the date of adoption of the Local Plan). The continued saving of these policies beyond this period is subject to review through the AMR process. It is anticipated that should a requirement be identified to save policies beyond this period, justification for such action will be the subject of discussion and negotiation with the Government Office for the South West.

Adopted SDLP Policy Reference	Policy Description	Anticipated Location in Future LDF
GENERAL		
GE1	Minimising noise, general disturbance, smell, fumes, loss of daylight, sunlight or privacy.	Development Control Policies DPD
GE2	Minimising atmospheric and environmental pollution.	Development Control Policies DPD
GE3	Minimising noise sensitive development.	Development Control Policies DPD
GE4	Minimising development that would lead to flooding.	Development Control Policies DPD
GE5	Minimising development detrimental to highway safety.	Development Control Policies DPD
GE6	Contaminated Land	Development Control Policies DPD
GE7	Planning Obligations Policy	Core Strategy DPD
EMPLOYMENT AND TOURISM		
EM1	Sites of employment development – Criteria for permission	Core Strategy DPD
EM2	B8 Uses	Core Strategy DPD
EM3	Key employment land by parish.	Core Strategy DPD
EM4	Protection of existing employment land.	Development Control Policies DPD
EM5	Sites allocated for employment use	Site Allocations DPD
EM6	Extension of employment uses within established sites.	Development Control Policies DPD
EM7	Extension of employment sites in the open countryside.	Development Control Policies DPD
EM8	Farm Diversification.	Development Control Policies DPD
EM9	Expansion of tourist facilities	Development Control Policies DPD
EM10	Camping and Caravanning tourist facilities	Development Control Policies DPD
HOUSING		
HN1	Allocation of large-scale sites for development, including residential development.	Development Control Policies DPD
HN2	Allocation of other sites for residential development.	Sites Allocation DPD
HN3	Phasing policy	Core Strategy / Sites allocation DPD

Transition from adopted Stroud local plan to LDF – saved policies

HN4	Affordable housing policy within settlement boundaries.	Core Strategy DPD
HN5	Integration and mix of affordable housing, and retention.	Core Strategy DPD
HN6	Affordable housing outside settlement boundaries in rural settlements.	Sites allocation DPD
HN7	Loss of existing dwellings.	Development Control Policies DPD
HN8	New residential development in named settlements - criteria for permission.	Core Strategy DPD
HN9	Residential development on upper floors in town and local centres.	Development Control Policies DPD
HN10	Residential development outside defined settlement boundaries.	Core Strategy DPD
HN11	Criteria for permanent dwelling for agricultural or forestry worker outside a defined settlement boundary.	Development Control Policies DPD
HN12	Criteria for temporary accommodation for agricultural or forestry worker outside a defined settlement boundary.	Development Control Policies DPD
HN13	Removal of agricultural or forestry occupancy condition.	Development Control Policies DPD
HN14	Replacement dwellings outside defined settlement boundaries.	Development Control Policies DPD
HN15	Sub-division of existing residential properties.	Development Control Policies DPD
HN16	Criteria for extensions of residential properties.	Development Control Policies DPD
HN17	Creation of annexes for dependants.	Development Control Policies DPD
HN18	Criteria for establishment of gypsy sites.	Core Strategy / Sites allocation DPDs
TOWN CENTRES AND RETAILING		
SH1	Development within the Primary Shopping Frontages of Stroud town centre.	Development Control Policies DPD
SH2	Development within the Secondary Shopping Frontages of Stroud town centre.	Development Control Policies DPD
SH3	Changes of use outside the Primary and Secondary Shopping Frontages of Stroud town centre.	Development Control Policies DPD
SH4	Redevelopment in Stroud town centre.	Core Strategy DPD
SH5	Allocation of land at Merrywalks Bus Station, Stroud for mixed use development.	Delete
SH6	Allocation of land at Cheapside Wharf, Stroud for mixed use development.	Site Allocations DPD
SH7	Allocation of land at Far Hill Car Park, Stroud for non-food retail development.	Delete
SH8	Allocation of land at Castle Street and Rackfield, Dursley for a supermarket.	Delete
SH9	Class of Use within defined Town Centres and Primary Shopping other than Stroud.	Development Control Policies DPD
SH10	Changes of use within defined town centres.	Development Control Policies DPD
SH11	Development within defined town centres.	Core Strategy DPD

Transition from adopted Stroud local plan to LDF – saved policies

SH12	Developments attracting large numbers of people.	Core Strategy DPD
SH13	Development of local community and retail facilities within existing settlement boundaries.	Core Strategy DPD
SH14	Changes of use within defined District and local shopping centres.	Development Control Policies DPD
SH15	Retention of community facilities.	Core Strategy DPD
SH16	Control of garden centres.	Development Control Policies DPD
BUILT ENVIRONMENT		
BE1	Public Realm	Core Strategy DPD
BE2	Urban design.	Core Strategy DPD
BE3	Design of buildings.	Core Strategy DPD
BE4	Demolition in Conservation Areas.	Development Control Policies DPD
BE5	Development affecting Conservation Areas.	Development Control Policies DPD
BE6	Alterations and extensions to unlisted buildings in Conservation Areas.	Development Control Policies DPD
BE7	Changes of use of buildings in Conservation Areas.	Development Control Policies DPD
BE8	Demolition of Listed Buildings.	Development Control Policies DPD
BE9	Partial demolition of Listed Buildings.	Development Control Policies DPD
BE10	Alterations and extensions to Listed Buildings.	Development Control Policies DPD
BE11	Changes of use of Listed Buildings.	Development Control Policies DPD
BE12	Development affecting the setting of a Listed Buildings.	Development Control Policies DPD
BE13	Protection of archaeological remains of National importance.	Core Strategy DPD
BE14	Protection of archaeological remains of other than National significance.	Core Strategy DPD
BE15	Protection of historic parks and gardens.	Core Strategy DPD
BE16	Re-use and adaptation of buildings in rural areas for commercial, industrial or recreational use.	Development Control Policies DPD
BE17	Re-use and adaptation of buildings in rural areas for residential use.	Development Control Policies DPD
BE18	Design control of new and replacement shop fronts.	Development Control Policies DPD
BE19	Control of advertisements.	Development Control Policies DPD
BE20	Control of security grilles and shutters.	Development Control Policies DPD
BE21	Control of renewable energy related development	Development Control Policies DPD
BE22	Control of telecommunications related development.	Development Control Policies DPD
NATURAL ENVIRONMENT		
NE1	Protection of internationally designated sites.	Core Strategy DPD
NE2	Protection of Nationally Designated sites.	Core Strategy DPD

Transition from adopted Stroud local plan to LDF – saved policies

NE3	Protection of Key Wildlife Sites, RIGs and LNRs.	Core Strategy DPD
NE4	Control of development affecting legally protected and BAP species.	Development Control Policies DPD
NE5	Wildlife corridor protection	Development Control Policies DPD
NE6	Retention of important natural features.	Development Control Policies DPD
NE7	Protection of water based habitats.	Development Control Policies DPD
NE8	Protection of Cotswolds AONB.	Core Strategy DPD
NE9	Protection of Special Landscape Areas.	Core Strategy DPD
NE10	Protection of defined Landscape Character Areas.	Core Strategy DPD
NE11	Protection of trees and woodlands.	Development Control Policies DPD
NE12	Protection of hedgerows.	Development Control Policies DPD
NE13	Landscape treatment associated with new development.	Development Control Policies DPD
NE14	Protection of land of higher agricultural quality.	Core Strategy DPD
NE15	Protection of ground and surface water resources.	Core Strategy DPD
NE16	Allocation of land to extend Berkeley Cemetery.	Site allocations DPD
TRANSPORT		
TR1	Transport requirements for all developments.	Core Strategy DPD
TR2	Pedestrian access and new development.	Development Control Policies DPD
TR3	Cycle access and new development.	Development Control Policies DPD
TR4	Protection of existing and proposed cycle routes.	Development Control Policies DPD
TR5	Cycle parking.	Development Control Policies DPD
TR6	Home Zones.	Development Control Policies DPD
T7	Bus and taxi access and new development.	Development Control Policies DPD
T8	Stroud Transport Interchange.	Development Control Policies DPD
T9	New passenger stations, halts and rail freight facilities.	Development Control Policies DPD
TR10	Protection of existing railway stations and land at Stonehouse and Ebley.	Development Control Policies DPD
TR11	Protection of Sharpness Docks for handling freight and shipping.	Development Control Policies DPD
TR12	Vehicle parking standards.	Development Control Policies DPD
RECREATION AND LEISURE		
RL1	Protection of outdoor playing space.	Core Strategy DPD
RL2	Allocation of land for public outdoor playing space at Oldminster Road, Sharpness.	Delete

Transition from adopted Stroud local plan to LDF – saved policies

RL3	Protection of playing fields in educational ownership.	Core Strategy DPD
RL4	Protection of amenity space.	Core Strategy DPD
RL5	Open space provision associated with new residential development.	Development Control Policies DPD
RL6	Protection of public rights of way.	Development Control Policies DPD
RL7	Control of horse related development.	Development Control Policies DPD
RL8	Development affecting the Stroudwater, Thames and Severn and Gloucester and Sharpness Canals.	Core Strategy DPD/Cotswold Canals AAP.
RL9	Protection of allotment land.	Development Control Policies DPD

**Relationship between Saved Policies in the Stroud District Plan and
Supplementary Planning Guidance and Other Advice.**

Document	Links to saved policies	Content
Supplementary Planning Guidance – Residential Design Guide (November 2000)	Supports Policy	Provides further information to help developers of new sites
Residential Development – Outdoor Play Space Provision (November 2000)	Supports Policies	Provides further information to help developers of new sites*
Gloucestershire Landscape Assessment (January 2006)	Supports Policies	Provides further information to help developers of new sites
*Supplementary Planning Guidance – Landscape Assessment (November 2000)	Supports Policies	Provides further information to help developers of new sites
Outdoor Play Space Survey (2004)	Will be used as an evidence base to support current Policies.	Provides further information to help developers of new sites
Urban Capacity Study (March 2002)	Supports Policy	This is a survey of potential sites for residential development in the urban areas of the District
Development Brief – Brockworth Airfield	Supports Policy	Sets out the basis for development on the Brockworth Airfield site, part of which is in Stroud District
Supplementary Planning Guidance – Affordable Housing	Supports Policy	Provides information on the Council's standards and mechanisms to achieve targets. Policy revised since the end of the Local Plan Inquiry to reflect Housing Needs Survey Update 2003
*The Stroudwater Navigation & Thames & Severn Canals Restoration Position Statement and Development Checklist. July 2004	Supports Policies	Document shows how proposals will be considered (to achieve appropriate and sustainable forms of development) within the canals environment.

Glossary

The Act: the Planning and Compulsory Purchase Act 2004.

Annual monitoring report (AMR): part of the *Local Development Framework*, the annual monitoring report will assess the implementation of the Local Development Scheme and the extent to which policies in *Local Development Documents* are being successfully implemented.

Area action plan: used to provide a planning framework for areas of change and areas of conservation. Area Action Plans will have the status of *Development Plan Documents*.

Community strategy: local authorities are required by the Local Government Act 2000 to prepare these, with aim of improving the social, environmental and economic well being of their areas. Through the Community Strategy, authorities are expected to co-ordinate the actions of local public, private, voluntary and community sectors. Responsibility for producing Community Strategies may be passed to *Local Strategic Partnerships*, which include local authority representatives.

Core strategy: set out the long-term spatial vision for the local planning authority area, the spatial objectives and strategic policies to deliver that vision. The Core Strategy will have the status of a *Development Plan Document*.

Development plan: as set out in Section 38(6) of the Act, an authority's development plan consists of the relevant *Regional Spatial Strategy* (or the Spatial Development Strategy in London) and the *Development Plan Documents* contained within its *Local Development Framework*.

Development plan documents (DPD): spatial planning documents that are subject to independent examination, and together with the relevant Regional Spatial Strategy, will form the *development plan* for a local authority area for the purposes of the Act. They can include a *Core Strategy*, *Site Specific Allocations of land*, and *Area Action Plans* (where needed). Other Development Plan Documents, including generic Development Control Policies, can be produced. They will all be shown geographically on an *adopted proposals map*. Individual Development Plan Documents or parts of a document can be reviewed independently from other Development Plan Documents. Each authority must set out the programme for preparing its *Development Plan Documents* in the *Local Development Scheme*.

Issues and Options: produced during the early production stage of the preparation of *Development Plan Documents* and may be issued for consultation to meet the requirements of Regulation 25.

Local development document (LDD): the collective term in the Act for Development Plan Documents, Supplementary Planning Documents and the Statement of Community Involvement.

Local Development Order: allows local planning authorities to introduce local permitted development rights.

Local development framework (LDF): the name for the portfolio of Local Development Documents. It consists of Development Plan Documents, Supplementary Planning Documents, a Statement of Community Involvement, the Local Development Scheme and Annual Monitoring Reports. Together these documents will provide the framework for delivering the spatial planning strategy for a local authority area and may also include local development orders and simplified planning zones.

Glossary

Local development scheme (LDS): sets out the programme for preparing *Local Development Documents*. All authorities must submit a Scheme to the Secretary of State for approval within six months of commencement of *the Act*.

Local strategic partnership (LSP): partnerships of stakeholders who develop ways of involving local people in shaping the future of their neighbourhood in how services are provided. They are often single non-statutory, multi-agency bodies which aim to bring together locally the public, private, community and voluntary sectors.

Local transport plan (LTP): 5-year strategy prepared by each local authority for the development of local, integrated transport, supported by a programme of transport improvements. It is used to bid to Government for funding transport improvements.

Minerals and waste development framework: in two-tier areas, counties will be responsible for producing Minerals and Waste Development Frameworks and Schemes. The latter will be the equivalent of the Local Development Scheme.

Preferred options document: produced as part of the preparation of *Development Plan Documents*, and is issued for formal public participation as required by Regulation 26.

Proposals map: the adopted proposals map illustrates on a base map (reproduced from, or based upon a map base to a registered scale) all the policies contained in *Development Plan Documents*, together with any saved policies. It must be revised as each new *Development Plan Document* is adopted, and it should always reflect the up-to-date planning strategy for the area. Proposals for changes to the adopted proposals map accompany submitted *development plan documents* in the form of a submission proposals map.

Regional spatial strategy (RSS): sets out the region's policies in relation to the development and use of land and forms part of the *development plan* for local planning authorities. Planning Policy Statement 11 'Regional Spatial Strategies' provides detailed guidance on the function and preparation of Regional Spatial Strategies.

The Regulations: Town and Country Planning (Local Development) (England) Regulations 2004, and the Town and Country Planning (Transitional Arrangements) Regulations 2004.

Saved policies or plans: existing adopted development plans are saved for three years from the date of commencement of *the Act*. Any policies in old style development plans adopted after commencement of the Act will become saved policies for three years from their adoption or approval. The *Local Development Scheme* will explain the authority's approach to saved policies.

Site specific allocations: allocations of sites for specific or mixed uses or development to be contained in *Development Plan Documents*. Policies will identify any specific requirements for individual proposals.

Statement of community involvement (SCI): sets out the standards which authorities will achieve with regard to involving local communities in the preparation of *local development documents* and development control decisions. The statement of community involvement is not a *development plan document* but is subject to independent examination.

Strategic environmental assessment (SEA): a generic term used to describe environmental assessment as applied to policies, plans and programmes. The European 'SEA Directive' (2001/42/EC) requires a formal 'environmental assessment of certain plans and programmes, including those in the field of planning and land use'.

Glossary

Supplementary plan documents (SPD): provide supplementary information in respect of the policies in *Development Plan Documents*. They do not form part of the Development Plan and are not subject to independent examination.

Sustainability appraisal (SA): tool for appraising policies to ensure they reflect sustainable development objectives (i.e. social, environmental and economic factors) and required in the Act to be undertaken for all local development documents.

Stroud LDF & Other Strategy Relationships

