

**Stroud District Council**

***Planning and Compulsory Purchase Act 2004  
The Town and Country Planning (Local Development)  
(England) Regulations 2004***

***Planning Strategy Work Programme***  
**LOCAL DEVELOPMENT SCHEME, 2006**

# **STROUD DISTRICT COUNCIL**

## **LOCAL DEVELOPMENT SCHEME**

### **CONTENTS**

1.0	INTRODUCTION
2.0	PROPOSED LOCAL DEVELOPMENT DOCUMENTS AND PROGRAMME MANAGEMENT FOR PREPARATION
2.1	Saved Plans
2.2	New Local Development Documents and SPD
2.3	Prioritising projects within the LDS
2.4	Annual Monitoring Report
TABLE 1:	Schedule of policies to be saved in Local Development Framework
TABLE 2:	Programme Management
3.0	PROFILES OF EACH LOCAL DEVELOPMENT DOCUMENT
3.1	Statement of Community Involvement
3.2	Core Strategy
3.3	Employment Delivery Strategy
3.4	Stroudwater and Thames & Severn Canals Area Action Plan
3.5	Planning Obligations SPD
3.6	Stroud Cotswold Canals Design Framework SPD
3.7	Conservation Area Statement Policies and Proposals SPD
3.8	Proposals Map and Inset Maps
4.0	SUPPORTING STATEMENT
4.1	Introduction
4.2	About the area
4.3	Regional & Strategic Planning Context
4.4	The Community Strategy & Other External Strategies
4.5	Joint Working
4.6	Resources
4.7	Programme Management & Responsibilities
4.8	Council Procedures and Reporting Protocols
4.9	Risk Assessment
4.10	Strategic Environmental Assessment (SEA) and Sustainability Appraisal (SA).
Appendix A	Existing SPG
Appendix B	Glossary
Appendix C	Work Programme Summary
Appendix D	Relationship between the LDF and other strategies
Appendix E	Cotswold Canals AAP

## 1.0 Introduction

- 1.1 This is the second Local Development Scheme (LDS) and sets out the work that Stroud District Council will be carrying out on its planning policies over the next three years. The Council is responsible for preparing the authority's Local Development Framework (LDF) Within this LDF there are Development Plan Documents (DPD's) that will comprise Local Development Documents (LDD's) and Supplementary Planning Documents (SPD's). The DPD's will set out the spatial strategy for the district and set out the authority's policies relating to the development and use of land in its area.
- 1.2 The main sections of the Local Development Scheme deal with how the documents that are to be produced, the timetable for their production and the resources available for their production. This can inform opportunities to be involved with the plan-making process. A separate document, the Statement of Community Involvement, will specify how it is intended to involve stakeholders and the community in the process.
- 1.3 All policies and proposals will be subject to appraisal to ensure they reflect sustainable development principles. The AMR will set out the profile of the District with core indicators, assess the Council's progress of the Local Development Scheme (LDS) and measure the effectiveness of objectives and policies. The AMR highlights that most aspects of the originally agreed LDS are on target. However, resourcing issues within Planning Strategy team, compiled with a high response level to the local plan modifications, have resulted in some milestones not being met. As a consequence, the LDS has required some modification for a variety of reasons. Furthermore as the annual monitoring develops and annual comparisons and trends can be made, it will be possible to highlight whether any "saved" local plan policies need to be amended or replaced.
- 1.4 The arrangements are set out for progressing and saving existing plans and policies until new ones are approved.
- 1.5 This is the first review of the LDS and will be submitted to the Government Office for agreement 2006.<sup>1</sup> Consultation with Government Office for the South West on the LDS changes, timeline matters and the relationship to the first AMR findings will take place. Following approval of the final document from GOSW, this Council will make copies of LDS available for inspection. Further advice on LDS can be obtained from the Council's Planning Strategy Team (01453) 754328 or email [local.plan@stroud.gov.uk](mailto:local.plan@stroud.gov.uk)

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<sup>1</sup> Planning Authorities are required to submit an LDS to the SoS (through the relevant Government Office (GO)) within 6 months of commencement of Part 2 of the Bill. The SoS will be able to direct Planning Authorities to revise or change their LDSs. The LDS preparation process & timetabling will be audited by the GOs on behalf of the SoS.

## **2.0 PROPOSED LOCAL DEVELOPMENT DOCUMENTS AND PROGRAMME MANAGEMENT.**

### **2.1 Saved Plans**

- 2.1.1 The Stroud District Plan was adopted in November 2005. It is currently being legally challenged through the High Court. The Council will work with our legal representatives to minimise the risk of any challenge being successful. The Council considers all the plan to be adopted and will seek to save policies including those under challenge for a period of 3 years so as to be part of the emerging LDF until then. If a challenge were to be successful the Council will review the policies saved and affected by any legal decision. As indicated later, some policies may be saved beyond that date. Table 1 shows the policies we intend to save and the policy documents that will replace them including the date the replacement document will come into effect.
- 2.1.2 Work since 31<sup>st</sup> March 2005 has been twin tracking the local plan adoption with the emerging LDF and this approach has facilitated an early review of policies as well as progressing the Statement of Community Involvement. The Council will now focus on the LDF production.
- 2.1.3 The weight accorded to Supplementary Planning Guidance (SPG) will be less than that of Supplementary Planning Documents (SPD) particularly as time passes within the new planning regime. Similarly Parish Plans can be adopted as Supplementary Planning Advice where the planning aspects are in conformity with the “saved” local plan policies and there is a statement of consultation that can provide an audit trail of document changes and its reasoning and justification. Such a document will also indicate the level of community engagement in the process. The Parish Plans can influence the implementation of current local plan policies and provide an evidence base on issues that may require review and change. The Council will continue to carefully monitor and review the supplementary planning advice stance. The Council will work with Government Agency advisors on these aspects and may pilot with consultants a SPD Sustainability Appraisal toolkit for local communities.
- 2.1.4 The Council has Supplementary Planning Guidance, which has been subject to full public consultation and is consistent with the emerging Stroud District Local Plan. The Council considers these documents to have status as a material consideration as they are linked to ‘saved’ policies. The documents and their dates of adoption are given in Appendix A that identifies how existing SPG’s are linked to ‘saved’ policies in the Stroud District Local Plan

### **2.2 New Local Development Documents**

- 2.2.1 Table 1 sets out the policies anticipated to be saved as part of a Local Development Framework. Table 2 is a Gantt chart providing an quick overview of the timetable and project management for preparing the new LDDs.
- 2.2.2 The Adopted Local Plan Proposals Map (with inset maps) will shortly be published. It is available on CD and on the Internet. Over time the proposals map will change, in accordance with the procedures set out in the regulations and then kept up to date whenever a new development plan document is adopted.

### **2.3 Prioritising the projects within the Stroud District LDS**

- 2.3.1 In deciding what other documents to prepare the Council has had regard to the following matters;
- Past and future trends set out in the Annual Monitoring Report
  - How will outcomes be changed?
  - What use will be made of the document?
  - Will it deliver an improvement in performance?
  - Is it relevant to customer need and aspiration?

- What timescale is delivery to occur within?

### **2.3.2 Stroud District Local Plan Adoption**

Stroud has a recently adopted local plan that provides total plan and policy coverage. The LDS contains a risk analysis of factors that remain that could upset the LDD timetables (including key milestones that the Council performance will be measured against). The Local Plan policies can be saved for a period of three years. This has strengthened the Council's position to deliver both the Council's vision and the Community Vision of pride and well being within the diverse communities of the District. The Local Plan has an important role in creating a safer environment which provides good shopping, leisure and public facilities together with local employment, all within easy reach of residents, with local, quality housing affordable by all sectors of the community. The Council investment in time, manpower and finance for the process and outputs will provide an essential policy foundation to build upon and refine in the future local development framework. The final adoption will provide certainty, clarity and full weight in the plan led system. The Local Plan will provide an important foundation to meeting the Council's Vision to make Stroud District a better place to live, work and visit for everyone. The existing Local Plan identifies areas for regeneration and housing in accordance with our identified priorities as well as the conservation of our environment. The proposed Development Plan Documents will build upon this foundation. Should any legal challenge be upheld the Council reserve the right to review this stance in the light of the planning context at that time.

The Council is regularly reviewing local plan performance in terms of its policies and proposals. This review and monitoring may lead to additional elements being incorporated into our future work programme (where that work may involve new development plan documents or supplementary planning documents). Examples of his work could include site briefs for specific locations emerging from the Cotswold Canals AAP work, outdoor play space provision (to supplement planning obligations work), renewable energy aspects to supplement current local plan policies or the future core strategy for example.

### **2.3.3 Statement of Community Involvement (SCI)**

In parallel with progressing the current local plan to adoption, the Council has produced a Statement of Community Involvement (SCI). This explains how local communities and stakeholders can become involved in the preparation of local development documents under the new planning system, and the steps that the Council will take to facilitate this involvement. It will set out the Council's standards to be met in terms of community involvement, building upon the minimum requirements set out in the Regulations and PPS12. At January 2006, the Council is considering the responses to the initial draft SCI. The initial agreed timetable required review as a direct consequence of the unanticipated level of response to the Local Plan modifications coupled with staff resource issues. The revisions to the timetable are set out in the GANTT charts set out later in this scheme. Prior to the SCI being adopted, the Council will ensure that any early local development framework preparation and engagement work meets the minimum requirements of the Regulations. Such an approach will be important to the Council priority of Citizen First. It will assist in delivering improved services in partnership with others.

### **2.3.4 Core Strategy Local Development Document (LDD)**

The core strategy will set out the spatial vision, spatial objectives, policies and a monitoring and implementation framework for the District. The existing Local Plan will provide a broad strategy steer over the next three years. Certain parts may need an early review as new national statements and regional spatial strategy policies emerge to provide an improved context for the LDD's. The Core strategy will :

- be guided by sustainable development principles. (sustainability appraisal will have an important role to play in this regard); and
- be linked to the sustainable communities agenda, helping determine the broad location of new housing and employment land necessary to meet the requirements of the regional spatial strategy or any sub regional strategy contained within it.

Work on the Core Strategy to set a planning framework for the LDD's has been overtaken by the urgent need to ensure deliverability of regeneration and restoration of the canal within a tight delivery timescale. Consequential revisions are necessary to meet the £17.9 million Heritage Lottery Funding and Regional Development Agency funding to secure financial returns to the funding investment. Therefore the Cotswold Canals Area Action Plan and Employment Local Development Document timescales are by necessity placed ahead of the Core Strategy work. The principle of this has been discussed with GOSW and broadly agreed. The first AMR also identified this issue and the potential consequences for the previously agreed LDS. Furthermore during 2005 the timetable for the production of the new Regional Spatial Strategy for the South West (RSS) was extended. It is important that any future Core Strategy will appropriately reflect the strategic context set out by the proposed RSS. Key studies which are informing the RSS will be made available early in 2006, including a strategic review of the Green Belt, economic potential and methodology of housing distribution. The Submission Draft RSS is due out in Spring 2006. When these studies and the implications of the RSS have been considered, the Council will reassess the current milestones and targets set out in this LDS and consider whether further amendments may be necessary to this LDS.

### **2.3.5 Cotswold Canals Area Action Plan (AAP)**

- Whilst progressing the existing local plan to adoption, the social, political, cultural and economic context of those plan policies has changed. A clear indication of this is provided by the Heritage Lottery Fund support for the restoration of part of the Cotswold Canals in this District (Phase 1a). The restoration of the Stroudwater and part of the Thames and Severn canals to full navigation through the Stroud area is expected to act as a catalyst to deliver significant social, environmental and economic regeneration. This will include increased visitor spend, tourism, development and construction related employment, neighbourhood regeneration, healthy living, training and skills development and community development, biodiversity and landscape aspects. With the Heritage Lottery Fund Stage Two Pass for restoration between Brimscombe Port and "The Ocean" at Stonehouse as well as South West Regional Development Agency funding totaling £17.9 million, development proposals and enquiries have come forward along the canal corridor, with the realisation that canal restoration is more than an aspiration. A second Heritage Lottery Fund bid is being compiled for canal restoration work between "the Ocean" at Stonehouse to Saul junction, thereby linking the Stroudwater Navigation waterway to the national canal network. This would be known as Phase 1b. Within this context, the Council has identified an urgent need to look at an Area Action Plan (AAP) to provide a policy framework for managing change The Stroud Industrial Heritage Conservation Area Statement is currently being produced and is linked to a saved policy in the local plan. This document will also provide baseline information and policy steers. The Council will also review its vision for the restoration and regeneration of areas along the canals. The 2004 Community Plan topics of Affordable and Decent Housing and Creating Wealth will be key factors in the consideration of the AAP. Similarly the Council's identified five key priorities of Community Safety, Regeneration, Citizen First, Environment and Housing will all have an important role within the proposed AAP work. The AAP will be produced by Stroud District only as Phase One of the restoration is set entirely within the Stroud District until 2010. Later phases should link the canals to the wider national canal network and could later involve joint working with other Districts on the Thames and Severn Canal restoration beyond Brimscombe. This would be an appropriate time to review the performance of the AAP in terms of deliverability on the ground and to examine the potential of widening

the AAP framework to adjoining areas such as the Cotswold District for example. This would be likely to require a jointly produced document.

### **2.3.6 Employment Local Development Document (LDD)**

Following the White Young Green Stroud Valleys Employment Study and the preceding topic on the need to deliver canalside regeneration, the Council has identified a need for an early review of employment sites and the creation of employment opportunities within the District. There are a number of challenges in planning for the future development of employment in the District. It would appear that recent trends within the local labour market suggest that jobs are being lost that are primarily linked to the decline of the manufacturing industry. It is likely that many of those losing jobs within manufacturing are now finding that they are having to find work outside the Stroud District, thus contributing to out commuting. Whilst manufacturing employment opportunities are falling, there is clear evidence that in general terms the population is growing, economic activity rates are increasing, average earnings are increasing and unemployment is falling. At the same time as a decline in manufacturing employment, the Stroud Valleys in particular is witnessing a substantial growth in micro businesses – employing smaller groupings of workers. These micro businesses may also be utilising a different set of people skills and have complex requirements for employment space. There is a need for planning policies to complement these changing workspace demands in a timely manner and to ensure that local communities have the opportunity to be sustainable.

An early review of employment sites will help determine the level and quality of space required for supporting the retention of existing businesses and developing the scope for hosting new and possibly much smaller enterprises. The work would look at the relationship between living and working locations, particularly in terms of reducing out commuting and the better use of local facilities and services. The 2004 LSP and its review continue to identify that Creating Wealth is a key topic to local people. If the Council 'do nothing', it is likely to exacerbate the problem of out-commuting and create a less sustainable local community which will ultimately impact on the range of local services that are provided. Whilst at 'face value' the local economy and labour force within the Stroud Valleys appear to be strong, there are key challenges to be tackled if the area is to retain a sustainable employment base which can provide significant 'spin off' benefits for the wider economy.

Working in partnership to realise wealth creation, rural and market town regeneration and economic prosperity are identified key priorities that provide a focus for Council investment. The review of employment policies will be vital to meeting these priorities and the Council's vision (referred to in Paragraph 2.3.2 above).

### **2.3.7 Affordable Housing Supplementary Planning Document (SPD)**

One of the roles of the Council is to enable and co-ordinate the provision of housing to meet the needs of all those within its community. The land-use planning system makes an important contribution to this function. However, in seeking to meet these needs it is recognised that some people are unable to afford to meet their housing needs through the private housing market and require the provision of alternative, affordable forms of housing. Meeting the aim of providing balanced communities is becoming increasingly difficult within Stroud District, as it is an attractive area with high house prices. The situation has been compounded in recent years as prices have increased significantly. This means the purchase of an appropriate home is often beyond the means of potential buyers, particularly those residents on low incomes. The provision of affordable dwellings in association with appropriate residential developments is one mechanism by which the Council can provide such accommodation. The issue of affordable housing is highlighted in the Council's:

- Adopted Stroud District Local Plan, November 2005.
- Strategy for Housing 2003-04/2005/06.
- Annual Housing Investment Programme.
- Housing Needs Surveys.
- Local Strategic Partnership's key objectives

Affordable housing work needs to be based on a good understanding of the local needs of the District and evaluated in accordance with Good Practice Guidance\*. Assessments must be kept up to date. In accordance with this, the Council are updating the studies to supplement the adopted local plan policies. External consultants will be used to establish the evidence base.

\*SOURCE: ODPM "Local Housing Needs Assessment: A Guide to Good Practice" No.117, 2000

### **2.3.8 Planning Obligations Supplementary Planning Document (SPD)**

Infrastructure, service and amenity facilities are key issues within the Stroud District. Development should be accompanied by a commensurate provision of services, amenities and infrastructure in order to meet the demands created by that development. Currently there is no detailed guidance for developers to use in calculating potential site planning obligations. General advice on potential contributions is contained in the Stroud District Local Plan Policy GE7 and the individual housing and employment allocations. A Supplementary Planning Document would provide further detail to such a 'saved' policy and reduces time lost to complex obligation negotiations in determining planning applications. The Council will explore the use of tariffs and will take account of any Government review of planning obligations. The Council will review the timetable through the Annual Monitoring Report. The 2004 LSP showed 3 issues were of indisputable concern to local people: Affordable and Decent Housing, Creating Wealth and Rural Transport. The Planning Contributions SPD work will contribute to addressing these three specific issues. Similarly the Council's identified five key priorities of Community Safety, Regeneration, Citizen First, Environment and Housing will all have an important input to any Planning Obligations SPD.

### **2.3.9 Cotswold Canals Design Framework in the Stroud District SPD**

The Council will issue a Supplementary Planning Document to ensure a consistent approach being taken in the consideration of development proposals associated with the restoration and regeneration of areas along the Cotswold Canals. The design framework will take forward work emerging from the Stroud Industrial Heritage Conservation Area Statement and policies established in the Adopted Stroud District Local Plan. The Conservation Area work has established a thorough analysis of the architectural, landscape and historical interest of the area. The design framework document will be critical to embracing the Government drive towards high quality inclusive design in the layout of new developments and individual buildings in terms of function and impact for the lifetime of the development. Design which fails to take the opportunities available for improving the character and quality of an area will not be accepted (Paragraph 13 of PPS1). The Government is committed to protecting and enhancing the quality of the natural and historic environment, in both rural and urban areas. The Council therefore recognise a need to develop strong, vibrant and sustainable communities that complement the landscape and townscape characters. The design framework will not be prescriptive.

The design framework will encompass all these broad commitments to assist the delivery of careful assessments of places, well-designed proposals, robust decision-making and a collaborative approach to achieve a vision for the canal and canalside environments. The architectural and historical analysis work has been in progress since 2003. The Council will seek to complete the proposed design framework set out in Table 2 of the LDS to accord with Heritage Lottery Funding conditions.

### **2.3.10 Stroud Industrial Heritage Conservation Area Statement SPD**

Section 71 of the Planning (Listed Buildings and Conservation Areas) Act places a duty on Local Planning Authorities to formulate and publish proposals for the preservation and enhancement of Conservation Areas, and paragraph 4.10 of PPG15 gives further guidance on this subject. In Stroud District, these are being produced in the form of Conservation Area Policy Documents (CAPDs) for each Conservation Area, and Stroud District Council will adopt them. In line with Government guidance outlined above, Stroud District Council will review existing Conservation Areas, to consider whether their special status is still justified, and to consider whether any boundary changes are appropriate. A decision as to whether to amend an existing one can only be based on a thorough analysis of the architectural and historical interest of the area. Whilst decisions have to be made about the priority to be given to such work in a District (that already contains 42 Conservation Areas) and about the order in which such reviews and potential designations will take place, the Stroud Industrial Heritage Conservation Area is subject to the greatest pressure for development. The issue is described in paragraph 2.3.5 and the architectural and historical analysis work has been in progress since 2003. The Council will seek to complete this work as set out in Table 2.

## **2.4 Annual Monitoring Report (AMR)**

2.4.1 The Council is required to monitor how effective its policies and proposals are in meeting the vision. The Council has published its first AMR and future ones will come forward before 31<sup>st</sup> December each year.<sup>2</sup> As monitoring develops and annual comparisons and trends can be made, it will be possible to highlight whether any policies need to be amended or replaced. The Council will assess:

- whether it is meeting, or is on track to meet, the targets set out in the LDDs and, if not, the reasons why; (initially this will include key policies in the Development Plan)
- what impact LDD policies are having on other targets set at national, regional or local level;
- whether any policies need to be altered or replaced, especially if it is clear that they are not being implemented;
- what action needs to be taken if policies need to be altered or replaced
- whether there is a need to review the LDS e.g. the alteration or replacement of existing policies may be more of a priority than a programmed SPD or LDD. In some cases a new LDD or SPD may be required.

2.4.2 The AMR will examine housing delivery. The release of further sites may be required in the future using PPS 3 “Housing” Plan, Monitor and Manage principles. Other factors that may necessitate this planned review of housing numbers/allocations include the development of the South West RSS.

2.4.3 The Council’s Planning Strategy Team will produce monitoring documents that will be publicly available on the web.

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<sup>2</sup> The report will be available for inspection at the principal council office. It will be placed on the web site and copies (in whole or in part) will be supplied to anyone at reasonable cost.



**TABLE 1 Existing Adopted Local Plan Policies anticipated to be saved. Subject to review through the AMR.**

<b>Policy</b>	<b>Topic</b>	<b>Recommendation</b>
	<b>GENERAL</b>	<b>Subject to Core Strategy Review in December 2005.</b>
GE1	Minimising noise, general disturbance, smell, fumes, loss of daylight, sunlight or privacy.	Save
GE2	Minimising atmospheric and environmental pollution.	Save
GE3	Minimising noise sensitive development.	Save
GE4	Minimising development that would lead to flooding.	Save
GE5	Minimising development detrimental to highway safety.	Save
GE6	Contaminated Land	Save
GE7	Planning Obligations Policy	Save
	<b>EMPLOYMENT AND TOURISM</b>	<b>Save until the review of Employment Policies in July 2006.</b>
EM1	Sites of employment development – Criteria for permission	Save
EM2	B8 Uses	Save
EM3	Key employment land by parish.	Save
EM4	Protection of existing employment land.	Save
EM5	Sites allocated for employment use	Save
EM6	Extension of employment uses within established sites.	Save
EM7	Extension of employment sites in the open countryside.	Save
EM8	Farm Diversification.	Save
EM9	Expansion of tourist facilities	Save
EM10	Camping and Caravanning tourist facilities	Save
	<b>HOUSING</b>	<b>Subject to AMR and housing updates annually from December 2006.</b>
HN1	Allocation of large-scale sites for development, including residential development.	Save
HN2	Allocation of other sites for residential development.	Save
HN3	Phasing policy	Save
HN4	Affordable housing policy within settlement boundaries.	Save
HN5	Integration and mix of affordable housing, and retention.	Save
HN6	Affordable housing outside settlement boundaries in rural settlements.	Save
HN7	Loss of existing dwellings.	Save
HN8	New residential development in named settlements - criteria for permission.	Save
HN9	Residential development on upper floors in town and local centres.	Save
HN10	Residential development outside defined settlement boundaries.	Save
HN11	Criteria for permanent dwelling for agricultural or forestry worker outside a defined settlement boundary.	Save
HN12	Criteria for temporary accommodation for agricultural or forestry worker outside a defined settlement boundary.	Save
HN13	Removal of agricultural or forestry occupancy condition.	Save
HN14	Replacement dwellings outside defined settlement boundaries.	Save
HN15	Sub-division of existing residential properties.	Save
HN16	Criteria for extensions of residential properties.	Save

HN17	Creation of annexes for dependants.	Save
HN18	Criteria for establishment of gypsy sites.	Save
	<b>TOWN CENTRES AND RETAILING</b>	
SH1	Development within the Primary Shopping Frontages of Stroud town centre.	Save
SH2	Development within the Secondary Shopping Frontages of Stroud town centre.	Save
SH3	Changes of use outside the Primary and Secondary Shopping Frontages of Stroud town centre.	Save
SH4	Redevelopment in Stroud town centre.	Save
SH5	Allocation of land at Merrywalks Bus Station, Stroud for mixed use development.	Save
SH6	Allocation of land at Cheapside Wharf, Stroud for mixed use development.	Save
SH7	Allocation of land at Far Hill Car Park, Stroud for non-food retail development.	Save
SH8	Allocation of land at Castle Street and Rackfield, Dursley for a supermarket.	Save
SH9	Class of Use within defined Town Centres and Primary Shopping other than Stroud.	Save
SH10	Changes of use within defined town centres.	Save
SH11	Development within defined town centres.	Save
SH12	Developments attracting large numbers of people.	Save
SH13	Development of local community and retail facilities within existing settlement boundaries.	Save
SH14	Changes of use within defined District and local shopping centres.	Save
SH15	Retention of community facilities.	Save
SH16	Control of garden centres.	Save
	<b>BUILT ENVIRONMENT</b>	
BE1	Public Realm	Save
BE2	Urban design.	Save
BE3	Design of buildings.	Save
BE4	Demolition in Conservation Areas.	Save
BE5	Development affecting Conservation Areas.	Save
BE6	Alterations and extensions to unlisted buildings in Conservation Areas.	Save
BE7	Changes of use of buildings in Conservation Areas.	Save
BE8	Demolition of Listed Buildings.	Save
BE9	Partial demolition of Listed Buildings.	Save
BE10	Alterations and extensions to Listed Buildings.	Save
BE11	Changes of use of Listed Buildings.	Save
BE12	Development affecting the setting of a Listed Buildings.	Save
BE13	Protection of archaeological remains of National importance.	Save
BE14	Protection of archaeological remains of other than National significance.	Save
BE15	Protection of historic parks and gardens.	Save
BE16	Re-use and adaptation of buildings in rural areas for commercial, industrial or recreational use.	Save
BE17	Re-use and adaptation of buildings in rural areas for residential use.	Save
BE18	Design control of new and replacement shop fronts.	Save
BE19	Control of advertisements.	Save

BE20	Control of security grilles and shutters.	Save
BE21	Control of renewable energy related development	Save
BE22	Control of telecommunications related development.	Save
	<b>NATURAL ENVIRONMENT</b>	
NE1	Protection of internationally designated sites.	Save
NE2	Protection of Nationally Designated sites.	Save
NE3	Protection of Key Wildlife Sites, RIGs and LNRs.	Save
NE4	Control of development affecting legally protected and BAP species.	Save
NE5	Wildlife corridor protection	Save
NE6	Retention of important natural features.	Save
NE7	Protection of water based habitats.	Save
NE8	Protection of Cotswolds AONB.	Save
NE9	Protection of Special Landscape Areas.	Save
NE10	Protection of defined Landscape Character Areas.	Save
NE11	Protection of trees and woodlands.	Save
NE12	Protection of hedgerows.	Save
NE13	Landscape treatment associated with new development.	Save
NE14	Protection of land of higher agricultural quality.	Save
NE15	Protection of ground and surface water resources.	Save
NE16	Allocation of land to extend Berkeley Cemetery.	Save
	<b>TRANSPORT</b>	
TR1	Transport requirements for all developments.	Save
TR2	Pedestrian access and new development.	Save
TR3	Cycle access and new development.	Save
TR4	Protection of existing and proposed cycle routes.	Save
TR5	Cycle parking.	Save
TR6	Home Zones.	Save
T7	Bus and taxi access and new development.	Save
T8	Stroud Transport Interchange.	Save
T9	New passenger stations, halts and rail freight facilities.	Save
TR10	Protection of existing railway stations and land at Stonehouse and Ebley.	Save
TR11	Protection of Sharpness Docks for handling freight and shipping.	Save
TR12	Vehicle parking standards.	Save
	<b>RECREATION AND LEISURE</b>	
RL1	Protection of outdoor playing space.	Save
RL2	Allocation of land for public outdoor playing space at Oldminster Road, Sharpness.	Save
RL3	Protection of playing fields in educational ownership.	Save
RL4	Protection of amenity space.	Save
RL5	Open space provision associated with new residential development.	Save
RL6	Protection of public rights of way.	Save
RL7	Control of horse related development.	Save
RL8	Development affecting the Stroudwater, Thames and Severn and Gloucester and Sharpness Canals.	Save until the review of Canals AAP.
RL9	Protection of allotment land.	Save



Document Title	Stage	J 0 6	F	M	A	M	J	J	A	S	O	N	D	J 0 7	F	M	A	M	J	J	A	S	O	N	D	J 0 8	F	M	A	M	J	J	J	A	S	N	D	J 0 9	F	M			
<b>Statement of Community Involvement (SCI)</b>	Public Participation: Preferred SCI sub.	#	*	**																																							
	Date For Submission To SoS										“	“																															
	EXAMINATION																																										
	Estimated Date For Adoption																																										

\* - Take feedback and drafts to PSAP (14<sup>th</sup> April). \*\* - April/May prepare ground for engagement with stakeholders and identify key ones. “ - Post engagement take to Cabinet 5<sup>th</sup> October & Council 9<sup>th</sup> November prior to submission (Timescale allows slippage if engagement greater than expected or Members want further reporting on issues).

Document Title	Stage	J 0 6	F	M	A	M	J	J	A	S	O	N	D	J 0 7	F	M	A	M	J	J	A	S	O	N	D	J 0 8	F	M	A	M	J	J	J	A	S	N	D	J 0 9	F	M								
<b>Core Strategy</b>	Monitoring and review of existing Local Plan Core Strategy Policies (through the AMR)																																															
	Early Stakeholder & Community Engagement																																															
	Consultation Date: Issues & Options																																															
	Public Participation: Preferred Options & Proposals																																															
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Document Title	Stage	J 0 6	F	M	A	M	J	J	A	S	O	N	D	J 0 7	F	M	A	M	J	J	A	S	O	N	D	J 0 8	F	M	A	M	J	J	J	A	S	N	D	J 0 9	F	M	
<b>Cotswold Canals Area Action Plan</b>	Early Stakeholder & Community Engagement	*	*																																						
	Consultation Date: Issues & Options																																								
	Public Participation: Preferred Options & Proposals																																								
	Date For Submission To SoS																																								
	EXAMINATION																																								
	Estimated Date For Adoption																																								

- -\*Identify tasks for AAP such as broad model of extent and interrelationships with other issues such as sustainability, renewable energy, settlement spatial strategy, employment and retail hierarchies etc.
- June - Information Leaflet to stakeholders in the AAP and questionnaire. Act as points of contact on canal matters.
- September/October and January/February - Programme series of events on geographical basis. Act as points of contact on canal matters. Consider outreach work for difficult to reach groups. Media and PR Management group to ensure consistent approach Care to avoid confusion with other initiatives and strategies.
- Website to provide audit trail on work and actions as well as evidence base work.
- Need to co-ordinate SIHCA work and canal design guidance SPD.

Document Title	Stage	J 0 6	F	M	A	M	J	J	A	S	O	N	D	J 0 7	F	M	A	M	J	J	A	S	O	N	D	J 0 8	F	M	A	M	J	J	J	A	S	N	D	J 0 9	F	M							
<b>Employment LDD</b>	Early Stakeholder & Community Engagement																																														
	Consultation Date: Issues & Options																																														
	Public Participation: Preferred Options & Proposals																																														
	Date For Submission To SoS																																														
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<b>Planning Contributions SPD</b>	Evidence Gathering																																																
	Prepare Draft SPD																																																
	Public Participation																																																
	Representations and Finalise SPD																																																
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Document Title	Stage	J 0 6	F	M	A	M	J	J	A	S	O	N	D	J 0 7	F	M	A	M	J	J	A	S	O	N	D	J 0 8	F	M	A	M	J	J	J	A	S	N	D	J 0 9	F	M				
<b>Cotswold Canals Design Framework SPD</b>	Evidence Gathering																																											
	Prepare Draft SPD																																											
	Public Participation																																											
	Representations and Finalise SPD																																											
	Adoption																																											

### 3.0 PROFILES OF EACH LOCAL DEVELOPMENT DOCUMENT

#### 3.1 Statement of Community Involvement

##### Overview

<b>Role &amp; Subject</b>	Council's service level agreement with stakeholders and the community, covering engagement in the plan-making process.
<b>Coverage</b>	District-wide but involving outside organisations covering the district.
<b>Status</b>	Non Development Plan Local Development Document
<b>Conformity</b>	Must at least meet minimum requirements in the regulations and will have regard to the Council's corporate communications strategy and practice.

##### Timetable

<b>Stage</b>	<b>Dates</b>
Scoping	Done
Consultation Dates: Issues on draft SCI	Done
Public Participation: Preferred Final SCI	July – August 2006
Date For Submission To SoS	November 2006
Examination	June 2007
Estimated Date For Adoption	January 2008

##### Arrangements for Production

<b>Organisational Lead</b>	Council's Strategic Head of Development Services
<b>Political Management</b>	Cabinet Decision for pre-submission and submission stages. Full Council Resolution required for submission and adoption stages.
<b>Internal Resources</b>	Planning Strategy Manager & Team. Input from other departments of the Council on particular topics, especially corporate communication practice and community strategy work.
<b>External Resources</b>	Gloucestershire Planning Officers Meeting Group to share best practice. Planning Aid Advisors to draw upon best practice.
<b>Stakeholder Resources</b>	Local Strategic Partnership (LSP) to provide key link to community planning processes. Local Economic Forum to provide key link to business. Parish Forum to provide link with local communities.
<b>Community &amp; Stakeholder Involvement</b>	Potential hard to reach groups will be considered and a strategy developed to engage them in the Planning Process.
<b>Post Production Monitoring</b>	Review and up date community group contacts. Regularly assess whether engagement is happening as anticipated. Develop community engagement indicators.

## 3.2 Core Strategy

### Overview

<b>Role &amp; Subject</b>	Strategic document setting out the Vision and Spatial Strategy for meeting known and anticipated development requirements to 2016, including number of dwellings required. Will include a key diagram to show broad locations (not specific sites) to meet requirements, key transportation elements, main patterns of movement, relationships to other strategies & with other local authority areas.
<b>Coverage</b>	District-wide.
<b>Status</b>	Development Plan Document.
<b>Conformity</b>	PPS, PPG, RSS and having regard to Stroud Community Strategy.

### Timetable

	<b>Dates</b>
Make available questionnaire on taking Stroud forward in the 21 <sup>st</sup> Century	October 2005 – February 2006
Outcomes of questionnaire to be reported to Planning Strategy Advisory Panel and as part of 2005/6 AMR.	March – December 2006
Early Stakeholder & Community Engagement	December 2006 – May 2007
Consultation Date: Issues & Options	July - September 2007
Public Participation: Preferred Options & Proposals	November - December 2007
Date For Submission To SoS	February 2008
Examination	August 2008
Estimated Date For Adoption	March 2009

### Arrangements for Production

<b>Organisational Lead</b>	Council's Strategic Head of Development Services
<b>Political Management</b>	Cabinet Decision for pre-submission and submission stages. Full Council Resolution required for adoption stages.
<b>Internal Resources</b>	Planning Strategy Manager & Team. Input from other departments of the Council on particular topics.
<b>External Resources</b>	Use of Gloucestershire County Council for information Gloucestershire Planning Officers Meeting Group to share best practice
<b>Stakeholder Resources</b>	Local Strategic Partnership (LSP) to provide key link to community strategy. Local Economic Forum to provide key link to business.
<b>Community &amp; Stakeholder Involvement</b>	Prior to consultation on options, specific and general consultation bodies will be canvassed for their views on issues and vision and advice will be sought from the Development Industry and the LSP on realistic and reasonable options.
<b>Post Production Monitoring</b>	Assess on an annual basis, progress in terms of spatial objectives and policy implementation against national, regional and local guidance targets. An evaluation of the effectiveness of policy combined with an assessment on whether to pursue policy maintenance, adjustment or total replacement will be done annually. Devise policy indicators.

### 3.3 Employment Delivery Strategy/ Employment Policies and Sites DPD.

#### Overview

<b>Role &amp; Subject</b>	To identify and allocate sufficient employment land and opportunities to cover the period to 2016, in accordance with the core strategy. Will include proposals for a variety of types & sizes of employment opportunities, to assist urban and rural economies.
<b>Coverage</b>	District-wide general policies and site-specific employment allocations and protections
<b>Status</b>	Development Plan Document.
<b>Conformity</b>	With existing RSS and its emerging policies, in accordance with PPS3, PPG4, PPS1 and PPS7

#### Timetable

Stage	Dates
Early Stakeholder & Community Engagement	May – July 2006
Consultation Date: Issues & Options	September – October 2006
Public Participation: Preferred Options & Proposals	January – February 2007
Date For Submission To SoS	April 2007
Examination	September 2007
Estimated Date For Adoption	March 2008

#### Arrangements for Production

<b>Organisational Lead</b>	Council's Strategic Head of Development Services
<b>Political Management</b>	Cabinet Decision for pre-submission and submission stages. Full Council Resolution required for adoption stages.
<b>Internal Resources</b>	Planning Strategy Manager & Team. Regeneration & Culture Team
<b>External Resources</b>	Use of Gloucestershire County Council for information Gloucestershire Planning Officers Meeting Group to share best practice Work being carried out by South West Regional Assembly and South West Regional Development Agency Use of External Consultants as required.
<b>Stakeholder Resources</b>	Local Strategic Partnership (LSP) Creating Wealth syndicate to provide key link to community planning. Creating Wealth Syndicate (LSP), Chambers of Trade Network to provide key link to business. Gloucestershire First as economic and enabling link to local business communities.
<b>Community &amp; Stakeholder Involvement</b>	Prior to consultation on options, specific and general consultation bodies will be canvassed for their views on issues and advice will be sought from the Development Industry. The LSP to look at realistic and reasonable options that would be in conformity with National and Regional Guidance and the policies in the Gloucestershire Structure Plan 2001 - 16. Representatives of Local companies should be consulted at an early stage. Where employment opportunities on sites of over 0.5ha are identified, local interest groups, neighbours, town/parish councils and local representatives will be engaged to ensure local issues are taken into account in the planning of specific sites. <sup>3</sup> . This will include sites identified at the submission stage by objectors.
<b>Post Production Monitoring</b>	Assess on an annual basis, progress in terms of spatial objectives and policy implementation against national, regional and local guidance targets. An evaluation of the effectiveness of policy combined with an assessment on whether to pursue policy maintenance, adjustment or total replacement will be done annually. Devise policy indicators.

### 3.4 Stroudwater Navigation and Thames & Severn Canals Area Action Plan

#### Overview

<b>Role &amp; Subject</b>	The main purpose of the Canal's AAP is to provide a policy context to co-ordinate the development of a number of sites in line with agreed environmental, social and economic planning objectives. Will include proposals for environmental enhancement, transport, residential, employment, retail, leisure, open space and community uses.
<b>Coverage</b>	This document will examine an area that the canals pass through on an east west axis across the District. The canals corridor will have close economic, physical, visual and/or historical associations with the canals. It will take account of the Stroud Industrial Heritage Conservation Area and landscape characteristics. It will apply to the whole canal corridor with a focus around phase 1a of restoration (agreed by the Heritage Lottery Fund and South West Regional Development Agency funding), but clearly other opportunities will be looked at, should they arise.
<b>Status</b>	Development Plan Document
<b>Conformity</b>	National guidance and policies as well as those contained in the RSS. With R8 of the adopted Local Plan and development policies of the Glos. Structure Plan. It will also need to comply with replacement policies in employment strategy, having regard to the Community Strategy 2004 and its review.

#### Timetable

Stage	Dates
Early Stakeholder & Community Engagement	Ongoing – May 2006
Consultation Date: Issues & Options	August - September 2006
Public Participation: Preferred Options & Proposals	January - February 2007
Date For Submission To SoS	April 2007
Examination	October 2007
Estimated Date For Adoption	March 2008

#### Arrangements for Production

<b>Organisational Lead</b>	Council's Strategic Head of Development Services
<b>Political Management</b>	Cabinet Decision for pre-submission and submission stages. Full Council Resolution required for adoption stages.
<b>Internal Resources</b>	Planning Strategy Manager & Team. Input from internal service departments. Use of external consultants in community engagement and document production
<b>External Resources</b>	Landowners may make contribution to work by consultants. Business community links Cotswold Canals Partnership British Waterways South West Regional Development Agency Heritage Lottery Fund/English Heritage Water companies/Environment Agency Strategic Rail Authority Highway Agency Gloucestershire County Council
<b>Stakeholder Resources</b>	Various bodies such as Parish & Town Councils on or adjacent to the canal route, Chamber of Commerce Sports and Arts Bodies Cotswold Canals Partnership.
<b>Community &amp; Stakeholder Involvement</b>	In accordance with Statement of Community Involvement. Prior to consultation on options, specific and general consultation bodies will be canvassed for their views on issues and advice will be sought from the Development Industry and the LSP on realistic and reasonable options. Local interest groups, neighbours and local representatives will be engaged to ensure local issues are taken into account.
<b>Post Production Monitoring</b>	Assess on an annual basis, progress in terms of spatial objectives and policy implementation against national, regional and local guidance targets as well as against HLF & SWRDA funding bid timescales. An evaluation of the effectiveness of policy combined with an assessment on whether to pursue policy maintenance, adjustment or total replacement will be done annually. Devise policy performance indicators.

### 3.5 Planning Obligations SPD

#### Overview

<b>Role &amp; Subject</b>	To provide guidance on interpretation of policies in Development Plan Documents. It will take account of the outcomes new government guidance and/or procedures. It will set out the Council's expectations on infrastructure and service provision in relation to new development.
<b>Coverage</b>	Whole District
<b>Status</b>	Supplementary Planning Document
<b>Conformity</b>	With new government guidance and local plan policies.

#### Timetable

<b>Stage</b>	<b>Draft Dates</b>
Evidence Gathering	Ongoing – September 2006
Prepare Draft SPD	October - December 2006
Public Participation	April - May 2007
Representations and Finalise SPD	February - April 2007
Adoption	December 2008

#### Arrangements for Production

<b>Organisational Lead</b>	Council's Strategic Head of Development Services
<b>Political Management</b>	Cabinet Decision required for adoption stages
<b>Internal Resources</b>	Planning Strategy Manager & Team. Input from service departments
<b>External Resources</b>	Potential developers; Learning and Skills Council, Primary Care Trust, Arts Council, Gloucestershire County Council, Glos. Wildlife Trust, Stroud Car Club.
<b>Stakeholder Resources</b>	Parish and Town Councils for information on consequences of potential development for services and amenities in their area.
<b>Community &amp; Stakeholder Involvement</b>	Be in accordance with our Statement of Community Involvement
<b>Post Production Monitoring</b>	Assess on an annual basis, contribution towards infrastructure costs arising from development in terms of policy implementation against national, regional and local guidance targets. An evaluation of the effectiveness of policy combined with an assessment on whether to pursue policy maintenance, adjustment or total replacement will be done annually. Devise policy indicators.

### 3.6 Cotswold Canals Design Framework in the Stroud District SPD

#### Overview

<b>Role &amp; Subject</b>	To provide guidance and interpretation of design policies in Development Plan Documents and "saved policies" associated with the restoration and regeneration of the Cotswold Canals.
<b>Coverage</b>	The built and natural (canal related) environs focussed around Stroud and the Cotswold Canals within the Stroud District where the Council wish to influence change within.
<b>Status</b>	Supplementary Planning Document
<b>Conformity</b>	With existing and emerging RSS, adopted Stroud District Local Plan and future emerging Cotswold Canals AAP and IHCA CAS, in accordance with PPS1, PPG15, PPS12 and having regard to policies of the Gloucestershire Structure Plan.

#### Timetable

<b>Stage</b>	<b>Draft Dates</b>
Evidence Gathering	On-going – 5 – July 2006
Prepare Draft SPD	August 2006 – October 2006
Public Participation	November 2006 – December 2006
Representations and Finalise SPD	January 2007 – February 2007
Adoption	April 2007

#### Arrangements for Production

<b>Organisational Lead</b>	Council's Strategic Head of Development Services
<b>Political Management</b>	Cabinet Decision required for adoption stages
<b>Internal Resources</b>	Planning Strategy Manager & the in-house design project Team.
<b>External Resources</b>	Use of consultants for specific pieces of work where necessary. South West Regional Development Agency. Cotswold Canals Partnership British Waterways Heritage Lottery Fund/English Heritage Gloucestershire County Council
<b>Stakeholder Resources</b>	Various bodies such as Local Communities, Amenity Groups, Parish & Town Councils on or adjacent to the canal route, Industrial Heritage Interest Groups, Cotswold Canals Partnership.
<b>Community &amp; Stakeholder Involvement</b>	Be in accordance with our Statement of Community Involvement and comply with regulations.
<b>Post Production Monitoring</b>	Evaluation of the effectiveness of policy to review whether adjustment or total replacement would be required on a regular basis.

### 3.7 Stroud Industrial Heritage Conservation Area Statement SPD

#### Overview

<b>Role &amp; Subject</b>	To provide guidance and interpretation of conservation area policies in Development Plan Documents and review the existing boundaries of that Conservation Area where necessary.
<b>Coverage</b>	The industrial heritage environs focussed broadly around Stroud and the Cotswold Canals within the Stroud District.
<b>Status</b>	Supplementary Planning Document
<b>Conformity</b>	With existing RSS and emerging core strategy, in accordance with PPS1, PPG15, PPS12 and having regard to policies of the Gloucestershire Structure Plan.

#### Timetable

<b>Stage</b>	<b>Draft Dates</b>
Evidence Gathering	On-going – June 2006
Prepare Draft SPD	July – September 2006
Public Participation	January – February 2007
Representations and Finalise SPD	March 2007
Adoption	April 2007

#### Arrangements for Production

<b>Organisational Lead</b>	Council's Strategic Head of Development Services
<b>Political Management</b>	Cabinet Decision required for adoption stages
<b>Internal Resources</b>	Planning Strategy Manager & Conservation Manager & their Teams.
<b>External Resources</b>	Landowners may make contribution to work by consultants. Cotswold Canals Partnership British Waterways Heritage Lottery Fund/English Heritage Gloucestershire County Council
<b>Stakeholder Resources</b>	Various bodies such as Parish & Town Councils on or adjacent to the canal route, Industrial Heritage Interest Groups, Cotswold Canals Partnership.
<b>Community &amp; Stakeholder Involvement</b>	Be in accordance with our Statement of Community Involvement or comply with regulations (- subject to timing)..
<b>Post Production Monitoring</b>	Evaluation of the effectiveness of policy combined with an assessment on whether to pursue policy maintenance and officers in the Conservation Team will review adjustment or total replacement on a regular basis.

## 3.8 Proposal Map and Inset Maps

### Overview

<b>Role &amp; Subject</b>	To map development plan policies and proposals
<b>Coverage</b>	Whole District (Proposals Map); Parts of District (Inset Maps)
<b>Status</b>	Development Plan Document
<b>Conformity</b>	With existing adopted DPDs

### Timetable

<b>Stage (Adoption of DPDs)</b>	<b>Dates</b>
Core Strategy (subject to review and AMR outcomes) LDD	30 <sup>th</sup> March 2009
Employment delivery Strategy LDD	March 2008
Cotswold Canals AAP	March 2008
Stroud Industrial Heritage Conservation Area Statement	April 2007

### Arrangements for Production

<b>Organisational Lead</b>	Council's Strategic Head of Development Services
<b>Political Management</b>	Adoption (and adoption of updates) delegated to Director and Portfolio Holder to reflect adopted development plan policies and proposals at the time.
<b>Internal Resources</b>	Planning Strategy Manager & GIS Technicians
<b>External Resources</b>	Outsource hard copy printing and web formatting.
<b>Stakeholder Resources</b>	N/A
<b>Community &amp; Stakeholder Involvement</b>	We will use web feedback during the first month of publication on the web to adjust web presentation.



- Improving Housing Opportunities
- Creating Wealth
- Access to Services and Rural Transport
- Health and Well-being
- Crime and Disorder
- The Cultural and Natural Environment

4.4.2 Local Strategic Partnership (LSP) “Syndicate Groups” were established to look at each and identify practical actions that the LSP members could take collectively and individually to tackle the challenges identified. Work is progressing within the syndicate groups on the Action Plans.

4.4.3 The LDDs will have regard to the Community Strategy and its action plans to seek to ensure that land-use requirements arising from that strategy are addressed. The Community Strategy is the main mechanism by which the Local Strategic Partnership’s Vision will be achieved. It details the concerns of local people, the business community and visitors and sets out what the LSP together with other partners, partnerships, agencies and communities are trying to achieve in response. The Community Strategy is expected to address issues that arise from other development requirements, including those that address housing needs, and ensure that partners have their plans in place to support development requirements. Parish Plans will be used to inform the issues and options in the production of DPD’s.

4.4.5 There are a number of strategies that have land-use implications and these will be taken into account in the preparation of LDDs.

#### **4.5 Joint Working**

4.5.1 Gloucestershire County Council provide an important strategic planning role for the Gloucestershire area. Joint working on a range of planning issues is a matter of course with work progressing on specific studies for the RSS. The County has a particularly important role in Information Management and providing a technical interface with the South West England Regional Assembly (SWERA) and GOSW. Its currently examining its future role and relationship to these agencies. In addition to acting as an agency to SWRA on the RSS, the County Council has responsibilities for Minerals and Waste Planning.

4.5.2 The regular meetings of planning policy officers with officers of the County (the Gloucestershire Planning Officers Meeting Group) provide an opportunity to co-ordinate information and examine best practice as well as ensuring matters of common interest including matters which affect more than one District are addressed. The Group is looking at ways of working together to deliver the new planning system as effectively as possible and highlighting examples of best practice. Officers attend any training organised by GOSW, which facilitates an exchange of views, and also participate in meetings organised by the Regional Assembly. Work has commenced on a review of the Green Belt purposes, boundaries and function in Gloucestershire. This work may have implications for joint working between all those authorities.

4.5.3 Stroud District currently does not have any joint LDD’s planned. This situation will be kept under review through the AMR.

#### **4.6 Resources**

4.6.1 The Planning Strategy team in Development Services will be the primary resource to develop the Local Development Framework. This team has a number of other responsibilities such as advising on the policy aspects of planning applications, developing the monitoring of section 106 agreements and inputting into the regional and national planning framework.

4.6.2 The following in-house resources will be made available for preparing Local Development Documents. The time below allows for other duties and non-productive time (sickness, training, annual leave)

- Strategic Head of Planning 0.1 FTE
- Planning Strategy Manager 0.5 FTE
- 2 x Principal Planning Officer 2.0 FTE
- 2 x Senior Planning Officer 2.0 FTE
- 1 x Planning Officer 1.0 FTE

4.6.3 Consultants may have to be engaged on specific projects where there is a lack of expertise or capacity in house. The planning policy budget for this in 2005/6 (excluding Planning Delivery Grant) is £10k<sup>4</sup>. In addition, studies carried out by other services will be drawn on; e.g. Housing Needs Assessment by Housing. It is also intended that to collect information on the Sustainability Appraisal and Strategic Environmental Assessment will be co-ordinated across the Authority e.g. Potential Land Contamination. The preparation of development briefs for sites and masterplanning related work might be partially funded by outside agencies, landowners and developers, providing that it is appropriate. It is anticipated that the Canal Area Action Plan will necessitate the use of consultants and work is on going to assess the potential financial cost and potential sources of assistance. It may require additional financial resources in the future to be committed by the Council.

4.6.4 In connection with the Statement of Community Involvement there will be liaison with those who are responsible for setting standards for consultation in other departments and those who set policies on consultation. In particular, there is full liaison with those supporting the Council's Community Strategy in respect of community engagement. We will seek to co-ordinate consultations and draw on the results of consultation already undertaken to reduce duplication and 'consultation fatigue'.

#### **4.7 Programme Management & Responsibilities**

4.7.1 The tables in Section 3 above set out the timetable for LDD production. At this stage, assumptions have had to be made about the exact availability of the Planning Inspectorate to hold the examinations but arrangements can be firmed up through the year and adjustments made when the LDS is reviewed. A number of reporting systems have been set up to ensure the proper management of the plan preparation process and to ensure that there is effective flow of information throughout the Council

4.7.2 At a more informal level, the Planning Strategy Team meet with key Development Control staff to discuss a wide range of issues including site selection and policy wording. Similarly, as LDDs are being prepared, the Planning Strategy Team will involve other key officers including Environmental Health, Regeneration & Culture, Arboricultural and the Landscape Officer. The Planning Strategy Manager is also working closely with other services on all aspects of the plan preparation process including, presentations and involvement in the Local Strategic Partnership; development of the Statement of Community Involvement (stakeholder and community involvement) and in the review of the Council's Community Strategy.

4.7.3 The Development Services Manager, Planning Strategy Manager and the Principal Planning Officer within the Planning Strategy Team also meet regularly to review progress.

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- 4.7.4 The Strategic Head of Development Services will have a programme overview whilst the Development Services Manager & Planning Strategy Manager have resource management responsibilities whilst the Principal Officer currently oversees individuals work targets and priorities to achieve deadlines. The members of the team ensure that the necessary inputs are made in a timely manner and that the resulting Local Development Documents are fully consistent with other policies and plans of the authority.
- 4.7.5 The Policy and Review section of the Council monitor the Best Value performance indicators (BVPI) relating to plan making.

#### **4.8 Council Procedures and Reporting Protocols**

- 4.8.1 For each DPD and the SCI, the levels of political responsibility are as follows;
- Cabinet Decision for all pre-submission and submission stages.
  - Full Council Resolution required for adoption stages.
- 4.8.2 For each SPD, the adoption will require a Cabinet Decision. Each SPD will require approval by the planning portfolio holder at submission stage.
- 4.8.3 Prior to the consideration of documents by the planning portfolio holder and/or Cabinet there will be procedures whereby the advice of other members can be sought such as the Policy Panel and Planning Policy Working Group for example. In this way we will nominate champions for the documents.

#### **4.9 Risk Assessment**

- 4.9.1 In preparing the local development scheme, the main areas of risk relate to:
- **Staff turnover.** In view of the shortage of qualified planning staff, the Council will maximise the use of other staff with relevant skills e.g. information officers, environmental scientists, administration staff, consultation officers.
  - **Delay through resolution of controversy.** The proposed Local Plan modifications that generally accord with the Inspectors recommendations are likely to be controversial with local communities. This is as a result of having to accord with the old planning system process with publishing modifications before adoption. The Council is working with local communities and developers to build consensus on the important need to move to Local Plan adoption. There are risks that it may still be delayed through a second local plan inquiry or a high court challenge. Some local interests are well organised with funds for such potential challenges. The welter of new Planning Policy Statements (PPSs may require further modifications to the Local Plan. This may lead to a Local Plan Inquiry as these aspects have not be considered independently. Potential delay could then require the Plan to have a SA/SEA. The new planning system does provide an opportunity for developers and communities to move for an early review of their issue(s).
  - The Council will use the SCI and engagement processes to build consensus with local communities. The timetable allows realistic periods for obtaining Council approvals to documentation and processes. However, with the high importance of many aspects of the LDF, and its controversial nature, there is a high risk that some delays may be experienced in obtaining the necessary approvals. The Council will actively engage local communities to prevent controversy prior to the submission of a DPD to the SoS and discussion will continue up to examination.

Given the limited staff and financial resources a balance will have to be struck between making progress and providing reasonable opportunities for involvement in processes and outcomes. If reasonable legitimate participation is not allowed for, then this can delay the process:

It is important to allow sufficient time in the programme to fully consider any responses to the involvement and for the councillors to decide how to amend documents. It is not easy to predict the volume of response and the range of views likely to be expressed. It is difficult to predict Council Meeting timetables beyond 2005, however the Council will inform Democratic Services of the LDS timetable and need for appropriate meetings. Both can have implications for the programme. If additional consultation is needed as a result of responses this will have implications for the timetable and for the resources required. It will also have implications for how future consultations are carried out. The AMR will be an important tool for review should this situation arise.

- **Capacity of PINS and other agencies to cope with demand nation-wide.** This issue is beyond the control of the Council but the Council will work with PINS to give early warning of our programme.
- **External agencies;** It will be important to secure timely input from agencies such as Water Companies, Environment Agency, English Nature. Given the importance that government attaches to the delivery of the new planning system where problems occur we will draw them to the attention of GOSW.
- **“Soundness” of DPDs.** We will minimise this risk by working closely with GOSW and PINS at all milestone stages and in the run up to submission of DPDs.
- **Parish Plans and Community Plans** The Council will advise local communities of the new processes relating to SPD. The Council will use the AMR process to monitor potential plans and timetable progress to SPD status. The Council will try to manage the process, however there is a risk of resources with the third parties. The Council will advise them on the new processes and make them aware of the commitments. The Council will have to tread a cautious path between informing and direct involvement in production as this may meet local resistance. The Council will require compliance with the Local Development Framework.

#### **4.10 Strategic Environmental Assessment (SEA) and Sustainability Appraisal (SA).**

4.10.1 Sustainability appraisal is as a systematic and iterative appraisal process, incorporating the requirements of the Strategic Environmental Assessment Directive (European Union Directive 2001/42/EC). The purpose of sustainability appraisal is to appraise the social, environmental and economic effects of the strategies and policies in a local development document from the outset of the preparation process. This will ensure that decisions are made that accord with sustainable development. From this flows the need for the process of LDD preparation to:

- Identify strategic alternatives;
- Collect base-line monitoring information;
- Predict significant environmental effects more thoroughly than previously;
- Secure greater consultation with the public and environmental authorities; and
- Address and monitor the significant environmental effects of the plan.

4.10.2 As part of the process, the Council must:

- Prepare an environmental report on the significant effects of options and the draft Local Development Documents;
- Carry out consultation on the draft document and accompanying environmental report;
- Take into account the environmental report and the results of consultation in decision making; and
- Provide information when the document is adopted and show how the results of the SEA have been taken into account.

## Appendix A

### Relationship between Saved Policies in the Stroud District Plan and Supplementary Planning Guidance and Other Advice.

<b>Document</b>	<b>Links to saved policies</b>	<b>Content</b>
Supplementary Planning Guidance – Residential Design Guide (November 2000)	Supports Policy	Provides further information to help developers of new sites
Residential Development – Outdoor Play Space Provision (November 2000)	Supports Policies	Provides further information to help developers of new sites*
Gloucestershire Landscape Assessment (January 2006)	Supports Policies	Provides further information to help developers of new sites
*Supplementary Planning Guidance – Landscape Assessment (November 2000)	Supports Policies	Provides further information to help developers of new sites
Outdoor Play Space Survey (2004)	Will be used as an evidence base to support current Policies.	Provides further information to help developers of new sites
Urban Capacity Study (March 2002)	Supports Policy	This is a survey of potential sites for residential development in the urban areas of the District
Development Brief – Brockworth Airfield	Supports Policy	Sets out the basis for development on the Brockworth Airfield site, part of which is in Stroud District
Supplementary Planning Guidance – Affordable Housing	Supports Policy	Provides information on the Council's standards and mechanisms to achieve targets. Policy revised since the end of the Local Plan Inquiry to reflect Housing Needs Survey Update 2003
*The Stroudwater Navigation & Thames & Severn Canals Restoration Position Statement and Development Checklist. July 2004	Supports Policies	Document shows how proposals will be considered (to achieve appropriate and sustainable forms of development) within the canals environment.

## Glossary

**the Act:** the Planning and Compulsory Purchase Act 2004.

**Annual monitoring report (AMR):** part of the *Local Development Framework*, the annual monitoring report will assess the implementation of the Local Development Scheme and the extent to which policies in *Local Development Documents* are being successfully implemented.

**Area action plan:** used to provide a planning framework for areas of change and areas of conservation. Area Action Plans will have the status of *Development Plan Documents*.

**Community strategy:** local authorities are required by the Local Government Act 2000 to prepare these, with aim of improving the social, environmental and economic well being of their areas. Through the Community Strategy, authorities are expected to co-ordinate the actions of local public, private, voluntary and community sectors. Responsibility for producing Community Strategies may be passed to *Local Strategic Partnerships*, which include local authority representatives.

**Core strategy:** set out the long-term spatial vision for the local planning authority area, the spatial objectives and strategic policies to deliver that vision. The Core Strategy will have the status of a *Development Plan Document*.

**Development plan:** as set out in Section 38(6) of the Act, an authority's development plan consists of the relevant *Regional Spatial Strategy* (or the Spatial Development Strategy in London) and the *Development Plan Documents* contained within its *Local Development Framework*.

**Development plan documents (DPD):** spatial planning documents that are subject to independent examination, and together with the relevant Regional Spatial Strategy, will form the *development plan* for a local authority area for the purposes of the Act. They can include a *Core Strategy*, *Site Specific Allocations of land*, and *Area Action Plans* (where needed). Other Development Plan Documents, including generic Development Control Policies, can be produced. They will all be shown geographically on an *adopted proposals map*. Individual Development Plan Documents or parts of a document can be reviewed independently from other Development Plan Documents. Each authority must set out the programme for preparing its *Development Plan Documents* in the *Local Development Scheme*.

**Issues and Options:** produced during the early production stage of the preparation of *Development Plan Documents* and may be issued for consultation to meet the requirements of Regulation 25.

**Local development document (LDD):** the collective term in the Act for Development Plan Documents, Supplementary Planning Documents and the Statement of Community Involvement.

**Local Development Order:** allows local planning authorities to introduce local permitted development rights.

**Local development framework (LDF):** the name for the portfolio of Local Development Documents. It consists of Development Plan Documents, Supplementary Planning Documents, a Statement of Community Involvement, the Local Development Scheme and Annual Monitoring Reports. Together these documents will provide the framework for delivering the spatial planning strategy for a local authority area and may also include local development orders and simplified planning zones.

**Local development scheme (LDS):** sets out the programme for preparing *Local Development Documents*. All authorities must submit a Scheme to the Secretary of State for approval within six months of commencement of *the Act*.

**Local strategic partnership (LSP):** partnerships of stakeholders who develop ways of involving local people in shaping the future of their neighbourhood in how services are provided. They are often single non-statutory, multi-agency bodies which aim to bring together locally the public, private, community and voluntary sectors.

**Local transport plan (LTP):** 5-year strategy prepared by each local authority for the development of local, integrated transport, supported by a programme of transport improvements. It is used to bid to Government for funding transport improvements.

**Minerals and waste development framework:** in two-tier areas, counties will be responsible for producing Minerals and Waste Development Frameworks and Schemes. The latter will be the equivalent of the Local Development Scheme.

**Preferred options document:** produced as part of the preparation of *Development Plan Documents*, and is issued for formal public participation as required by Regulation 26.

**Proposals map:** the adopted proposals map illustrates on a base map (reproduced from, or based upon a map base to a registered scale) all the policies contained in *Development Plan Documents*, together with any saved policies. It must be revised as each new *Development Plan Document* is adopted, and it should always reflect the up-to-date planning strategy for the area. Proposals for changes to the adopted proposals map accompany submitted *development plan documents* in the form of a submission proposals map.

**Regional spatial strategy (RSS):** sets out the region's policies in relation to the development and use of land and forms part of the *development plan* for local planning authorities. Planning Policy Statement 11 'Regional Spatial Strategies' provides detailed guidance on the function and preparation of Regional Spatial Strategies.

**The Regulations:** Town and Country Planning (Local Development) (England) Regulations 2004, and the Town and Country Planning (Transitional Arrangements) Regulations 2004.

**Saved policies or plans:** existing adopted development plans are saved for three years from the date of commencement of *the Act*. Any policies in old style development plans adopted after commencement of the Act will become saved policies for three years from their adoption or approval. The *Local Development Scheme* will explain the authority's approach to saved policies.

**Site specific allocations:** allocations of sites for specific or mixed uses or development to be contained in *Development Plan Documents*. Policies will identify any specific requirements for individual proposals.

**Statement of community involvement (SCI):** sets out the standards which authorities will achieve with regard to involving local communities in the preparation of *local development documents* and development control decisions. The statement of community Involvement is not a *development plan document* but is subject to independent examination.

**Strategic environmental assessment (SEA):** a generic term used to describe environmental assessment as applied to policies, plans and programmes. The European 'SEA Directive' (2001/42/EC) requires a formal 'environmental assessment of certain plans and programmes, including those in the field of planning and land use'.

**Supplementary plan documents (SPD):** provide supplementary information in respect of the policies in *Development Plan Documents*. They do not form part of the Development Plan and are not subject to independent examination.

**Sustainability appraisal (SA):** tool for appraising policies to ensure they reflect sustainable development objectives (i.e. social, environmental and economic factors) and required in the Act to be undertaken for all local development documents.

## Appendix C – Work Programme Summary

Document Title	J 06	F	M	A	M	J	J	A	S	O	N	D	J 07	F	M	A	M	J	J	A	S	O	N	D	J 08	F	M	A	M	J	J	A	S	O	N	D	J 09	F	M									
<i>Revised LDS</i>	█	█	█	█	█								█	█	█	█									█	█	█	█															█	█	█			
<i>Annual Monitoring Report</i>																																																
<i>Statement of community Involvement</i>				█	█	█	█	█	█	█	█	█																																				
<i>Core Strategy</i>													█	█	█	█	█	█	█	█	█	█	█	█																								
<i>Canals AAP</i>	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█																								
<i>Employment LDD</i>					█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█																								
<i>Planning obligations SPD</i>						█	█	█					█	█	█	█	█	█	█	█	█	█	█	█																								
<i>Affordable Housing SPD</i>	█	█	█	█	█	█	█	█	█	█	█	█																																				
<i>SIHCA CAS Policies SPD</i>	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█																								
<i>Cotswold Canals Design Framework SPD</i>																																																

## **KEY TO WORK PROGRAMME SUMMARY**

**Monitoring and review of existing Local Plan Core Strategy Policies (through the AMR)**

**Early Stakeholder & Community Engagement**

**Consultation Date: Issues & Options**

**Public Participation: Preferred Options & Proposals**

**Date For Submission To SoS**

### **EXAMINATION**

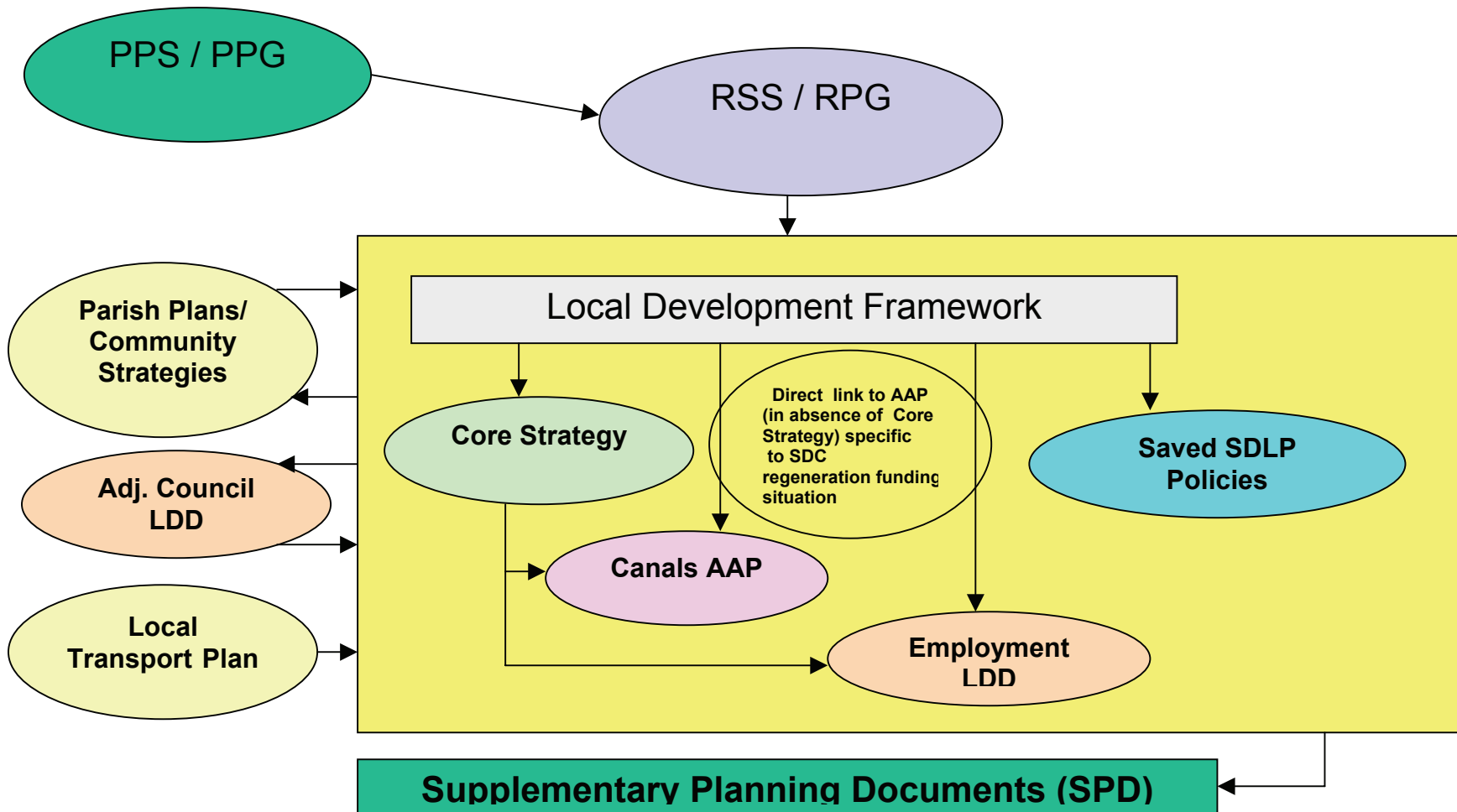
**Estimated Date For Adoption**



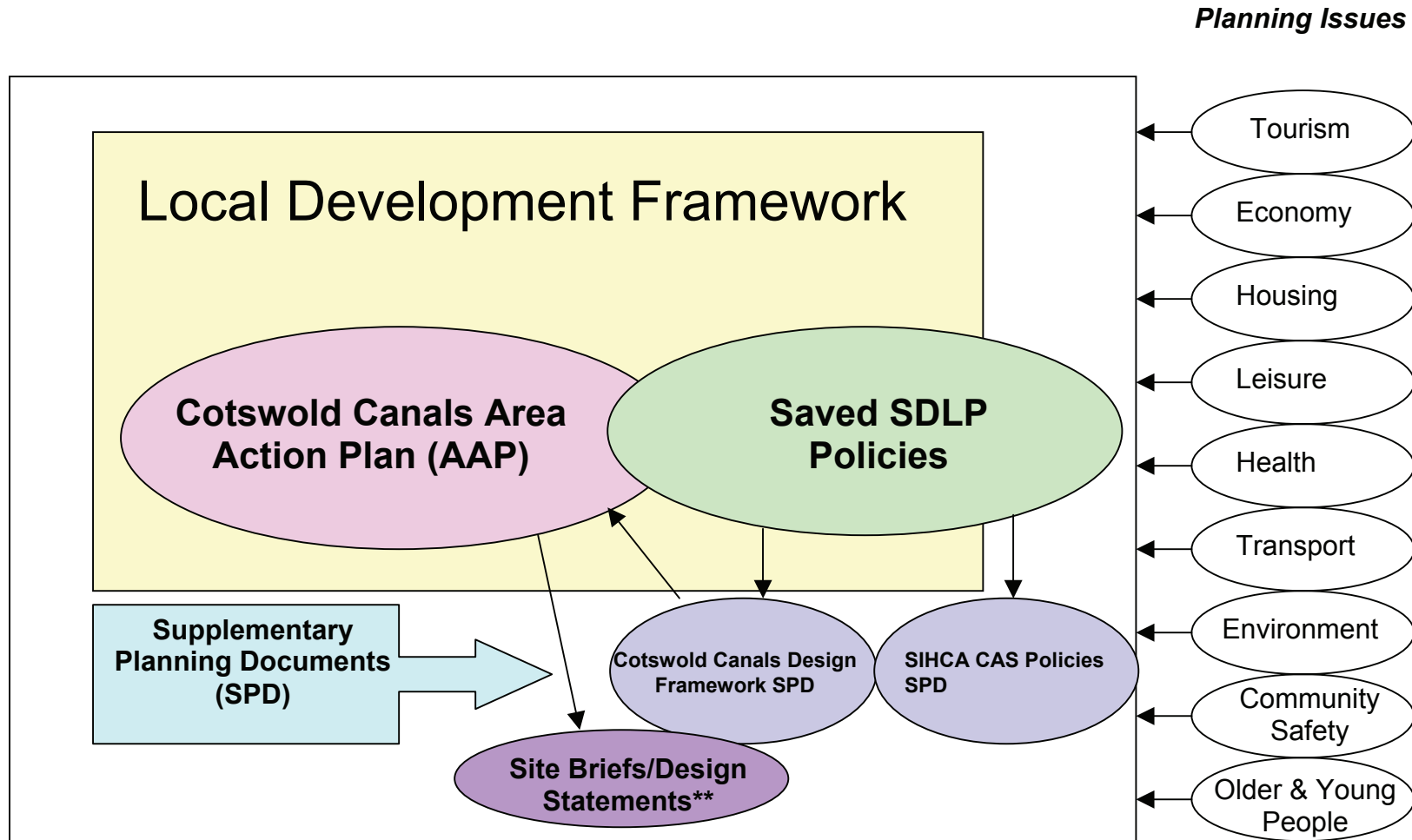
**Constant review & monitoring work**

**Document Drafting and Amendment**

# Appendix D – Stroud LDF & Other Strategy Relationships



# Appendix E - Cotswold Canals AAP Context



\*\* May be produced in the future by developers as either SPD or as a jointly agreed position statement for future development on a site