

LICENSING ACT 2003 – FEES AND CHARGES

Premises Licence/Club Premises Certificates

Premises and Club Premises are allocated a fee band according to the non-domestic rateable value.

Rateable value is the value for the time being in force for the premises entered in the local non-domestic rating list for the purposes of Part III of the Local Government Finance Act 1988.

- If a premise is not entered on the non-domestic rating list then it shall be in Band A.

Premises Licences and Club Premises Certificates - Main Application Fee and Main Annual Charge

The main application fee is the fee for an application for conversion during the transition period, a new application and an application for a major variation. The annual fee is payable one year after the grant of the licence.

Rateable value bands	A	B	C	D	E
Rateable Value	No rateable value to £4,300	£4,301 to £33,000	£33,001 to £87,000	£87,001 to £125,000	£125,001 and above
Main Application Fee	£100	£190	£315	£450	£635
Main Annual Charge	£70	£180	£295	£320	£350

Premises Licences - Premises in Band D and E who primarily sell alcohol

A multiplier is applied to premises in bands D and E where they are exclusively or primarily in the business of selling alcohol (mainly large town and city centre pubs). This only applies to Premises Licences and not to Club Premises Certificates.

Band	D (x 2)	E (x 3)
Band D or E primarily selling alcohol – Application Fee	£900	£1905
Band D or E primarily selling alcohol - Annual charge	£640	£1050

Premises Licences - Variations in relation to sale of alcohol during transition period

Premises applying to vary conditions in relation to the sale of alcohol for consumption on the premises during transition are charged a supplementary fee, according to their fee band. This only applies to Premises Licences and not to Club Premises Certificates.

Rateable value bands	A	B	C	D	E
Variation Fee	£20	£60	£80	£100	£120

Exceptionally Large Events

This fee is in addition to the main application fee:

Number in attendance at any one time	Additional fee	Number in attendance at any one time	Additional fee
5,000 to 9,999	£1,000	50,000 to 59,999	£32,000
10,000 to 14,999	£2,000	60,000 to 69,999	£40,000
15,000 to 19,999	£4,000	70,000 to 79,999	£48,000
20,000 to 29,999	£8,000	80,000 to 89,999	£56,000
30,000 to 39,999	£16,000	90,000 and over	£64,000
40,000 to 49,999	£24,000		

Exemptions

If the application for a Premises/ Club Premises Licence relates to the **provision of regulated entertainment only** and is one of the following then no fee is required:

- The application is made by a proprietor a school or a college; and the provision of regulated entertainment on the premises is carried on by the school or college for and on behalf of the purposes of the school or college
- That the application is in respect of premises that are or form part of a church hall, chapel hall or other similar building or a village hall, parish hall or community hall or other similar building.

“College” means a college or similar institution principally concerned with the provision of full-time education suitable to the requirements of persons over compulsory school age who have not attained the age of 19;

“School” means a school within the meaning of section 4 of the Education Act 1996.

Other fees for Premises/Club Premises

Theft, loss, etc. of premises licence or summary	£10.50
Application for a provisional statement where premises being built, etc.	£315.00
Notification of change of name or address	£10.50
Application to vary licence to specify individual as designated premises supervisor	£23
Application for transfer of premises licence	£23
Interim authority notice following death etc. of licence holder	£23
Notification of change of name or alteration of rules of club	£10.50
Change of relevant registered address of club	£10.50
Right of freeholder etc. to be notified of licensing matters	£21
Minor Variation to premises licence/club premises certificate	£89
Application by Community premises to disapply designated premises supervisor	£23

Personal Licence

Application for a grant or renewal of personal licence	£37
Notification of change of name or address	£10.50
Theft, loss etc. of personal licence	£10.50

Temporary Event Notice

Temporary event notice	£21
Theft, loss etc. of temporary event notice	£10.50

Miscellaneous Charges

Copy of entries in abridged register (available on www.stroud.uk)	£1 per A4 page
Full copy of individual application relating to the register for Personal Licence/Temporary Event Notice	£1 per A4 page
Full copy of individual application relating to the register for Premises Licence/Club Premise Certificate	£30
Part of copy of individual application relating to the register for Premises Licence/Club Premise Certificate	£1 per A4 page
(Fees above for copies include postage)	