


Environmental Programme EMAS 08/09

Quarter 2 Update

ES 1: 'More for less' - Sustainable consumption and production

ES1.1 By 2010: All households in the District will have a convenient and easy-to-use collection services, enabling them to recycle and compost at least 70% of their rubbish.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES1.1) Complete and evaluate a new waste collection system in the 'Stanleys' trial and consider options for rolling this out across the entire District.		16/10/2008	Karen Toole		

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	50	Carlos Novoth	01/10/2008

Progress Comments

The trial is continually measured and evaluated clearly identifying key outputs. Negotiations with the incumbent contractor, Veolia, has highlighted that the cost of explaining the scheme across the District would be too costly at this stage - it needs noting that costs were not secured through open competition.

Next Steps	Date Entered
Further cost analysis is required.	01/10/2008

ES1.2 As part of negotiation with contractors regarding new vehicles and collection processes– ensure relevant environmental performance criteria are included – to help contribute to reducing Stroud’s Carbon Footprint.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES1.2) Improve environmental performance of vehicles used in Domestic Waste Collection contract		31/03/2009	Nigel Riglar	<input type="text"/>	
Action Plan Progress					
Period	Action Plan Status		% Complete	Updated By	Date Entered
Quarter 2	Not Started		0	Carlos Novoth	01/10/2008
Progress Comments					
This will be determined when the future waste scheme has been decided upon.			Next Steps		Date Entered
					01/10/2008

ES1.3 Trial site identified in one of 29 sheltered housing sites (to be agreed with Housing) by July 2008. Trial undertaken through summer/autumn 2008 and reported November 2008

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES1.3) Undertake an on-site composting trial for grass cutting in Sheltered Housing.		31/10/2008	Karen Toole	<input type="text"/>	


Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	Not Started	0	Carlos Novoth	01/10/2008

Progress Comments

Progress Comments	Next Steps	Date Entered
Owing to problems with the incumbent contractor, Veolia, this area of work has not been possible	Will investigate at start of next season's cutting	01/10/2008

ES1.4 Corporate commitment to Sustainable Procurement declaration signed-up to

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
Cabinet / Council to agree sustainable procurement declaration by 11 December 2008 / January 22 2009		22/01/2009	Nigel Riglar		

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 1	On Target	40	Nigel Riglar	23/07/2008

ES1.5 Building on the sustainable procurement guidance produced last year. Ensure that when the on-line guidance goes live it does contain a green section.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
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(ES1.5) Produce a green section for the on-line procurement guide

31/03/2009 Sandra Cowley



ES1.6 Better understand the climate change impacts associated with the recycling, treatment or disposal of domestic waste: Carry out research and report findings May 2008 report findings

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES1.6) Better understand the climate change impacts associated with the recycling, treatment or disposal of domestic waste.		30/04/2008	Nigel Riglar		

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 1	Overdue	15	Carlos Novoth	01/10/2008

Progress Comments

Progress Comments	Next Steps	Date Entered
Some information gathered to allow decision on future service to be determined in a better informed way	Further work is necessary	01/10/2008

ES1.7 Reduce from 117 to 33 – reducing amount of toner , paper wastage, electricity usage, consumable packaging etc. Refresh by July 2008 (New corporate printer contract).

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES1.7) Procure a new	Completed	30/06/2008	Nick Watkins	01/05/2008	

corporate printer contract successfully.

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 1	Completed	100	Nick Watkins	23/04/2008

Progress Comments

Contract in place and existing printers are being removed from each service unit.


Next Steps

Monitor the performance of the contract.

Date Entered

23/04/2008


ES1.8 To contact PC providers to request that power cables etc are not automatically provided with purchase as there are already enough in use.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES1.8) Reduce purchase of duplicate IT consumables	Dell are currently unable to provide this service although may offer it at a later date.	31/03/2008	Nick Watkins	01/07/2008	

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 1	Completed	100	Nick Watkins	01/07/2008

ES1.9 Identify the environmental outcomes we want to achieve when the forthcoming Housing Management contracts are next renegotiated (our focus will be on carbon dioxide and waste reduction) and develop standard green procurement specification requirements for inclusion in all 4 contracts; Responsive Repairs, Void re-instatement; Electric response & repair; Gas response & repair.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES1.9) ENVIRON : To ensure forthcoming Housing Management contracts deliver improvements to greenhouse gas emissions and waste production.		31/03/2009	Steve Neale		

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	50	Steve Neale	01/10/2008

Progress Comments	Next Steps	Date Entered
Environmental outcomes and green clauses to be incorporated in to new contracts procurement (see Key Action)		01/10/2008


REPAIRS : To obtain approval for & commence implementation of the Procurement Plan to tender & let x4 Responsive Contracts (Gen. Bdg. & Void Re-Instatement, Electrical, & Gas/Solid Fuel/Oil Servicing,Maintenance & New Installations for contract renewal dates between April 2009 through to October 2010

01/10/2010	Steve Neale	
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Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	30	Steve Neale	01/10/2008

Progress Comments	Next Steps	Date Entered
Project Sponsor , Board & Lead now all in place for the Procurement Plan.x2 Contracts advertised in OJEU & PQQs for both being assessed.		01/10/2008

REPAIRS/ESTATES : To achieve,maintain and improve upon top quartile target (or similar) for Void Turnaround times	31/03/2009 Steve Neale	
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Action Plan Progress				
Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	50	Steve Neale	01/10/2008

Progress Comments	Next Steps	Date Entered
Qtr 2 figures to be reviewed against target once available by 6 October		01/10/2008

Quarter 1	On Target	50	Steve Neale	18/04/2008
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ES1.10 If BREW funding is still available in 2008/2009 make ACORN training available for local building and maintenance firms through 2008/2009

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
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(ES1.10) Provide ACORN training for local building and maintenance companies

31/03/2009 Nick Fenwick



Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	50	Nick Fenwick	30/10/2008
Quarter 1	On Target	25	Jon Shaw	02/07/2008

Progress Comments

First five contractors undertook BS8555 Environmental Management Standard by June 2008 and received their certificates. Meeting arranged for 4 July 2008 with White Young Green Environmental and these contractors to see if they wish to go further and whether new contractors wish to commence. DTI BREW funding no longer available. First contract tendered in June 2008 requiring successful contractor to have an Environmental Management System in place within one year of commencement.

Next Steps

Meeting with contractors on 4 July. Publicise success of contractors undertaking BS8555 in year one.

Date Entered
02/07/2008

ES 2: 'Confronting our Greatest Threat' - Climate Change and Energy

ES2.1. Have an energy survey undertaken of all general Fund buildings by end of 2007/2008. The surveys identify potential for renewable installations.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.1.) Have an energy	The focus during 2007/08 has been on energy	31/03/2008	Alison Fisk	25/03/2008	

survey undertaken of all general Fund buildings by end of 2007/2008. The surveys identify potential for renewable installations

efficiency with a number of investments made to reduce demand (e.g. lighting system replacement, pool cover (Dursley Pool), Voltage Optimisers (Ebley Mill and Dursley Pool), Printer refresh and MyEnergy Campaign. A number of renewable energy installations have been explored including PV at Ebley Mill and Dursley Pool. These have been considered marginal in financial terms particularly as there are still energy efficiency measures that can be installed that give a better return. The planning application for the Ebley Mill HE plant has been progressed although more work than anticipated was required in terms of flood modelling and biodiversity studies.

Action Plan Progress


Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 1	Completed	100	Alison Fisk	26/09/2008

Progress Comments	Next Steps	Date Entered
All surveys completed	Further consider options linked to Carbon Change Programme and MTFP	26/09/2008

ES2.2 Prioritise action for installing renewables (which buildings/sites and when) and ensure these priorities are recognised in the new Asset Management Plan when this is developed. The asset management plan should be ready by beginning of 2008/2009.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
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ES2.2 Prioritise action for installing renewables (which buildings/sites and when) and ensure these priorities are recognised in the new Asset Management Plan when this is developed.

We are now part of the Carbon Trust Management Programme and this will set out a programme for further works
 01/04/2008 Alison Fisk 30/04/2008 

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 1	Overdue	95	Brian McGough	08/10/2008

Progress Comments

2no. sites identified for detailed assessment

Next Steps

Both sites to be included in action plan drawn from Asset Management Plan
 22/10/2008


BUILDING PROGRAMMES:Ebley Mill energy saving lighting programme

30/10/2009 Alison Fisk 

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	80	Alison Fisk	10/10/2008


BUILDING PROGRAMMES:Installation of renewables

31/08/2009 Alison Fisk 


Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	35	Alison Fisk	10/10/2008

ES2.3 Produce position paper for existing Green Travel Plan by August 2008

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.3) Refresh the Green Travel Plan		31/07/2008	Nigel Riglar		
Action Plan Progress					
Period	Action Plan Status			% Complete	Updated By
Quarter 1	Completed			100	Nigel Riglar
Date Entered: 25/07/2008					
Progress Comments				Next Steps	Date Entered
Review of existing plan complete. Staff survey undertaken as part of Green Travel Week in June				Draft new Green Travel Plan in light of survey results. Consult with staff. Adoption by Council early in 2009.	25/07/2008

ES2.4 Produce new draft Green Travel Plan by end November 2008

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.4) Produce new draft Green		28/11/2008	Nigel Riglar		

Travel Plan by end November 2008

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	75	Nigel Riglar	03/10/2008

Progress Comments

Green Travel Week completed, including staff survey Proud of Stroud (September) and further staff feedback completed. Liftshare database put in place.

Next Steps


Produce draft Green Travel Plan for further consultation with staff.

Date Entered

03/10/2008

Quarter 1	On Target	50	Nigel Riglar	25/07/2008
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ES2.5 Develop a thought paper for the Asset Management Group on how to utilise the Asset Management process to reduce Stroud's Greenhouse Gas Emissions.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.5) . To identify the Asset Management Priorities for reducing climate change impact		31/03/2009	Nigel Riglar		

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 1	On Target	0	Nigel Riglar	25/07/2008

Progress Comments

None


Next Steps

Climate Change assessment of new Asset Management Plan.


Date Entered

25/07/2008


ES2.6 Develop a standard climate change appraisal – to show impact on Stroud’s Carbon Footprint by September 2008 and apply to all major capital and revenue project proposals from October 2008

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.6) Climate Change Appraisals for all major capital and revenue proposals		31/08/2008	Nigel Riglar		

ES2.7 Identify the services that have increased mileage claims in 2007/08 and identify mechanisms for reducing.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.7) . Identify the services with increasing car mileage claims		31/03/2009	Sandra Cowley		

ES2.8 Identify 20 exemplar houses representative of housing in Stroud to install range of renewable energy and energy conservation measures to show how 40% reduction in Co2 can be achieved. 20 exemplars identified by July 2008. Start adaptations to housed by end of 2008/09

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.8) Develop 40% house project		31/03/2009	Jon Beckett		

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	50	Jon Beckett	26/09/2008

Progress Comments


22 households signed up for the 40% house project. Second meeting with participants held in July. Action plans have been developed and applications for installation of measures now being received.

Next Steps

Progressing with implementation of measures and monitoring of energy usage and carbon savings.

Date Entered
26/09/2008

ES2.9 Obtain funding to implement “Parish Power Project” (Feasibility study completed in 2006 by SWEA, SDC, CDC, GCC, GRCC and parishes).


Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.9) Work with around 10 parishes in the district to develop local energy action plans and provide support for implementation of the plans.		31/03/2009	Jon Beckett		

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	Overdue	5	Jon Beckett	29/09/2008

Progress Comments	Next Steps	Date Entered
The Energy Savings Trust withdrew the funding for the feasibility study as part of nationwide cutbacks due to funding crises. Sustainable Energy Officer is giving presentations and disseminating information but without the £50,000 funding originally earmarked the project cannot be fully delivered	SWEA project is running to provide advice and information to communities with aim of reducing CO2 production by 10% due to change in energy usage	29/09/2008

ES2.10 Provide comprehensive staff training on energy and water saving at work through further development of “MyEnergy” project April 2007 - March 2009


Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.10) Provide comprehensive staff training on energy and water saving at work through further development of “MyEnergy” project		31/03/2009	Jon Beckett		

Action Plan Progress


Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	90	Jon Beckett	26/09/2008
Quarter 1	On Target	50	Jon Beckett	17/09/2008

Progress Comments	Next Steps	Date Entered
briefing sessions for staff including proud of stroud. Information on hub	Ongoing awareness raising	17/09/2008

ES2.11 Continue with HECA Initiatives

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.11) Continue with HECA Initiatives		31/03/2009	Jon Beckett		
Action Plan Progress					
Period	Action Plan Status		% Complete	Updated By	Date Entered
Quarter 2	On Target		50	Jon Beckett	26/09/2008
Progress Comments					
Wise Homes promotional activities have resulted in significant upatake in grants			Next Steps		Date Entered
			ON going HECA work		26/09/2008

ES2.12 Continue to seek to obtain funding to provide advice to village hall and community building management groups on measures and grant schemes to improve environmental performance Identify pilot communities interested in co-operative, community level action on renewable energy generation and agree ways council might facilitate new projects


Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.12) Make advice and support for community-led renewable energy projects more widely available.		31/03/2009	Jon Beckett		

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	50	Jon Beckett	29/09/2008

Progress Comments	Next Steps	Date Entered
Community led renewable projects are now being delivered under the SWEA contract through the target 2050 project	ongoing project work delivering advice and assistance	29/09/2008

ES2.13 Establish Water course wardens in Ruscombe Brook and Slad Brook action Groups by September 2008 and identify other potential groups by December 2008


Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.13) Improve water course management through establishment of water course wardens		30/09/2008	Jon Beckett		

Action Plan Progress


Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	Completed	100	Jon Beckett	17/09/2008

Progress Comments	Next Steps	Date Entered
training provided on 17/09/08		17/09/2008

ES2.14 By June 2008 establish carbon footprint for direct operations (using 2006/07 as the baseline year). Extend footprint to cover main Council services by December 2008. Extend further to cover Councils community leadership / place shaping role by March 2009.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.14) Establish carbon Footprint for all of the council's main activities and work towards achieving a 3% reduction per year		31/03/2009	Nigel Riglar		
Action Plan Progress					
Period	Action Plan Status	% Complete	Updated By	Date Entered	
Quarter 1	On Target	25	Nigel Riglar	25/07/2008	
Progress Comments		Next Steps			Date Entered
Round 6 of Carbon Trust LA Carbon Management programme joined. LACMP launch event undertaken with FoD and CDC SDC Project Board and Team established. 'Student Force' student appointed for 6-months to co-ordinate SDC involvement in LACMP.		Complete LACMP Project Plan and submit to Carbon Trust. Establish initial carbon footprint using Carbon Trust / NI185 methodology. Identify appropriate carbon reduction projects and feed into budget process as appropriate.			25/07/2008

ES2.15 By May 2008 establish a methodology for estimating / calculating the carbon footprint of visitors travelling to SDC service outlets


Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.15) Establish Carbon Footprint for visitor travel to Council buildings		30/04/2008	Nigel Riglar		

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 1	Completed	100	Joanne Jordan	08/09/2008

Progress Comments	Next Steps	Date Entered
Customer stats collected and analysed.		08/09/2008


ES2.16 Replace 33 servers with 5 – to deliver electricity saving and reduced air conditioning requirements

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.16) Virtualisation of server estate	All servers scoped at the project outset have been virtualised, at an estimated electricity saving of £7000 per annum. Further servers will be virtualised as new systems are added, and we are currently considering virtualising our web facing services, although this is outside of the scope of this action.	31/03/2009	Nick Watkins	01/06/2008	


Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 1	Completed	100	Nick Watkins	01/07/2008

ES2.17 To increase the size of the Tenants' Energy Network by end of 2008/2009


Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.17) ENVIRON : Support Tenants Energy Network (TEN)		31/03/2009	Steve Neale		
Action Plan Progress					
Period	Action Plan Status		% Complete	Updated By	Date Entered
Quarter 2	On Target		50	Steve Neale	01/10/2008
Progress Comments					
TEN now meets as a minimum on a 1/4ly basis and has increased in membership during the 2 Qtr to 8 tenants' representatives			Next Steps		Date Entered
					01/10/2008

ES2.18 To try and establish wood pellet production as a by-product of the kitchen refurbishment programme beginning in 2008-2009

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.18) Seek opportunities in new council house kitchen installation contract to produce energy from waste		31/03/2009	Nick Fenwick		
Action Plan Progress					
Period	Action Plan Status		% Complete	Updated By	Date Entered
Quarter 1	Completed		100	Jon Shaw	02/07/2008

Progress Comments	Next Steps	Date Entered
All old kitchen units returned to Premier Kitchens (supplier of new kitchens) at their Hardwicke, Glos factory. There they are stored and used in burner to heat factory in winter. Cannot be used for bio-fuel pellet manufacture because of glues in materials - requires industrial burner.	Monitoring of recycling of materials removed via an existing KPI in the contract which is achieving 100% and is reported at meetings with the Contractors every two months which tenant reps and Councillors attend.	02/07/2008

ES2.19 Identify 7 properties that could have ground source heat pumps and install by October 2008

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
HS.4 Install at least 12 Air Source Heat Pumps to electrically heated council homes by 30/9/08		31/03/2010	Nick Fenwick		

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	Completed	100	Nick Fenwick	30/10/2008
Quarter 1	On Target	75	Jon Shaw	02/07/2008

Progress Comments	Next Steps	Date Entered
Systems ordered and most installed and working in Q1.	Remainder scheduled for installation in Q2.	02/07/2008

ES2.19 Identify 7 properties that could have	01/10/2008	Nick Fenwick	
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ground source heat pumps and install by
October 2008

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 1	Completed	100	Jon Shaw	02/07/2008


Progress Comments

Next Steps Date Entered

Report to Housing Management Forum on 22 July 2008. Agree future programme of grant aided Ground Source Heat pumps for 50 SDC dwellings in next two years - focused in Frampton-on-Severn. Consider project of offering opportunity to owner occupiers to participate.

Systems installed. Evaluation report prepared.

ES2.21 Instal Hippos in all toilets in main council buildings by July 2008

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.21) Roll out a water conservation programme to all main council buildings		30/07/2008	Ray Figg		

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	50	Ray Figg	07/10/2008

CLS3. Dursley Pool to retain Quest Accreditation

30/08/2010 Ray Figg



Action Plan Progress

Period Action Plan Status

% Complete

Updated By

Date Entered

Quarter 2 On Target

50

Ray Figg

07/10/2008

ES2.22 Duty manager, Dursley Pool, to provide environmental awareness raising programme every 6 weeks to parents and teachers supporting swimming lessons

Action Required

Outcome

Deadline

Authorising Officer

Sign Off Date

Progress Status

(ES2.22) Environmental Awareness Weeks at Dursley Pool

31/03/2009

Ray Figg



Action Plan Progress

Period Action Plan Status

% Complete

Updated By

Date Entered

Quarter 2 On Target

50

Ray Figg

07/10/2008

CLS3. Dursley Pool to retain Quest Accreditation

30/08/2010

Ray Figg



Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	50	Ray Figg	07/10/2008

ES2.23 Produce design guidance by end March 2009 to help implement Part L of the building regulations - to ensure all new housing developments are carbon neutral by 2016


Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES2.23) Produce design guidance by 2009		31/03/2009	Barry Wyatt		

Action Plan Progress


Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 1	On Target	25	Eka Nowakowska	12/06/2008

ES 3 'Clean, green and safe' - Protecting our natural resources and enhancing the environment


ES3.1 Karen Toole to take Senior Management Team responsibility for Biodiversity Matters for Stroud District Council from April 2008

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES3.1) Identify council Lead Officer for Biodiversity		31/03/2008	Karen Toole		


ES3.2 Biodiversity Surveys undertaken by 2009 of all general fund land and management plans developed for main areas. Reviews of GF buildings and HRA estate still required.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES3.2) To ensure that by 2009 all Council property is being managed to maximise biodiversity.		31/12/2009	Karen Toole		

ES3.3 Produce biodiversity in Stroud leaflet by end 2007 in partnership with grant aided biodiversity organisations, to inform people of key sites and species, and what they can to help biodiversity. And made available to all council offices (incl. Dursley pool) by March 2008

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES3.3) Produce biodiversity in Stroud leaflet in partnership with grant aided biodiversity organisations, to inform people of key sites and species, and what they can to help biodiversity.		31/12/2007	Karen Toole		

ES3.4 For the 2008 Tenant gardening competition – include a wildlife gardening category

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES3.4) ENVIRON : Include a wildlife gardening category in the Tenants' Gardening Competition		31/12/2008	Steve Neale		

Action Plan Progress

Period Action Plan Status

Quarter 2 Completed

% Complete

100

Updated By

Steve Neale

Date Entered

01/10/2008

Progress Comments


The Garden Competition Panel considered this action be more appropriately met by the marking criteria for each category being encouraged to promote wildlife in tenants' gardens

Next Steps

Date Entered

01/10/2008

ES3.5 Appoint final 2 Neighbourhood Wardens

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES3.5) Further improve the Council's approach to public space management by appointing final 2 Neighbourhood Wardens		31/03/2009	Philip Sullivan		

Action Plan Progress

Period Action Plan Status

Quarter 2 On Target

% Complete

66

Updated By

Paul Helbrow

Date Entered

29/09/2008

Progress Comments

Next Steps

Date Entered

As has previously stated, 8 NHW's already recruited. Vacancies exist due to 1 resignation and 1 to ill health retirement, and funding provided for 2 new posts. 42 applications received, 11 of which were chosen for interview. Of these, 8 attended the interviews which took place on the 14th & 15th October 2008. Almost all interviewed were of an extremely good standard, on from those, 4 were offered Neighbourhood Warden posts - all have subsequently accepted.

29/09/2008

Induction, uniform and training plans to be brought together. New Wardens will commence duties between Dec - March.

Quarter 1 Not Started

0

Philip Sullivan

30/06/2008

Progress Comments

Funding to recruit two final Warden posts will be available from October 2008

Next Steps

None at present

Date Entered

14/07/2008

WARDENS Reduce fear of crime.

31/12/2008 Philip Sullivan



Action Plan Progress

Period Action Plan Status

Quarter 2 On Target

% Complete

95

Updated By

Paul Helbrow

Date Entered

29/09/2008

Progress Comments

Advertising published with closing date of 24th September 2008. Shortlisting at present time.

Next Steps

Interviews to take place 14th & 15th October 2008. Job offers to be made subject to suitability of applications received.

Date Entered


29/09/2008

As has previously stated, 8 NHW's already recruited. Vacancies exist due to 1 resignation and 1 to ill health retirement, and funding provided for 2 new posts. 42 applications received, 11 of which were chosen for interview. Of these, 8 attended the interviews which took place on the 14th & 15th October 2008. Almost all interviewed were of an extremely good standard, on from those, 4 were offered Neighbourhood Warden posts - all have subsequently accepted.

29/09/2008


Induction, uniform and training plans to be brought together. New Wardens will commence duties between Dec - March.

ES3.6 Further develop the delivery of CHIP & PIN across the District.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES3.6) Arrange CHIP & PIN event at Forest Green	CHIP & PIN event successfully completed on 23/24th Jan	24/01/2008	Philip Sullivan	28/02/2007	

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	Completed	100	Paul Helbrow	29/09/2008
Quarter 1	Completed	100	Eka Nowakowska	27/02/2008

(ES3.6) Arrange CHIP & PIN event at Woodfields, Cam		20/03/2008	Philip Sullivan	
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Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	Completed	100	Paul Helbrow	29/09/2008
Quarter 1	Completed	100	Philip Sullivan	27/02/2008

Progress Comments	Next Steps	Date Entered
Successfully completed event.		14/07/2008

WARDENS Reduce fear of crime.

31/12/2008 Philip Sullivan



Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	95	Paul Helbrow	29/09/2008

Progress Comments	Next Steps	Date Entered
Advertising published with closing date of 24th Septemebr 2008. Shortlisting at present time.	Interviews to take place 14th & 15th October 2008. Job offers to be made subject to suitability of applications received.	29/09/2008

As has previously stated, 8 NHW's already recruited. Vacancies exist due to 1 resignation and 1 to ill health retirement, and funding provided for 2 new posts. 42 applications received, 11 of which were chosen for interview. Of these, 8 attended the interviews which took place on the 14th & 15th October 2008. Almost all interviewd were of an

Induction, uniform and training plans to be brought together. New Wardens will commence duties between Dec - March.

29/09/2008

extremely good standard, on from those, 4 were offered
Neighbourhood Warden posts - all have subsequently
accepted.

PiYN - 2008/09. *
Bridgend * A38 *
Hardwicke

31/03/2009 Philip Sullivan



Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	66	Paul Helbrow	29/09/2008

Progress Comments

BRIDGEND: Completed. Quieter event based in a
predominantly private residential area. Improvements to
cleanliness, although much s,aller take up on the removal of
bulky itms against previous events. This event also saw the
arrest of SDC tenat on drug offences. A38: This event took a
different direction than other events. The main area, a lay-by,
has been subject to differnt types of crime over the years. This
event saw a wide range of activity which has made the area
litter free, wide open in terms of over grown vegetation and
safer for those using the area. HARDWICKE: This 2 day
event took place over the 20th/21st October. There was a low
take up on the free collection of bulky items, but a large
number of privately owned communal car parks are now
benefiting from a deep cleanse, with a large number of car
parking spaces being re-established. Take back forms on a
number of untaxed vehicles were issued to owners, although



Next Steps

PiYN events have now concluded until Spring 09.
Meeting to be arranged in early January 2009 for
PiYN Working Group to evaluate 2008 events and
plan for 2009 events. It is anticipated these will be
3 in number, Spring x1 and Summer x2.

Date Entered
29/09/2008

generally the PiYN area did not have the number of abandoned vehicles as originally thought. Street cleansing was supported by a team of prisoners from Leyhill. Large number of children interacted with and provided with partnership merchandise. This event also saw the 'Warm & Well' partnership.

ES3.7 Consult local communities on revised street cleaning standards and grot spot audit.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES3.7) Consult local communities on revised street cleaning standards and grot spot audit.		30/09/2008	Karen Toole		
Action Plan Progress					
Period	Action Plan Status		% Complete	Updated By	Date Entered
Quarter 2 Completed			100	Carlos Novoth	01/10/2008
Progress Comments			Next Steps		Date Entered
The action requires input from both Public Space Services and Community Safety. The re classification of response times to litter complaints in line with Gov guidance has been completed and reported and approved by Cabinet					01/10/2008
<hr/> WARDENS Reduce fear of crime.					
		31/12/2008	Philip Sullivan		

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	95	Paul Helbrow	29/09/2008

Progress Comments

Advertising published with closing date of 24th Septemebr 2008. Shortlisting at present time.

Next Steps

Interviews to take place 14th & 15th October 2008. Job offers to be made subject to suitability of applications received.

Date Entered


29/09/2008

As has previously stated, 8 NHW's already recruited. Vacancies exist due to 1 resignation and 1 to ill health retirement, and funding provided for 2 new posts. 42 applications received, 11 of which were chosen for interview. Of these, 8 attended the interviews which took place on the 14th & 15th October 2008. Almost all interviewd were of an extremely good standard, on from those, 4 were offered Neighbourhood Warden posts - all have subseqently accepted.

Induction, uniform and training plans to be brought together. New Wardens will commence duties between Dec - March.

29/09/2008

ES3.8 Improve mechanisms for the public to report and track the resolution of grot spots.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES3.8) Further improve the Council's approach to public space management by improving mechanisms for the public to report and track the resolution of grot spots.		31/03/2009	Philip Sullivan		

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	65	Paul Helbrow	29/09/2008

Progress Comments

* Neighbourhood Wardens continue to identify grot spots, which are entered into the ASB management system. These are regularly monitored and actioned to fast track removal by the appropriate owner. Over the last 6 months, 236 grot spots have been identified by the Warden team, and of these 126 (53%) have been dealt with through pro-active partnership activity with the identified landowners. * Factor 4 continues to be effective in dealing with fly posting incidents, with a number of unauthorised events advertised through non-compliant use of fly posting being removed, and event organisers made aware of the rules relating to the fly-posting of events in the Stroud District. * Fly Capture is used to record fly tipping and fly posting incidents. There have been 149 reported fly tipping during Qtr2, 5 of these were significant/multiple loads (i.e several lorry loads). The highest number of incidents have occurred in Haresfield. * High Hedges: Between July and Sept 2008, 12 enquiries in respect of high hedges were received and of these 2 have been resolved, one visited but was not covered by HH Legislation and the remaining 9 have not contacted Community Safety since advice booklets were issued. * Civil Parking Enforcement: During Qtr 2, 879 penalty charge notices were issued 'on street' and a further 365 issued for 'off street' parking offences.

Next Steps

HoS to consult with Web master to develop opportunities for 'report it' remote access. Consultation with the Police to harness PCSO's reporting in addition to Wardens and the public.

Date Entered
29/09/2008

Quarter 1 On Target	65	Philip Sullivan	14/07/2008
Progress Comments	Next Steps		Date Entered
Virtual enforcement team continues to work around these issues.	Link to ICT to be made.		14/07/2008

WARDENS Reduce fear of crime.

31/12/2008 Philip Sullivan



Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2 On Target		95	Paul Helbrow	29/09/2008

Progress Comments	Next Steps	Date Entered
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Advertising published with closing date of 24th Septemebr 2008. Shortlisting at present time.

Interviews to take place 14th & 15th October 2008. Job offers to be made subject to suitability of applications received.

29/09/2008

As has previously stated, 8 NHW's already recruited. Vacancies exist due to 1 resignation and 1 to ill health retirement, and funding provided for 2 new posts. 42 applications received, 11 of which were chosen for interview. Of these, 8 attended the interviews which took place on the 14th & 15th October 2008. Almost all interviewd were of an extremely good standard, on from those, 4 were offered Neighbourhood Warden posts - all have subsequently accepted.

Induction, uniform and training plans to be brought together. New Wardens will commence duties between Dec - March.

(CS1) Monitor the investigation and removal of abandoned vehicles

31/03/2009 Philip Sullivan



Action Plan Progress

Period Action Plan Status
Quarter 2 On Target

% Complete
80

Updated By
Paul Helbrow

Date Entered
29/09/2008

Progress Comments

During the last reporting period, 76 vehicles were reported as abandoned. Of these, 84% (64) were inspected within 24hrs. 17 were deemed as abandoned with 100% collected within 48hrs, 76% (13) of these collected within 24hrs.

Next Steps

Date Entered
23/10/2008

ES3.9 Establish a corporate public spaces task force to co-ordinate the Councils response to grot spots, enviro-crime and anti-social behaviour.

Action Required

Outcome Deadline

Authorising Officer

Sign Off Date

Progress Status

(ES3.9) Further improve the Council's approach to public space management by establishing a corporate public spaces task force to co-ordinate the Councils response to grot spots, enviro-crime and anti-social behaviour.

31/03/2009 Philip Sullivan



Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	75	Paul Helbrow	29/09/2008

Progress Comments	Next Steps	Date Entered
See entry ref Virtual Enforcement Team Action Plan entry above.		29/09/2008

Quarter 1	On Target	75	Philip Sullivan	14/07/2008
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Progress Comments	Next Steps	Date Entered
Virtual enforcement team appointed work in progress Team has been joined by Police and will invite Fire Service to join. Training package identified and will be delivered in autumn include Statement Taking, Statement Making, Interview Skills and practice evidence giving.		14/07/2008

WARDENS Reduce fear of crime.

31/12/2008 Philip Sullivan



Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	95	Paul Helbrow	29/09/2008


Progress Comments	Next Steps	Date Entered
Advertising published with closing date of 24th Septemebr 2008. Shortlisting at present time.	Interviews to take place 14th & 15th October 2008. Job offers to be made subject to suitability of applications received.	29/09/2008

As has previously stated, 8 NHW's already recruited. Vacancies exist due to 1 resignation and 1 to ill health retirement, and funding provided for 2 new posts. 42 applications received, 11 of which were chosen for interview. Of these, 8 attended the interviews which took place on the 14th & 15th October 2008. Almost all interviewed were of an extremely good standard, on from those, 4 were offered Neighbourhood Warden posts - all have subsequently accepted.

29/09/2008

Induction, uniform and training plans to be brought together. New Wardens will commence duties between Dec - March.

ES3.10 Start to implement all powers available under the Clean Neighbourhoods and Environment act.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES3.10) Further improve the Council's approach to public space management by starting to implement all powers available under the Clean Neighbourhoods and Environment act.		31/03/2009	Philip Sullivan		

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	90	Paul Helbrow	29/09/2008

Progress Comments

At the beginning of October 2008, training will be delivered to members of the virtual enforcement team in respect of Investigative Interviewing and Quality Witness Statements. In addition, we are putting together a mock up of fixed penalty

Next Steps

Negotiation with CDC in respect of processing parking offence fixed penalty charge notices in respect of the clean environments and environmental act. Produce final fixed penalty

Date Entered

29/09/2008

notices to be used by council employees. Lead officers have attended national conference to ensure adoption of best practice and further training is envisaged in the practice of court procedures.

notice booklets, gain authorisation for officers to use same.

Quarter 1 On Target

90

Philip Sullivan

01/07/2008

Progress Comments

The Virtual Team for enforcement has met and actions have commenced as follows:- A) Team membership has been expanded to include the Police b) Training issues have been identified and Training arranged for Statement Taking and Making c) Investigative interview training d) Practical Court Experience of cross-examination evidence giving etc e) Common forms being developed for Statement taking, exhibit labels, etc f) Common systems completed on Tape interview, tape storage and labeling

Next Steps

Date Entered

01/07/2008

(CS1) Monitor the investigation and removal of abandoned vehicles

31/03/2009 Philip Sullivan



Action Plan Progress

Period Action Plan Status

% Complete

Updated By

Date Entered

Quarter 2 On Target

80

Paul Helbrow

29/09/2008

Progress Comments

During the last reporting period, 76 vehicles were reported as abandoned. Of these, 84% (64) were inspected within 24hrs.

Next Steps


Date Entered

23/10/2008

17 were deemed as abandoned with 100% collected within 48hrs, 76% (13) of these collected within 24hrs.

ES 4 'From Local to Global' – Creating Sustainable Communities

ES4.1 Produce advice module for Parish and Town Councils on Climate Change , waste, by August 2008

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES4.1) Produce advice to encourage Climate Change mitigation, waste reduction and public space improvement to be effectively addressed in Parish and Town Plans	The "Officers Directory" for Parishes & Town Council's, lists those SDC officers who can provide advice on the areas of climate change, waste minimisation and public space improvement. The Parish Plan Forums which are coordinated by SDC and GRCC often have a Green/ Climate Change item on the agenda. Of interest, the September forum included the following items: 1. Example of community working - Uley go Green, Stinchcombe Environment and Climate Change project; 2. Water 21- (Climate change - Problem or Opportunity) how can we help to protect our communities against flooding; 3. Severn Wye Energy Agency, energy saving at parish level.	31/07/2008	Nigel Riglar	23/10/2008	

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2 Completed		100	Eka Nowakowska	07/10/2008

Progress Comments


The current parish plan grant scheme encourages parishes to apply for grants with these themes in mind - and which have been previously identified in their plans. To emphasise the importance of local communities addressing these matters, GRCC will be asked to include these matters on their check list. It is noted however, that whilst GRCC / SDC may suggest these matters are addressed, a Parish Plan is not a compulsory document and therefore whilst these matters can be suggested, it is up to the Parish / community to see them as an important issue to be investigated.

Next Steps

Date Entered

22/10/2008

ES4.2 New Sustainable Community Strategy by June 08

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES4.2) Work with the LSP to develop a vision of an environmentally sustainable district and embed this within the Sustainable Community Strategy		30/06/2008	Nigel Riglar		

Action Plan Progress

Period	Action Plan Status
Quarter 2	On Target

% Complete
80

Updated By
Nigel Riglar

Date Entered
29/09/2008

Progress Comments

Next Steps

Date Entered

LSP agreed to interim SCS to be taken to Dec 08 meeting.	Amend draft SCS for LSP in December and for adoption by SDC in new year.	29/09/2008
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Quarter 1 On Target	75	Nigel Riglar	29/09/2008
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Progress Comments	Next Steps	Date Entered
Stakeholder event held.	Parish & Town council event date set for 1 Oct 08. Corporate team set up to look at the links between the SCS and the LDF. Youth event being considered.	29/09/2008

POLICY - To carry out a consultation exercise on the new sustainable community strategy for "seldomly heard" groups.

30/09/2008 Tina Kitchener





Action Plan Progress


Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2 Completed		100	Tina Kitchener	23/09/2008

ES4.3 Progress the Councils Core Planning Strategy in line with the timetable set out in the Local development Scheme with the intention of incorporating policies which clearly reflect the climate change agenda by the August 2008.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES4.3) Incorporate policies into the Core Strategy which clearly reflect the climate change agenda by the August 2008.		31/07/2008	Phil Skill		

Produce the Core Strategy	30/11/2010	Barry Wyatt	
R1. Support the consultation and development of the Sustainable Communities Strategy and local development framework.	03/03/2009	Nick Fenwick	
Action Plan Progress			
Period	Action Plan Status	% Complete	Updated By
Quarter 2	On Target	45	Nick Fenwick
Progress Comments		Next Steps	Date Entered
Supported the corporate team to identify themes and collate evidence. Supported consultation events.		Further evidence gathering and additional consultation	30/09/2008

ES4.5 Brimscombe Port Area Action Plan to be submitted to the secretary of State by December 2008.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES4.5) Brimscombe Port Area Action Plan to be submitted to the secretary of State by December 2008, making sure that the enhancement of sustainable transport and biodiversity are at the heart of the project		30/11/2008	Barry Wyatt		

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 1	Completed	100	Barry Wyatt	20/08/2008

Progress Comments

Following the issues and options stage of the AAP future options need to be reconsidered given the potential scale of the required development.


Next Steps

Revised approach to be considered as part of the development of the Council's Core Strategy


Date Entered

20/08/2008

ES4.6 Complete the development of a ‘utility’ Cycle Strategy for the District by March 2009

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES4.6) Complete the development of a ‘utility’ Cycle Strategy for the District by March 2009.		28/02/2009	Barry Wyatt		

ES4.7 Review the Regeneration Strategy to ensure that it continues to enable us to invest in and support the development of the local economy, particularly the provision of goods and services by local businesses. Adopt new strategy by March 2009

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES4.7) Review the Regeneration Strategy to ensure that it continues to enable us to invest in and support the development of the local economy, particularly the provision of goods and services by local businesses.		28/02/2009	Nick Fenwick		

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	5	Alison Fisk	26/09/2008

Progress Comments

Regeneration Strategy now to be linked with the Council's Core Planning Strategy

Next Steps

Due to the timetable to deliver the Core Strategy and requirements to consult the wider community an interim Regeneration Strategy will be required.

Date Entered

26/09/2008

R1. Support the consultation and development of the Sustainable Communities Strategy and local development framework.

03/03/2009 Nick Fenwick



Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	45	Nick Fenwick	30/09/2008

Progress Comments

Supported the corporate team to identify themes and collate evidence. Supported consultation events.

Next Steps

Further evidence gathering and additional consultation

Date Entered

30/09/2008

SUSTAINABLE COMMUNITIES: Support the Social Enterprise Centre

31/03/2009 Nick Fenwick



Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
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Quarter 2 On Target

50

Nick Fenwick

07/10/2008

SUSTAINABLE COMMUNITIES: Support the Gloucestershire Enterprise Business Service

31/03/2009 Nick Fenwick



Action Plan Progress

Period Action Plan Status

% Complete

Updated By

Date Entered

Quarter 2 On Target

50

Nick Fenwick

07/10/2008

MARKET TOWNS: Stroud Public Realm Strategy

31/01/2009 Nick Fenwick



Action Plan Progress

Period Action Plan Status

% Complete

Updated By

Date Entered

Quarter 2 On Target

90

Nick Fenwick

07/10/2008

MARKET TOWNS: Dursley paving improvements

30/06/2009 Nick Fenwick



Action Plan Progress

Period Action Plan Status

% Complete

Updated By

Date Entered

Quarter 2 On Target

5

Nick Fenwick

07/10/2008

MARKET TOWNS: Nailsworth bus station improvements

30/04/2009 Nick Fenwick



Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	5	Nick Fenwick	07/10/2008

SUSTAINABLE COMMUNITIES: Stroud Hill project (Stage 2)

31/10/2009 Nick Fenwick



Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	5	Nick Fenwick	07/10/2008

PROPERTY: Tricorn House Compulsory Purchase Order (Phase 2)

30/04/2009 Nick Fenwick



Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	Not Started	0	Nick Fenwick	07/10/2008

SUSTAINABLE COMMUNITIES: Review the Regeneration Strategy to ensure that it continues to enable us to invest in and support the development of the local economy, particularly the provision of goods and services by local businesses. Adopt new strategy by March 2009

31/03/2009 Nick Fenwick




Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	5	Nick Fenwick	07/10/2008

ES 5 'Lets not forget how important the issue is' – Keeping the Council and local community focused on environmental limits.

ES5.1 Produce a co-ordinated Environmental Performance Reporting framework in time to apply to 2007/08 Environmental Statement

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES5.1) . Produce a co-ordinated Environmental Performance Reporting framework, incorporating requirements of: EMAS Statement Bi-annual State of the Environment Report (based on the Audit Commission's nationally agreed basket of local sustainable development indicators.) Environment Strategy performance reports.		28/07/2008	Nigel Riglar		


Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 2	On Target	80	Nigel Riglar	02/10/2008


Progress Comments

Progress Comments	Next Steps	Date Entered
Draft Environmental Statement produced, which pulls together the various Environment Strategy strands. Validation under taken by the external EMAS verifier during August. A number of non-compliance to be closed out during quarter 3 before publication in autumn 2008.	Close out non-compliances. Ensure Quality of Life Indicators included in Sustainable Community Strategy process.	02/10/2008


ES5.2 To ensure that EMS actions/targets are fully incorporated into the new service monitoring framework from beginning. (It is assumed that the service monitoring framework will be in place from beginning of 2008/2009)

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES5.2) Development of a new Service Monitoring Framework, ensuring that EMS actions/targets are fully incorporated into the new service monitoring framework from the beginning.		31/03/2008	Tina Kitchener		

ES5.3 Produce a bi-annual State of the Environment Report based on the Audit Commission's nationally agreed basket of local sustainable development indicators. 2 months after end of financial year. From June 2008

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES5.3) Produce a bi-annual State of the Environment Report based on the Audit Commission's nationally agreed basket of local sustainable development indicators.		30/05/2008	Tina Kitchener		

ES5.5 Environmental Competency requirements related to delivery of ems targets are fully considered as part of the appraisal process and introduce (during 2008) a new Institute of Leadership Management Programme that includes a module on environmental management.

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
HR12 (ES5.5) To continue to train and develop elected members and staff so that they are able to deliver continuous improvement in environmental performance.		31/12/2008	Nigel Riglar		


Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 1	On Target	50	Allison Sharpe	04/06/2008

Progress Comments

Next Steps	Date Entered
Introduction to EMAS forms part of Council's induction programme for new employees	11/08/2008

ES5.6 2 environmental health job share staff to be identified as environmental champions for customer services – to provide information on Warm & Well / HECA initiatives to customers

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES5.6) Establish Environmental Champions in customer services team		01/04/2008	Joanne Jordan		

Action Plan Progress

Period	Action Plan Status	% Complete	Updated By	Date Entered
Quarter 1	Completed	100	Joanne Jordan	08/09/2008

Progress Comments

Next Steps	Date Entered
Two energy champions in place (S Leighton-Boyce A Dean).	08/09/2008

ES5.7 Assistant Solicitor to shadow internal audit process to gain understanding of compliance monitoring process. And brief legal team on outcome of compliance audits

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES5.7) LEGAL: Build environmental auditing competency within the council		31/03/2009	Colin Spencer	<input type="text"/>	
Action Plan Progress					
Period	Action Plan Status		% Complete	Updated By	Date Entered
Quarter 1	Not Started		0	lowel	24/09/2008
Progress Comments					
Assistant solicitor left organisation			Next Steps		Date Entered
			Assign to another member of staff		24/09/2008

ES5.8 Use the annual budget survey of households and businesses to test levels and satisfaction with the Councils environmental performance and environmental quality in the District. Complete surveys by November 2008

Action Required	Outcome	Deadline	Authorising Officer	Sign Off Date	Progress Status
(ES5.8) Use the annual budget survey of households and businesses to test levels and satisfaction with the Councils environmental performance and environmental quality in the District		31/10/2008	Tina Kitchener	<input type="text"/>	<input type="text"/>