

PAY

The Chief Executive has the following **remuneration**

- A **salary** of £108,609 pa that is subject to tax, national insurance and pension contributions.

The salary was set in 2004 by the Chief Executive and Chief Officers Terms and Conditions Panel (a cross party panel of councillors) using external recruitment consultancy advice. It is a 'spot' salary, so the only change to it year on year is an annual inflation award. This is determined nationally under the terms and conditions of the job. For 2009/10, 2010/11 and 2011/12 it was 0%.

- A sum of £1960 pa subject to tax that was set in July 2001, as part of the terms and conditions of the job, for car mileage within the District.

The figure remains at the 2001 level.

The Chief Executive's salary is included each year in the Council's Statement of Accounts. This appears under Employees Remuneration. It is also specified in the Senior Pay Policy Statement for 2012/13 (web link below)

http://www.stroud.gov.uk/info/cx/Ag08_Snr_Pay_Policy_Statement.pdf

EXPENSES

The Chief Executive receives **reimbursement** for;

- **Travel and subsistence expenditure** incurred personally when on Council business under a scheme for all employees. The scheme uses nationally adopted rates.

Claims for expenses incurred in his work are submitted on prescribed forms with accompanying receipts. The claims are subject to verification by the Head of Finance. Generally, the Council now uses a corporate card to book accommodation at discounted rates on the internet. Prior to that, the Chief Executive would use his personal credit card to secure such discounts and this is reflected in the 2007/8 figures. Train travel is standard class and, where possible, takes advantage of cheap ticketing out of peak hours.

Category	2007/8	2008/9	2009/10	2010/11	2011/12
Mileage outside District	895.43	76.89	No claim	No claim	No claim
Trains/Public Transport	1522.84	648.86	No claim	No claim	No claim
Subsistence/Accommodation	1157.85	291.50	No claim	No claim	No claim
Taxis/Other Expenses	379.49	653.03	No claim	No claim	No claim
Total	3103.28	1670.28	0	0	0

ANCILLARIES

In addition, the following are provided;

- A password protected **mobile phone** so that the Chief Executive can be contacted 24 hours a day, 7 days a week for any emergency, civil contingency requirement or contact out of hours.

The mobile phone has security protected access to the Council's email and office system. The Chief Executive makes payment for private calls and text messages. The Chief Executive is not paid for a landline rental. His home and mobile numbers are available to emergency and call-out services, councillors and key staff.

- A password protected **laptop** and **memory stick** for use of out the office so that the Chief Executive has security protected access to the Council's email and office system and for his use in emergency or civil contingency work. Software for private use is not permissible on the system.

The Chief Executive is not paid for the internet connection rental or router

- A designated **car parking space** within the employee car park at Ebley Mill.

All employees and members have free parking at Ebley Mill.

- An '**all car parks**' **pass** enabling the Chief Executive to use Council pay car parks in Stroud, Stonehouse and Painswick free of charge during weekdays.

- A **cafe/takeaway/restaurant** facility in Ebley Mill that is provided by the Council and run on a franchise basis by a private company. The tariff for meals and drinks is displayed publicly.

All employees, councillors and members of the public using the building are able to use this facility. The Chief Executive pays for his meals in cash at the time of purchase.

- Free **eyesight tests** for jobs in the Council that specify use of computer screens.

The Chief Executive does not claim for his eyesight tests.

GIFTS AND HOSPITALITY

Gifts or hospitality received by the Chief Executive are included in the Council's register. This is available for public inspection at the Council Offices. Hospitality received and offered over the period 5/2/07 to 31/3/12 is shown on http://www.stroud.gov.uk/info/cx/CX_Hospitality.pdf

RETURNING OFFICER

The Chief Executive is the Returning Officer at District Council and Parish Council Elections. He is Acting Returning Officer at Parliamentary Elections. He serves as Local Returning Officer at European Parliament elections and Deputy Returning Officer at County Council elections. He was appointed Local Counting Officer for the Referendum organised by the Electoral Commission on 5th May 2011. He is the Police Area Returning Officer (designate) for the Police and Crime Commissioner elections taking place on 15th November 2012.

The Chief Executive was appointed the Council's Electoral Registration Officer and Returning Officer on 27th January 2005. These appointments are not part of the terms and conditions of the Council's Head of Paid Service. The posts have separate responsibilities that are clearly set out in law. No political control is allowed over the duties of the Returning Officer.

Payments are according to scales set out by the Ministry of Justice (Parliamentary elections), the Regional Returning Officer (European Parliament elections) and the scheme adopted by Gloucestershire authorities (District, County and Parish elections).