



Please fill in the whole form including official use box using a ball point pen and send it to:

Stroud District Council
 Revenue & Benefit Services
 Ebley Mill
 Stroud
 Glos GL5 4UB

Name(s) of Account Holder(s)

Bank/Building Society account number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To the Manager	Bank/Building Society
Address	
Postcode	

Reference Number (account reference)



Instruction to your Bank or Building Society to pay by Direct Debit.

Originator's Identification Number

9	7	5	4	2	8
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For Stroud District Council
 OFFICIAL USE ONLY
 This is not part of the instruction to your Bank or Building Society but should be completed by the customer

Your name and full postal address

Payment date
 on or just after (please tick box)

1st	15th	22nd	28th
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Instruction to your Bank or Building Society

Please pay Stroud District Council Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Stroud District Council and if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions from some types of account

This guarantee should be detached and retained by the Payer.



The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change, Stroud District Council will notify you 14 days in advance of your account being debited or as otherwise agreed.
- If an error is made by Stroud District Council or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel this Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to Stroud District Council.

