

The appropriate application check sheet must be completed on EVERY application. Please check that you have supplied all the information required. Failure to do so will result in your application being invalidated. For further guidance please refer to our supplementary planning advice on Validation of Planning Applications. [www.stroud.gov.uk/docs/planning/how\\_to\\_planning.asp](http://www.stroud.gov.uk/docs/planning/how_to_planning.asp)

Amended 6/4/2010 - The Town and Country Planning (General Development Procedure) (Amendment) (England) Order 2010

| <b>Site Address</b>  |                   |
|--|-------------------|
| <b>Documents always required</b>   | <b>Included ✓</b> |
| Completed form ( 3 copies )  |                   |
| A copy of other plans and drawings necessary to describe the subject of the application ( 3 copies) including: <ul style="list-style-type: none"> <li>• Block plan of the site</li> <li>• Site location plan</li> <li>• Existing and proposed elevations</li> <li>• Existing and proposed floor plans</li> <li>• Existing and proposed site sections and finished floor and site levels</li> <li>• Roof plans</li> </ul> |                   |
| The completed Ownership Certificate  |                   |
| Agricultural Holdings Certificate  |                   |
| The appropriate fee  |                   |
| <b>Required where applicable</b>   | <b>✓ or N/A</b>   |
| Biodiversity survey and report   |                   |
| Daylight/sunlight assessment   |                   |
| Design and Access Statement (Conservation areas or listed buildings)   |                   |
| Flood Risk Assessment  |                   |
| Noise impact assessment  |                   |
| Parking and access arrangements  |                   |
| Photographs and photomontages  |                   |
| Planning Statement   |                   |
| Tree Survey/Arboricultural implications  |                   |